



CITY COUNCIL REGULAR AGENDA

Tuesday, February 10, 2026

Notice is hereby given that the City Council of the City of Big Spring, Texas will meet in Regular Session on Tuesday, February 10, 2026, at 5:30 PM at the City Council Chambers Located at 307 East 4th Street, Big Spring, Texas. **We welcome the public to attend the meeting via telecommunication. Citizens will be able to view the City Council Meeting on Our Local Channel 17 through Optimum or on Our Website <http://mybigspring.com/224/Channel-17-Live>.**

CITY COUNCIL MEETING ETIQUETTE

Gentlemen are requested to remove their hats inside the City Council Chambers. As a courtesy to those in attendance, please place your cell phone on "Silent" or "Vibrate." Please, no talking during the meetings. Take all conversations outside so that others can hear.

Thank you!

Open Session

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|---|-------|
| 1. Call to Order | Moore |
| 2. Invocation | Moore |
| 3. Pledge of Allegiance to the United States Flag and to the Texas State Flag | Moore |

Public Comment

Public Comment – Members of the public are entitled to speak on any topic. Additionally, members of the public may comment on any action item before or during its consideration. Speakers are Requested to Stand at the Podium and State Their Name and Address. Speakers Should Fill out the Form at the Podium and Turn it into the City Secretary. Please Do Not Exceed Five (5) Minutes.

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| 4. Public Comment | Moore |
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Announcements, Presentations and Public Hearings

Public Hearings – The Council will take Input on Items Requiring Public Hearing Items **Prior** to any Action.

City Manager's Report

5. City Manager's report on the following items: Darden
- Large Item Pickup, District 2, February 18th
 - Update - Water Leaks & Boil Water Notice
 - City Holiday - February 16th, President's Day
 - Reminder - Chamber Banquet - February 12th

Consent Items

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| 6. Approval of the City Council Minutes of the Regular Meeting of January 27, 2026 | 6-11 | Davis |
| 7. Acknowledge Receipt of the McMahon-Wrinkle Aviation Advisory Board Minutes of the Regular Meeting of October 16, 2025 | 12 | Feeley |
| 8. Final Reading of a Resolution Calling for a General Election to be Held on May 2, 2026 for the Purpose of Electing One Person to Serve as City Council Member for District One and One Person to Serve as City Council Member for District Three; Providing for the Conduct of the Election; Designating Several Polling Places; Authorizing the Mayor to Execute Notice and Have the Notice Posted for the Purpose of Notifying the Public of Said Election; and Providing for Severability | 13-14 | Davis |
| 9. Final Reading of an Ordinance Amending Chapter 22 of the Big Spring City Code Entitled "Fees," Article VII by Adopting Section 22-12 to Impose a Fee on Cash Transactions Involving Making Change in Amounts Less than Five Cents, not Involving a Customer Account, and Excluding Municipal Court; Providing for the Repeal of Conflicting Legislation; Providing for Severability; Finding and Determining that the Meetings at Which the Ordinance was Discussed were Open to the Public as Required by Law; and Providing an Effective Date | 15-17 | Smith |

Vouchers

10.	Vouchers for 01/09/26	\$	1,397,776.07	Ornelas
	Vouchers for 01/16/26	\$	490,472.19	
	Vouchers for 01/22/26	\$	733,508.30	
	Vouchers for 01/30/26	\$	411,585.06	

Bids

11.	Consideration and Possible Action to Award a Bid for Two Electronic Billboards for the CVB Office and Authorizing the City Manager or His Designee to Execute any Necessary Documents	18-21	Himes
12.	Consideration and Possible Action to Award a Bid for a One-Arm Trash Truck for the Sanitation Department and Authorizing the City Manager or His Designee to Execute any Necessary Documents	22-24	Medina
13.	Consideration and Possible Action to Award a Bid for a Diesel-Powered Greens Mower for the Comanche Trail Golf Course and Authorizing the City Manager or His Designee to Execute any Necessary Documents	25-26	Medina

New Business

14.	Report on the Big Spring Police Department 2025 Racial Profiling Analysis	Handout	Williams
15.	Consideration and Possible Action to Accept a Donation from the Broughton Foundation to the Big Spring Police Department	27	Williams
16.	First Reading of a Resolution Authorizing and Appointing the City Manager to Submit an Application to the Office of the Governor, Criminal Justice Division, for a Grant to Secure Funding for Video/Audio Recording System and Cloud Network for Interview Rooms; and Providing an Effective Date	28-30	Williams
17.	First Reading of a Resolution to Adopt Reasonable Monthly and Annual Time Limits without Recovering the City's Costs Attributable to Personnel Time for Requestors of Public Information; Providing for the Repeal of Conflicting Legislation; Providing for Severability; and Finding and Determining that the Meetings at Which the Resolution were Discussed were Open to the Public as Required by Law; and	31-36	Darden

Establishing an Effective Date

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| 18. First Reading of an Ordinance Amending Chapter 1, Section 1-7 of the Big Spring City Code on the Severability of the Big Spring City Code if the Code or Part of the Big Spring City Code is Determined to be Invalid, Repealing Chapter 36, Section 36-355(a) and Chapter 48, Section 48-1, Big Spring City Code Providing for the Repeal of Conflicting Legislation; Providing for Severability; Finding and Determining that the Meetings at Which the Ordinance was Discussed were Open to the Public as Required by Law; and Providing an Effective Date | 37-41 | Darden |
| 19. First Reading of an Ordinance Amending Ordinance Number 024-2025 Which Adopted the Annual Budget for the City of Big Spring, Texas for the Fiscal Year Beginning October 1, 2025 and Ending September 30, 2026 for the Purpose of Appropriation of Funds for an Emergency Management Plan, and Operations and Maintenance Manual and Repairs to the Comanche Trail Lake Dam; Providing for Severability; and Providing an Effective Date. | 42-44 | Smith |
| 20. Consideration and Possible Action to Approve an Engineering Services Agreement with Freese and Nichols, Inc. for the Comanche Trail Lake Dam Repairs and Authorizing the City Manager or His Designee to Execute any Necessary Documents | 45 | Bowles |
| 21. Consideration and Possible Action to Approve the Sale of Property Located at 1102 Marijo Ave., Lot Two (2), Block Twelve (12), Monticello Addition, City of Big Spring, Howard County, Texas to Domingo Rios for \$5,000.00 and Authorizing the City Manager or His Designee to Execute any Necessary Documents | | Darden |

Council Input

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| 22. Input | Moore |
| 23. Adjourn | Moore |

The City Council reserves the right to meet in executive session on any agenda item should the need arise pursuant to Chapter 551, Subchapter D of the Texas Government Code, or the Texas Disciplinary Rules of Professional Conduct.

I hereby certify that this agenda was posted on the official bulletin board at the City of Big Spring, City Hall Building, located outside 310 Nolan Street. Given by order of the City Council and **Posted on Wednesday, February 4, 2026** in accordance with Title 5, Texas Government Code and Chapter 551.

In addition, this agenda and supporting documents are posted on the City of Big Spring's Website, www.mybigspring.com, in accordance with legal requirements.


Tami L. Davis, City Secretary

THE MEETING FACILITY IS ACCESSIBLE TO DISABLED PERSONS. ANY DISABLED PERSON NEEDING SPECIAL ACCOMMODATION OR A HEARING IMPAIRED PERSON WISHING TO HAVE AN INTERPRETER SHOULD REQUEST SERVICES AT LEAST 48 HOURS PRIOR TO THE SCHEDULED MEETING BY CONTACTING TAMI DAVIS AT 432-264-2513 OR EMAIL: TDAVIS@MYBIGSPRING.COM.

STATE OF TEXAS :
COUNTY OF HOWARD :
CITY OF BIG SPRING :

The City Council of the City of Big Spring, Texas, met in a Regular Meeting in the City Council Chambers located at 307 E. 4th St., Big Spring, Texas, at 5:30 PM, January 27, 2026, with the following members present in person:

MAYOR ROBERT MOORE
COUNCIL MEMBER NICK ORNELAS
COUNCIL MEMBER HOMER WILKERSON
COUNCIL MEMBER DANIEL MORENO
COUNCIL MEMBER GLORIA BLACKBURN

Same and constituting a quorum, for which four Council Members must be present; and the following staff in person;

TODD DARDEN	City Manager
JOHN MEDINA	Assistant City Manager
ANDREW HAGEN	City Attorney
SHANE BOWLES	Public Works Director
JAY HOLT	Fire Chief
MIKE FEELEY	Airpark Director
SANDY SMITH	Finance Director
SUSAN HIMES	Community Services Director
TAMI DAVIS	City Secretary
MANDY HAYNES	Municipal Judge

Open Session

Call to Order

Mayor Moore called the City Council meeting to order at 5:30 p.m.

Invocation

Fire Chief Jay Holt gave the invocation.

Pledge of Allegiance to the United States Flag and to the Texas State Flag

Mayor Moore led the Pledge of Allegiance to the United States Flag and to the Texas State Flag.

Public Comment

Public Comment

There were no public comments at this time.

Announcements, Presentations and Public Hearings

City Manager's Report

City Manager's report on the following items:

- Update - Large Item Pickup, District 1
- Update - Water Office Drive-Thru Window
- Update - Street Lights

Todd Darden, City Manager, reported on the above captioned items as follows: Large item pickup for District 1 pickup 5 tons of items; The water office drive-thru window is complete but still working on getting the inside ready; Still waiting on some parts to repair the street lights; Thanked Oncor for taking care of issues during ice storm; Also announced that the Leadership Summit Work Session will be held on February 4th and annual Chamber Banquet will be on February 12th.

Consent Items

Approval of the City Council Minutes of the Regular Meeting of January 13, 2026

Acknowledge Receipt of the Big Spring Economic Development Corporation Board of Directors Minutes for the Regular Meeting of December 16, 2025

Final Reading of a Resolution Supporting the Proposed Project for the Texas Department of Housing and Community Affairs for 2026 Competitive 9% Housing Tax Credits for the Lantern at Big Spring Project; Finding and Determining that the Meetings at Which the Resolution was Discussed were Open to the Public as Required by Law; and Providing an Effective Date

Final Reading of a Resolution Supporting the Proposed Project for the Texas Department of Housing and Community Affairs for 2026 Competitive 9% Housing Tax Credits for the Lofts at Randolph Project; Finding and Determining the the Meetings at Which the Resolution was Discussed were Open to the Public as Required by Law; and Providing an Effective Date

Final Reading of a Resolution to Vote in the Election of the Board of Directors of the Ports to Plains Alliance; Finding and Determining that the Meetings at Which the Resolution were Discussed were Open to the Public as Required by Law; and Providing an Effective Date

Final Reading of an Ordinance Amending Ordinance Number 024-2025 Which Adopted the Annual Budget for the City of Big Spring, Texas for the Fiscal Year Beginning October 1, 2025 and Ending September 30, 2026, by Increasing the General Fund Budget for the Purpose of Appropriation of Funds to the Demolition Account Due to the Collapse and Emergency Demolition of the Texas Building; Proving for Severability; and Providing an Effective Date.

Final Reading of an Ordinance Amending Ordinance Number 024-2025 Which Adopted the Annual Budget for the City of Big Spring, Texas for the Fiscal Year Beginning October 1, 2025 and Ending September 30, 2026, By Increasing the General Fund Budget to Authorize the Purchase of a Brush Truck for the Fire Department to Support TIFMAS (Texas Intrastate Fire Mutual Aid System) Emergency Deployment Operations; Providing for Severability; and Providing an Effective Date

Final Reading of an Ordinance Amending Ordinance Number 024-025 Which Adopted the Annual Budget for the City of Big Spring, Texas for the Fiscal Year Beginning October 1, 2025 and Ending September 30, 2026 Authorizing the Transfer of Appropriations Within the Airpark Fund to Cover Changer Orders Associated with the Fitness Center Remodel Project; Providing for Severability; Providing for Publication; and Providing an Effective Date.

MOTION WAS MADE BY Council Member Ornelas to approve the above captioned minutes, resolutions and ordinances, seconded by Council Member Blackburn.

**YEAS: Mayor Moore, Council Member Ornelas, Council Member Wilkerson, 5
Council Member Moreno, Council Member Blackburn**

NAYS: None

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MOTION PASSED

Vouchers

Vouchers for 01/09/26 \$ 1,397,776.07

Vouchers for 01/16/26 \$ 490,472.19

Council Member Ornelas did not review the above captioned vouchers and ask for them to be put on the next agenda for approval.

Bids

Consideration and Possible Action to Award a Bid for a Mini Excavator for the Distribution and Collection Department and Authorizing the City Manager or His Designee to Execute any Necessary Documents

MOTION WAS MADE BY Council Member Wilkerson to award the above captioned bid to Kubota in the amount of \$23,894.29, seconded by Mayor Moore.

**YEAS: Mayor Moore, Council Member Ornelas, Council Member Wilkerson, 5
Council Member Moreno, Council Member Blackburn**

NAYS: None

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MOTION PASSED

New Business

Acknowledge Receipt of the First Quarter Financial Report

Acknowledge Receipt of the First Quarter FY 2025-2026 Investment Report

Council Members acknowledged receipt of the above captioned Financial and Investment Reports given by Sandy Smith, Finance Director.

Consideration and Possible Action to Accept a Donation from Tates Place to Purchase and Install a Safe Haven Baby Box

MOTION WAS MADE BY Council Member Ornelas to accept the above captioned donation, seconded by Council Member Blackburn.

**YEAS: Mayor Moore, Council Member Ornelas, Council Member Wilkerson, 5
Council Member Moreno, Council Member Blackburn**

NAYS: None
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MOTION PASSED

First Reading of a Resolution Calling for a General Election to be Held on May 2, 2026 for the Purpose of Election One Person to Serve as City Council Member for District One and One Person to Serve as City Council Member for District Three; Providing for the Conduct of the Election; Designating Several Polling Places; Authorizing the Mayor to Execute Notice and Have the Notice Posted for the Purpose of Notifying the Public of Said Election; and Providing for Severability

MOTION WAS MADE BY Mayor Moore to approve the above captioned resolution, seconded by Council Member Ornelas.

**YEAS: Mayor Moore, Council Member Ornelas, Council Member Wilkerson, 5
Council Member Moreno, Council Member Blackburn**

NAYS: None
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MOTION PASSED

First Reading of a Resolution to Adopt Reasonable Monthly and Annual Time Limits for Requestors of Public Information; Providing for the Repeal of Conflicting Legislation; Providing for Severability; and Finding and Determining that the Meetings as Which the Resolution were Discussed were Open to the Public as Required by Law; and Establishing an Effective Date

After a brief discussion, Council decided to postpone the above captioned resolution to the next meeting on February 10, 2026.

First Reading of an Ordinance Repealing Chapter 36, Section 36-65(a) and Chapter 48, Section 48-1 of the Big Spring City Code; Providing for the Repeal of Conflicting Legislation; Providing for Severability; Finding and Determining that the Meetings at

Which the Ordinance was Discussed were Open to the Public as Required by Law; and Providing an Effective Date

After a brief discussion, Council decided to postpone the above captioned ordinance to the next meeting on February 10, 2026.

First Reading of an Ordinance Amending Chapter 22 of the Big Spring City Code Entitled "Fees," Article VII by Adopting Section 22-12 to Impose a Fee on Cash Transactions Involving Making Change in Amounts Less than Five Cents, not Involving a Customer Account, and Excluding Municipal Court; Providing for the Repeal of Conflicting Legislation; Providing for Severability; Finding and Determining that the Meetings at Which the Ordinance was Discussed were Open to the Public as Required by Law; and Providing an Effective Date

MOTION WAS MADE BY Mayor Moore to approve the above captioned ordinance, seconded by Council Member Blackburn.

**YEAS: Mayor Moore, Council Member Ornelas, Council Member Wilkerson, 5
Council Member Moreno, Council Member Blackburn**

NAYS: None 0

MOTION PASSED

Consideration and Possible Action of a Joint Election Agreement with Big Spring Independent School District and Authorizing the Mayor to Execute any Necessary Documents

MOTION WAS MADE BY Council Member Wilkerson to approve the above captioned agreement, seconded by Council Member Ornelas.

**YEAS: Mayor Moore, Council Member Ornelas, Council Member Wilkerson, 5
Council Member Moreno, Council Member Blackburn**

NAYS: None 0

MOTION PASSED

Consideration and Possible Action to Enter into a Lease Agreement with Black Forest Ventures Aviation RE, LLC with a 40-Year Term for Airport Premises, Specifically Three Community Hangars, Fuel Farm, and the Airport Terminal Building, an Option to Lease from the City Approximately 31 Acres on the Airport's West Side, and the Right of First Refusal for Leases of Developable Property in the Airport Operations Area of McMahon-Wrinkle Airport and Authorizing the City Manager or His Designee to Execute any Necessary Documents.

MOTION WAS MADE BY Mayor Moore to approve the above captioned agreement, seconded by Council Member Wilkerson.

**YEAS: Mayor Moore, Council Member Ornelas, Council Member Wilkerson, 5
Council Member Moreno, Council Member Blackburn**

NAYS: None 0

MOTION PASSED

Consideration and Possible Action to Amend the Right of Way Agreement with

Medallion Pipeline in or near Sections 34, 35 Near the Big Sandy Landfill and Authorizing the City Manager or His Designee to Execute any Necessary Documents

MOTION WAS MADE BY Mayor Moore to approve the above captioned agreement, seconded by Council Member Blackburn.

**YEAS: Mayor Moore, Council Member Ornelas, Council Member Wilkerson, 5
Council Member Moreno, Council Member Blackburn**

NAYS: None 0

MOTION PASSED

Consideration and Possible Action to Appoint Members to Create a Charter Review Committee

MOTION WAS MADE BY Mayor Moore to appoint the below listed citizens to create a Charter Review Committee representing each district, seconded by Council Member Ornelas.

Mayor (at large) - Gloria McDonald

District 1 - Nolan Dominguez

District 2 - Scott Emerson

District 3 - No appointment at this time

District 4 - Glenn Fillingham

District 5 - Troy Tompkins

District 6 - Miguel Gomez

**YEAS: Mayor Moore, Council Member Ornelas, Council Member Wilkerson, 5
Council Member Moreno, Council Member Blackburn**

NAYS: None 0

MOTION PASSED

Council Input

Input

All Council Members thanked the staff and appreciate the work they do.

Adjourn

Mayor Moore adjourned the City Council meeting at 6:19 p.m.

Robert H. Moore III, Mayor

ATTEST:

Tami L. Davis, City Secretary



**McMahon-Wrinkle Aviation Advisory Board Meeting Minutes
October 16, 2025**

The McMahon-Wrinkle Aviation Advisory Board met in Regular Session at 5:30 p.m., on Thursday, October 16, 2025, at the Airport Terminal conference room, 3200 Rickabaugh Drive, Big Spring, Texas. Steven Boatenhamer called the meeting to order at 5:30 p.m. with the following members in attendance:

Steven Boatenhamer Russ Rutledge

Shane Schaffner Jonathan Ray

Also in attendance: Mike Feeley Andriana Olvera

Absent: Bob Miller Adriel Saldivar John Scott

Item # 1

Call to Order

Steven Boatenhamer called the meeting to order at 5:30 p.m.

Item # 2

Review and approve minutes from September 18, 2025, meeting.

Motion to approve made by Russ Rutledge seconded by Jonathan Ray with all members voting “aye” for acceptance of the minutes as written.

Item # 3

Public Comment

There were no public comments at this time.

Item # 4

Airport Director’s Report

Mike began with an update of the Flight Academy building and surrounding structures. Abatement on all the buildings has been completed and are set for demolition around mid-November. Next, on the agenda was the Veteran’s Memorial. A groundbreaking ceremony took place before the Blowout at the Bunker event. He then went on to give an update on the first responder fitness center. The contract has been approved and signed. They will have 90 days to complete. The next item discussed was the taxiway guidance signs. The plan is to replace the 14 signs that were damaged in the recent hailstorm and replace all the others as well. The signs are very outdated, and panels are discontinued. A change order has been made due to one of the signs being obsolete.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, CALLING FOR A GENERAL ELECTION TO BE HELD ON MAY 2, 2026 FOR THE PURPOSE OF ELECTING ONE PERSON TO SERVE AS CITY COUNCIL MEMBER FOR DISTRICT ONE AND ONE PERSON TO SERVE AS CITY COUNCIL MEMBER FOR DISTRICT THREE; PROVIDING FOR THE CONDUCT OF THE ELECTION; DESIGNATING SEVERAL POLLING PLACES; AUTHORIZING THE MAYOR TO EXECUTE NOTICE AND HAVE THE NOTICE POSTED FOR THE PURPOSE OF NOTIFYING THE PUBLIC OF SAID ELECTION; AND PROVIDING FOR SEVERABILITY.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, THAT:

SECTION 1. A General Election shall be held on the 2nd day of May, 2026 for the purpose of electing of electing one person to serve as City Council Member for District One and one person to serve as City Council Member for District Five in accordance with the Constitution and Laws of the State of Texas and the Charter of the City of Big Spring, Texas, and the manner of holding said election shall be governed by the laws of the State regulating general elections, the City Charter, and this Resolution.

SECTION 2. Each candidate shall make application in writing to the City Secretary for the candidate's name to appear on the official ballot no later than 5:00 p.m. of the sixty-second (62nd) before election day but no earlier than the thirtieth (30th) day before the date of the filing deadline, as required by sections 1.007 and 143.007 of the Texas Election Code. The application shall clearly designate the residence address of the candidate. Each candidate must reside in the city limits of the City of Big Spring and must reside within the District in which they are filing for and shall have been a resident citizen of the City of Big Spring for a period of one (1) year immediately preceding the date of the election as required by Art. IV, Sec. 5 of the City Charter.

SECTION 3. Only qualified electors under the general laws of the state who reside in the City District One (1) shall be qualified to vote for the office of District One (1); and only qualified electors under the general laws of the state who reside in the City District Three (3) shall be qualified to vote for the office of District Three (3).

SECTION 4. Voting by personal appearance during early voting and on election day shall be by a ballot scanning system, DRE (Direct Recording Electronic) System for curbside voting and by official paper ballot for early voting by mail and for provisional ballots. Early voting by personal appearance will be conducted at the Election Center for Howard County located at 2006 FM 700. Early voting will be held on weekdays beginning April 20, 2026 and ending April 28, 2026 **(There will be no early voting on Tuesday, April 21, 2026 as San Jacinto Day is a state holiday)**. The early voting polling place shall be open to the public from 8:00 a.m. to 5:00 p.m. every day with extended hours from 7:00 a.m. to 7:00 p.m. on Monday, April 27, 2026 and Tuesday, April 28, 2026.

SECTION 5. The polling places on election day will be at the following vote center locations:

Dorothy Garrett Coliseum
1001 Birdwell Lane

Ryan Hall
605 North Main

Sand Springs Baptist Church
201 East 24th Street

Coahoma Community Center
306 North Ave.
Coahoma, TX

The polling places shall be open to the public from 7:00 a.m. to 7:00 p.m.

SECTION 6. Mayor Robert H. Moore III is hereby authorized to execute and have posted notice of said election in accordance with the law.

SECTION 7. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Resolution are severable and if any phrase, clause, sentence, paragraph or section be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, said unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Resolution.

PASSED AND APPROVED on first reading at a regular meeting of the City Council on the ____ day of _____, **2026**, with all members present voting “aye” for passage of same.

PASSED AND APPROVED on second and final reading at a regular meeting of the City Council on the ____ day of _____, **2026**, with all members present voting “aye” for passage of same.

Robert H. Moore III, Mayor

ATTEST:

Tami L. Davis, City Secretary



Memorandum

Date: January 27, 2026

From: Sandy Smith, Finance Director

To: Mayor and City Council

Re: Ordinance to Impose a Fee on Cash Transactions Involving Making Change with Pennies

The U.S. Mint has struck its final batch of pennies, which will enter circulation in early 2026, marking the effective end of penny production. The Treasury Department has confirmed that penny manufacturing will cease in early 2026, after final blanks are used. The cost of making a single penny now exceeds its face value — approximately 3.7 cents per penny, creating long-term unsustainability and driving the federal decision to discontinue minting. Retailers nationwide are already experiencing penny shortages as supply dwindles. Some businesses have been forced to round transactions or request exact change due to the lack of available pennies. Because pennies will no longer be replenished and will gradually disappear from circulation, the City must prepare for increasing difficulty in processing exact-change cash transactions involving 1 and 2 cent, 3 cent and 4 cent amounts.

Inconsistent rounding practices could create accounting discrepancies, audit issues, or public complaints.

Clear rounding rules ensure:

- uniformity across all departments
- transparent handling of cash payments
- compliance with state and local financial reporting requirements

It is staff's recommendation that we pass this "Rounding Fee" Ordinance when the customer does not have the exact change, and that the policy would be to round up to the nearest nickel increment.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS AMENDING CHAPTER 22 OF THE BIG SPRING CITY CODE ENTITLED “FEES,” ARTICLE VII BY ADOPTING SECTION 22-12 TO IMPOSE A FEE ON CASH TRANSACTIONS INVOLVING MAKING CHANGE IN AMOUNTS LESS THAN FIVE CENTS, NOT INVOLVING A CUSTOMER ACCOUNT, AND EXCLUDING MUNICIPAL COURT; PROVIDING FOR THE REPEAL OF CONFLICTING LEGISLATION; PROVIDING FOR SEVERABILITY; FINDING AND DETERMINING THAT THE MEETINGS AT WHICH THE ORDINANCE WAS DISCUSSED WERE OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Big Spring is a Texas home-rule municipality; and

WHEREAS, in 2025, the United States Mint stopped issuing pennies, and while pennies remain in circulation, it is expected that they will dwindle in number, and soon it will be difficult for the City to obtain them, even for the purpose of making exact change; and

WHEREAS, adopting this ordinance is in the public interest and is necessary to protect health, life and property, and to preserve the good government, order, and security of the municipality and its inhabitants;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS:

SECTION 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2. The Section 22-12, Chapter 22, “Fees,” Big Spring City Code,” is hereby adopted as follows:

Big Spring City Code
Chapter 22, Fees

Section 22-12. Making change in increments of less than 5 cents fee.

(a) For cash transactions in which there is no related customer account, the City of Big Spring hereby imposes a fee for making change in currency when in increments of less than 5 cents. The fee is in the amount necessary to round up the amount owed to the City to the nearest increment of five cents. Thus, the fee is 0 cents, 1 cent, 2 cents, 3 cents, or 4 cents, depending on the transaction. This fee does not apply to Municipal Court. The fee is imposed after all fees other than this fee are imposed and after sales and use tax is imposed. The fee is imposed once per transaction. The fee is not part of the sales price. Proceeds from the fee shall be applied to the fund associated with the transaction.

(b) For purposes of interpreting (a), this subsection is provided. For example, if a person owes the City \$6.41 including all fees and taxes, and the person presents seven dollars in currency for payment, the change would initially be 59 cents before the imposition of this fee. A fee of four cents would be imposed by this fee to bring the total owed by the person to the City to \$6.45 and the City would make change to the person in the amount of 55 cents, and the transaction is final. If the person presents seven dollars and one cent in currency, the change would be 60 cents and the person would not be assessed the fee as change is in an increment of five cents. The fee shall be applied to the same fund used for the service.

NOTE* Language to be added appears underlined and language to be deleted is ~~stricken~~.

SECTION 3. All provisions of any ordinance, rule, regulation, or order of the City in conflict with this Ordinance are hereby repealed to the extent they are in conflict.

SECTION 4. Should any one or more sections or clauses of this Ordinance be adjudged unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance, and the remaining provisions of the Ordinance shall be interpreted as if the offending section or clause never existed.

SECTION 5. It is hereby officially found and determined that the meetings at which this Ordinance was adopted were open to the public and that public notice of the time, place and purpose of said meetings was given as required by law.

SECTION 6. This Ordinance is ordered to be codified.

SECTION 7. This Ordinance shall become effective upon its second publication according to law.

SECTION 8. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and of the United States of America.

PASSED AND APPROVED on first reading at a regular meeting of the City Council on the ____ day of _____, _____, with all members of the Council voting “aye” for the passage of same.

PASSED AND APPROVED on second reading at a regular meeting of the City Council on the ____ day of _____, _____, with all members of the Council voting “aye” for the passage of same.

Robert H. Moore III, Mayor

ATTEST:

Tami L. Davis, City Secretary



MEMORANDUM

Date: February 3, 2026

To: Mayor Robert H. Moore and Big Spring City Council, and Todd Darden, City Manager

CC: John Medina, Assistant City Manager

From: Susan Himes, Director of Community Services

Subject: Purchase Approval for Entech Signs for CVB

Background Information: The Convention and Visitor's Bureau is requesting permission to purchase two electronic billboards for the CVB office. These billboards will serve as marketing tools in an easily seen, eye-catching and modern manner conducive to informing visitors and increasing the impact of events.

One billboard would replace the outdoor glass case on 115. E. Third St. The other would be in the largest front window at 113 E. Third St. These two locations would ensure that they can be easily seen/read by pedestrians as well as those driving by.

These boards can be used to provide tourists information even when we are closed, which includes weekdays after 5, all Saturdays and Sundays, and holidays. These are high resolution screens that work on an operating system that we would control. The two billboards will be programmed separately, so they can display different information/graphics/video. The outdoor one has a secure cabinet that is heat -resistant and the one in the window is designed specifically to be inside and easily seen through the glass window.

Financial Considerations:

Expenditure amount requested:	\$47,549.86
What fund/department account will this amount be drawn from?	HOT fund
Budgeted amount:	\$50,000
Would this expenditure be made within the budget for the current fiscal year?	Yes
Does this commit the City to spending funds beyond the current fiscal year? Explain.	No

Vendor Bids/Quotations: We received two bids from Entech Signs, who are on BuyBoard, and they were the company that would come out in person to see the actual size/structures that would need to be replaced and removed. One bid was for \$49,511.65 and the other was \$47,549.86

Budget: The current approved budget has \$50,000 allocated for this purchase.

Staff Opinion as to Feasibility and Timeline: CVB staff respectfully requests that council approve the Entech Signs quote and proceed with the purchase. It is important to note that these units are in stock and could be installed within the month.



Entech Signs / Alpha-LED
Phone: (972) 641-0390
Fax: (972) 606-0072
www.entsigns.com

Commercial Quote (Page 1 of 3)

Project Name: Big Spring Visitor Center
Quote No: 12-12-BSVC-1
Sales Rep: Jay Crumley

Created: 12/12/2024 **Revised:**
Valid: 90 Days
Payment Terms: 50% w/ Order, Balance Upon Completion

Contact Info
Albert Belez
abelez@mybigspring.com
432-264-2388

Bill To
Big Spring Visitor Center
113 E 3rd St
Big Spring, TX 79720

Ship To

QTY	Product	Price	Net Price
	BuyBoard Contract: 678-22 Scoreboards, Signage, Digital Display Products, and Installation Services		
1	EABB-DSPKG-WB75HD 75" Window Unit High Brightness Digital Display Minimum 3500 Nit Brightness UHD 4K (3840 x 2160) Resolution Installed on platform in window Electrical outlet in place to be used for power Media Controller included	\$ 15,442.07	\$ 15,442.07
1	EABB-TKMSF-S 3mm outdoor display High heat tolerance Minimum 6000 Nit Brightness 400x640 resolution Face mounted on brick, to cover existing cavity Existing electrical to be used (13.5 amp, 120V max draw)	\$ 9,908.98	\$ 9,908.98
1	EABB-R2MT Removal of existing sign cabinets	\$ 3,500.00	\$ 3,500.00
1	EABB-WCTRL Wireless HDMI extenders for outdoor signs	\$ 1,189.08	\$ 1,189.08
1	EABB-VMI-20 Wall sign installation Electrical junction to be installed Mounting brackets and bracing installed Signs installed with outdoor enclosure Perforated aluminum flashing to be installed to allow for proper ventilation HDMI extenders installed to prevent new wall penetrations Screen setup and initialization	\$ 9,087.10	\$ 9,087.10
Lifetime 1-800 Technical Support Financing Options Available		Included	
Note: Custom made signs are non-cancellable and non-returnable. Customer to ensure proper power to site. Permits to be billed at cost at the time of final billing.		Subtotal	\$ 47,549.86
		Tax	0.00%
			\$ 0.00
		Total	\$ 47,549.86



Acceptance

Entech Signs
Signed: _____ Date: _____

Buyer
Signed: _____ Date: _____

Entech Signs • 1905 W Arbor Rose Dr. • Grand Prairie • TX • 75050



Entech Signs / Alpha-LED
Phone: (972) 641-0390
Fax: (972) 606-0072
www.entsigns.com

Commercial Quote (Page 2 of 3)

Project Name: Big Spring Visitor Center
Quote No: 12-12-BSVC-1
Sales Rep: Jay Crumley

Created: 12/12/2024 **Revised:**
Valid: 90 Days
Payment Terms: 50% w/ Order, Balance Upon Completion

Contact Info
Albert Belez
abelez@mybigspring.com
432-264-2388

Bill To
Big Spring Visitor Center
113 E 3rd St
Big Spring, TX 79720

Ship To

QTY	Product	Price	Net Price
1	EABB-TKPDF-S Pole sign installation Installed on stand mount Adapter plates installed Mount to be attached to existing wood Screen setup and initialization	\$ 8,422.63	\$ 8,422.63
Lifetime 1-800 Technical Support Financing Options Available		Included	
Note: Custom made signs are non-cancellable and non-returnable. Customer to ensure proper power to site. Permits to be billed at cost at the time of final billing.		Subtotal	\$ 47,549.86
		Tax	8.25%
			\$ 0.00
		Total	\$ 47,549.86



Entech Signs • 1905 W Arbor Rose Dr. • Grand Prairie • TX • 75050

Acceptance

Entech Signs
Signed: _____ Date: _____
Buyer
Signed: _____ Date: _____



MEMORANDUM

Date: February 4, 2026

To: Mayor Robert H. Moore and Big Spring City Council, and Todd Darden, City Manager

CC: John Medina, Assistant City Manager

From: Albert Belez, Purchasing Agent

Subject: Purchase Approval for a One-Arm Trash Truck

Action Requested: Approve the purchase of one (1) 31-yard Labrie ASL with a Battle chassis one-arm trash truck.

Background Information: We currently have four (4) roll-out sanitation trucks and five residential roll-out routes. Adding this truck to our fleet will improve service efficiency. This unit will replace unit 9466, a side-loader sanitation truck over 12 years old. Unit 9466 is a 2014 Peterbilt 320 with a life-to-date cost of repair of \$355,206.38.

Financial Considerations:

Expenditure amount requested:	\$415,680
What fund/department account will this amount be drawn from?	Sanitation/445
Budgeted amount:	\$420,000
Would this expenditure be made within the budget for the current fiscal year?	Yes
Does this commit the City to spending funds beyond the current fiscal year? Explain.	No

Vendor Bids/Quotations: We received 4 (four) formal quotes. Rush Truck Centers of Odessa, Texas, quoted a 28-yard Heil Python on a Peterbilt chassis at \$405,000. This unit does not meet the required specifications. Rush Truck Centers of Odessa, Texas, also quoted a 31-yard Labrie ASL on a used Peterbilt chassis for \$385,000. This unit does not meet the required specifications. Bond Equipment of Irving, Texas, quoted a 28-yard Heil Python on a Battle chassis at \$439,008, and a 31-yard Labrie ASL on a Battle chassis at \$415,680. A bid tabulation has been formulated and is attached to this memo.

Staff Opinion as to Feasibility and Timeline: City staff respectfully request that the City Council accept the submitted quote from Bond Equipment of Irving, Texas, for the 31-yard Labrie ASL with a Battle chassis in the amount of \$415,680. The estimated lead time is approximately 45 days.

ONE ARM TRASH TRUCK BID TABULATION & DETAILED SPECIFICATIONS

RUSH TRUCK	RUSH TRUCK	BOND EQUIPMENT	BOND EQUIPMENT
PB 520 Heil ASL 28-yard	PB 520 LABRIE ASL 31-yard (USED)	BATTLE Heil 28-yard	BATTLE Labrie ASL 31-yard
\$405,000.00	\$385,000.00	\$439,008.00	\$415,680.00
DID NOT MEET SPECS	DID NOT MEET SPECS		RECOMMEND

Equipment Description

31yd Automizer (27 4)

Hopper floor liner: 0.250 Hardox 450 steel

Larger clean out doors and foldable ladder

Central grease point for packer shoes and rails

Retainer teeth under breaker bar

Body Side Wall liners: 1/8" x 18" x 24" Hardox 450

CAUTION THIS VEHICLE STOPS AND BACKS FREQUENTLY, 74.5in x 23.5in

Fire Extinguisher- 20 lbs

PLAN B1 - Add 1 year on hydraulics PUMPS AND VALVES only for a total of 2 years (incl. hyd cooler)

Quad Envirolink Cameras - RH Post (Arm), Tailgate, Hopper, Streetside Alley

9" DVR Monitor / Protection cages on cameras

Auxiliary arm controls in-cab: RH-side, (Mini-joystick style)

Packer control on joystick

Crusher Panel

Automatic pump shut off at 50 km/h- 32 mph

Spill Shield

Multifunction| Lights Package:

Back up lights: Qty 2 additional on mid-body rubrails - LED type

Back up lights: Qty 2 additional on tailgate position 2/3 - 4" LED type

Auto Dump setup on Joystick





MEMORANDUM

Date: February 4, 2026
 To: Mayor Robert H. Moore and Big Spring City Council, and Todd Darden, City Manager
 CC: John Medina, Assistant City Manager
 From: Albert Belez, Purchasing Agent
 Subject: Purchase Approval for a Diesel-Powered Greens Mower

Background Information: This unit will be an added addition to the current fleet, replacing unit 9550, a 2016 Toro greens mower that is currently nonfunctional.

Financial Considerations:

Expenditure amount requested:	\$ 57,697.32
What fund/department account will this amount be drawn from?	General Fund/Golf Course (390)
Budgeted amount:	\$109,192.00
Would this expenditure be made within the budget for the current fiscal year?	Yes
Does this commit the City to spending funds beyond the current fiscal year? Explain.	No

Vendor Bids/Quotations: We received 3 (three) formal quotes. United Ag & Turf of Farms Branch submitted a quote of \$58,366.89 for a 2550 Precision Cut Triplex Mower. Turf & Soil Management of Alvarado, Texas, submitted a quote of \$57,697.32 for a Baroness diesel-powered greens mower. Professional Turf Products of Ennis, Texas, submitted a quote in the amount of \$49,887.15. It is important to note that the quote from Professional Turf Products LP did not meet the specifications requested.

Staff Opinion on Feasibility and Timeline: City staff respectfully request that Council approve the submitted quote from Turf & Soil Management of Alvarado, Texas, in the amount of \$57,697.32 for the Baroness mower. This unit includes a 36-month warranty at no additional cost. Once ordered, the unit has an estimated lead time of 2 weeks.

Greens Mower Bid Tabulation and Detailed Specifications

United Ag & Turf	Turf and Soil Management, LLC	Professional Turf Products LP
2550 Precision Cut Triplex Mower	LM315GC/ Baroness	Toro Greens Master 3150-Q Gas Powered
\$58,366.89	\$57,697.32	\$49,887.15 *DOES NOT MEET SPECS

LM315GC SPECIFICATION



173 cm

182 cm



208 cm

MODEL	LM315GC
Length	208 cm
Width	173 cm
Height (to steering wheel)	135 cm
Height (including ROPS)	182 cm
Wheelbase	126 cm
Wheel track - front	126 cm
Weight (incl. all fluids, 3WD and grooming reels fitted)	680 kg
No. of cutting units	3
Cutting unit width	56 cm
Mowing width	152 cm
Mowing height	2 - 29 mm

Drive type	Hydrostatic 2WD
Drive option	3WD
Steering	Hyd. Power steering
Engine	Kubota D722, 21hp 3-cylinder
Speed - transport	15 km/h 2WD, 9km/h 3WD
Speed - cutting	Max. 6km/h
Cuts per metre (High setting)	246 @ 5 km/h (11-blade unit)
Cuts per metre (Low setting)	160 @ 5 km/h (11-blade unit)
Reel drive	Electric clutch and cable
Fuel Tank capacity	20 litres
Hyd. Oil tank capacity	16 litres
Tyre size - front	18 x 9.50 - 8
Tyre size - rear	18 x 9.50 - 8

Specifications may be subject to change without notice.



Memorandum

To: Honorable Mayor, City Council, and City Manager

From: Chad Williams, Chief of Police

Date: February 10, 2026

Subject: Permission to Accept Donation from Broughton Foundation

I am pleased to inform the City Council that the Broughton Foundation has approved a donation in the amount of \$45,000 to the Big Spring Police Department for the purchase of Flock Safety License Plate Recognition (LPR) cameras.

The Police Department respectfully requests permission from the City Council to accept this proposed donation. The funds will be used specifically to enhance investigative capabilities and public safety efforts through the acquisition of LPR technology, which will assist officers in identifying vehicles involved in criminal activity and locating missing or wanted persons.

The members of the Big Spring Police Department extend their sincere gratitude to the Broughton Foundation for its continued dedication to our department and its generous investment in the safety of our community.

The Big Spring Police Department respectfully requests authorization from the City Council to accept this contribution from the Broughton Foundation, which will provide a significant benefit to the community through enhanced crime prevention efforts and improved response capabilities.

Your thoughtful consideration of this request is greatly appreciated.



Memorandum

To: Honorable Mayor, City Council, and Todd Darden, City Manager

From: Chad Williams, Chief of Police

Date: January 27, 2026

Subject: Permission to Seek Criminal Justice Division Grant

The Big Spring Police Department is requesting authorization to apply for a grant through the Office of the Governor, Criminal Justice Division. This grant requires a 0% local match from the City of Big Spring.

The department seeks this funding to replace the current video recording system used by the Criminal Investigation Division (CID) for their offices as well as interview rooms. The existing system was purchased in 2019 from Safefleet, the same vendor that provides the department's in-car and body-worn camera systems. As with those systems, Safefleet no longer supports the legacy back-end hardware and software required to archive video data, necessitating a transition to their cloud-based services.

The proposed project would replace existing interview cameras, including all associated hardware, software, and storage, at an estimated total cost of approximately \$153,235.00.

Your consideration in this matter is greatly appreciated.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS AUTHORIZING AND APPOINTING THE CITY MANAGER TO SUBMIT AN APPLICATION TO THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION FOR A GRANT TO SECURE FUNDING FOR VIDEO/AUDIO RECORDING SYSTEM AND CLOUD NETWORK FOR INTERVIEW ROOMS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Big Spring City Council finds it appropriate for the police department to seek funding through the Office of the Governor, Criminal Justice Division for the purchase of video/audio recording system and cloud network for the interview room at the Big Spring Police Department;

WHEREAS, the Big Spring City Council agrees that in the event of loss or misuse of the Office of the Governor funds, the City Council assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the Big Spring City Council designates the City Manager as the grantee's authorized official with the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, THAT:

SECTION 1. The City of Big Spring, acting by and through its governing body, hereby resolves to authorize and appoint the City Manager to submit an application to the Office of the Governor, Criminal Justice Division seeking grant funding for the purchase of video/audio recording systems and cloud network for the interview rooms at the Big Spring Police Department.

SECTION 2. This Resolution shall become effective immediately upon its passage.

PASSED AND APPROVED on the first reading at a regular meeting of the City Council on the ____ day of _____, **2026**, with all members of the Council present voting "aye" for passage of the same.

PASSED AND APPROVED on the second and final reading at a regular meeting of the City Council on the ____ day of _____, **2026**, with all members of the Council present voting “aye” for passage of the same.

Robert H. Moore III, Mayor

ATTEST:

Tami L. Davis, City Secretary

Grant Number _____



Staff Report

To: The Honorable Mayor and City Council

From: The City Manager

Date: February 10, 2026

Subject: First Reading of a Resolution to Adopt Reasonable Monthly and Annual Time Limits without Recovering the City's Costs Attributable to Personnel Time for Requestors of Public Information; Providing for the Repeal of Conflicting Legislation; Providing for Severability; and Finding and Determining that the Meetings at Which the Resolution were Discussed were Open to the Public as Required by Law; and Establishing an Effective Date

RECOMMENDATION:

Staff recommends approval of the resolution.

BACKGROUND:

Citizens have a right to make public information requests. State law places a duty on the City to fulfill the requests without regard to other priorities of the City. State law allows the City to set monthly and/or annual time limits for requestors who use more than 15 hours of staff time in a month or 36 hours of staff time in a year without recovering the City's personnel costs. Without setting the time limit, however, the City's ability to charge for staff time is very limited. State law makes exceptions for the press, elected officials, and nonprofits.

FISCAL IMPACT:

The resolution should result in compensating the City related to public information requests by requestors who use large amounts of staff time.

ATTACHMENTS:

resolution for reasonable time limits for public information requests

REPORT PREPARED BY:

Andrew Hagen, City Attorney

APPROVED BY:

Todd Darden, City Manager

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS TO ADOPT REASONABLE MONTHLY AND ANNUAL TIME LIMITS WITHOUT RECOVERING THE CITY'S COSTS ATTRIBUTABLE TO PERSONNEL TIME FOR REQUESTORS OF PUBLIC INFORMATION; PROVIDING FOR THE REPEAL OF CONFLICTING LEGISLATION; PROVIDING FOR SEVERABILITY; AND FINDING AND DETERMINING THAT THE MEETINGS AT WHICH THE RESOLUTION WERE DISCUSSED WERE OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Council of Big Spring is the governing body of the City of Big Spring; and

WHEREAS, City Council adopted Resolution 020-2025 to specify the mailing address, e-mail address and official methods for accepting public information requests; and

WHEREAS, under state law, specifically, Section 552.275, Government Code, the City may adopt reasonable monthly and annual time limits that apply to requestors of public information, and should requestors use more personnel time than are set by the reasonable monthly and annual time limits, the requestor must pay for personnel's time to proceed with the request; and

WHEREAS, under state law, a reasonable monthly time limit is fifteen (15) hours and a reasonable annual time limit is thirty-six (36) hours; and

WHEREAS, state law provides certain exceptions for the press; for elected officials of the United States, the State of Texas, and political subdivisions of Texas; and for nonprofits exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code; and

WHEREAS, City Council, finds it advisable to proceed as follows;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS:

SECTION 1. The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct.

SECTION 2. Responding to Public Information Requests that Use a Large Amount of Personnel Time.

(a) *Annual time limit.* Pursuant to Texas Government Code § 552.275, thirty-six (36) hours is the reasonable limit on the amount of time that personnel of the City are required to spend producing public information for inspection or duplication by a requestor or providing copies of public information to a requestor in any given twelve-month period

commencing on October 1 of each year, without recovering the City's costs attributable to that personnel time.

(b) *Monthly time limit.* Pursuant to Texas Government Code § 552.275, fifteen (15) hours is the reasonable limit on the amount of time that personnel of the City are required to spend producing public information for inspection or duplication by a requestor or providing copies of public information to a requestor in any given monthly period commencing on the first (1st) date of each month, without recovering the City's costs attributable to that personnel time.

(c) *Records of time spent fulfilling requests.* The City Secretary or a person designated by the City Manager shall be responsible for maintaining records of the cumulative amount of personnel time spent complying with requests for public information from each individual requestor.

(d) *Charges for personnel time spent in excess of time limits.* Notwithstanding any provision of this section to the contrary, any requestor of public information will be charged personnel costs in accordance with Texas Government Code § 552.275 for all time in excess of thirty-six (36) hours in any given twelve-month period commencing on October 1 of each year or fifteen (15) hours in a given monthly period commencing on the 1st date of each month, spent by personnel of the City in producing public information for inspection or duplication by a requestor, or providing copies of public information to a requestor. The City Secretary or the designee of the City Manager shall be responsible for providing all notices to the requestor as required by law, including written statements of accrued time required by Texas Government Code § 552.275(d) and written estimates of charges required by Texas Government Code § 552.275(e).

(e) *"Requestor" defined.* For purposes of this section, "requestor" shall have the meaning set forth in Texas Government Code § 552.003(6).

(f) *State law.* This policy is subject to state law, and specifically Section 552.275, Texas Government Code.

SECTION 3. The City Secretary is directed to place the information in Exhibit A, attached and incorporated herein, on the web site of the City, intended to make clear to requestors the public policies adopted by City Council in Resolution 020-2025 and this Resolution.

SECTION 4. All resolutions or parts of resolutions and minute orders in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 5. Should any one or more sections or clauses of this Resolution be adjudged unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, and the remaining provisions of the Resolution shall be interpreted as if the offending section or clause never existed.

SECTION 6. It is hereby officially found and determined that the meetings at which this Resolution was adopted were open to the public and that public notice of the time, place and purpose of said meetings were given as required by law.

SECTION 7. This Resolution shall become effective immediately.

SECTION 8. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and of the United States of America.

PASSED AND APPROVED on first reading at a regular meeting of the City Council on the ____ day of _____, _____, with all members of the Council voting “aye” for the passage of same.

PASSED AND APPROVED on second reading at a regular meeting of the City Council on the ____ day of _____, _____, with all members of the Council voting “aye” for the passage of same.

Robert H. Moore III, Mayor

ATTEST:

Tami L. Davis, City Secretary

EXHIBIT A

Public Information Request Procedures

City of Big Spring and Big Spring Police Department

How written requests for public information are received

Portal: <https://bigspringtx.justfoia.com/publicportal>

E-mail: records@mybigspring.com

United States Mail: City of Big Spring
ATTN: City Secretary
310 Nolan Steet
Big Spring, Texas 79720

Hand delivery

Responding to Public Information Requests that Use a Large Amount of Personnel Time

Annual time limit. Thirty-six (36) hours is the reasonable limit on the amount of time that personnel are required to spend producing public information for inspection or duplication by a requestor or providing copies of public information to a requestor in any given twelve-month period commencing on October 1 of each year, without recovering costs attributable to that personnel time.

Monthly time limit. Fifteen (15) hours is the reasonable limit on the amount of time that personnel are required to spend producing public information for inspection or duplication by a requestor or providing copies of public information to a requestor in any given monthly period commencing on the first (1st) date of each month, without recovering costs attributable to that personnel time.

Charges for personnel time spent in excess of time limits. Any requestor of public information will be charged personnel costs in accordance with state law for all time in excess of thirty-six (36) hours in any given twelve-month period commencing on October 1 of each year or fifteen (15) hours in a given monthly period commencing on the 1st date of each month, spent by personnel in producing public information for inspection or duplication by a requestor, or providing copies of public information to a requestor. You will receive written statements of accrued time and written estimates of charges.

State law. This policy is subject to state law, and specifically Section 552.275, Texas Government Code.



Staff Report

To: The Honorable Mayor and City Council

From: The City Manager

Date: February 10, 2026

Subject: First Reading of an Ordinance Amending Chapter 1, Section 1-7 of the Big Spring City Code on the Severability of the Big Spring City Code if the Code or Part of the Big Spring City Code is Determined to be Invalid, Repealing Chapter 36, Section 36-355(a) and Chapter 48, Section 48-1, Big Spring City Code Providing for the Repeal of Conflicting Legislation; Providing for Severability; Finding and Determining that the Meetings at Which the Ordinance was Discussed were Open to the Public as Required by Law; and Providing an Effective Date

RECOMMENDATION:

Staff recommends adoption of the ordinance.

BACKGROUND:

Severability is important to the Big Spring City Code. Severability is provided for in Chapter 1 of the Big Spring City Code, but also in two other places. The provision in Chapter 1 is sufficient. The other two instances are unnecessary. This draft ordinance would eliminate the unnecessary instances.

FISCAL IMPACT:

None.

ATTACHMENTS:

Ordinance on severability

REPORT PREPARED BY:

Andrew Hagen, City Attorney

APPROVED BY:

Todd Darden, City Manager

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS AMENDING CHAPTER 1, SECTION 1-7 OF THE BIG SPRING CITY CODE ON THE SEVERABILITY OF THE BIG SPRING CITY CODE IF THE CODE OR PART OF THE BIG SPRING CITY CODE IS DETERMINED TO BE INVALID, REPEALING CHAPTER 36, SECTION 36-355(a) AND CHAPTER 48, SECTION 48-1, BIG SPRING CITY CODE PROVIDING FOR THE REPEAL OF CONFLICTING LEGISLATION; PROVIDING FOR SEVERABILITY; FINDING AND DETERMINING THAT THE MEETINGS AT WHICH THE ORDINANCE WAS DISCUSSED WERE OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City of Big Spring is a Texas home-rule municipality; and

WHEREAS, Under state law, municipalities “may adopt by ordinance a codification of its civil and criminal ordinances, together with appropriate penalties for the violation of the ordinances,” Section 53.001, Texas Local Government Code; and

WHEREAS, “A municipal code of ordinances has the force and effect of an ordinance regularly adopted in accordance with law,” Section 53.005(a), Texas Local Government Code; and

WHEREAS, “The record of the code in the municipality’s ordinance records is a record of the codified ordinances and establishes the content of those ordinances,” Section 53.005(a), Texas Local Government Code; and

WHEREAS, Under Texas law, when an ordinance contains an express severability clause, that clause prevails in interpreting the ordinance; invalidity of one provision does not affect the validity of the remaining provisions, provided those provisions can function independently and are not inconsistent with state law; and

WHEREAS, An ordinance could alternatively contain a non-severability clause, in which case the invalidity of one provision will result in the invalidity of all provisions; and

WHEREAS, City Council previously adopted a severability provision for the code of ordinances, and this provision is in the Big Spring City Code as Section 1-7; and

WHEREAS, City Council has determined that Section 1-7, Big Spring City Code should be amended and the amended version should govern when an ordinance in the Big Spring City Code is found to conflict with superior law; and

WHEREAS, City Council has determined that two other provisions, Section 36-65(a) and Section 48-1, in the Big Spring City Code that govern severability may be

inconsistent with Section 1-7, or if they are not inconsistent, those two other provisions are unnecessary; and

WHEREAS, City Council has determined that it should repeal the two unneeded severability provisions in the Big Spring City Code;

WHEREAS, adopting this ordinance is in the public interest and is necessary to protect health, life and property, and to preserve the good government, order, and security of the municipality and its inhabitants;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS:

SECTION 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2. Section 1-7, “Severability of parts of Code,” Chapter 1, “General Provisions,” Big Spring City Code, is hereby amended as follows:

Big Spring City Code
Chapter 1, General Provisions

It is declared to be the intention of the city council that the sections, paragraphs, sentences, clauses and phrases of this Code are severable, and if any phrase, clause, sentence, paragraph or section of this Code shall be declared unconstitutional, preempted, void, or otherwise invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality, preemption, voidness, or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Code. If any phrase, clause, sentence, paragraph or section of this Code shall be declared inapplicable in any situation by the valid judgment or decree of any court of competent jurisdiction, such judgment or decree shall not affect the applicability of such phrase, clause, sentence, paragraph, and section to other situations.

SECTION 3. Section 36-65, Article III, “Vermin Control,” Chapter 36, “Nuisances,” Big Spring City Code, is hereby amended in part as follows:

Big Spring City Code
Chapter 36, Nuisance
Article III, Vermin Control

Section 36-65. Enforcement

(a) ~~Reserved. In this event that this article conflicts with any other ordinance or law, the stricter law shall prevail.~~

SECTION 4. Section 48-1, “Conflicts between chapter and state law or state and federal rules, regulations, etc.,” Article I, “In General,” Chapter 48, “Traffic and Vehicles,” Big Spring City Code, is hereby amended in part as follows:

Big Spring City Code
Chapter 48, Traffic and Vehicles
Article I, In General

Section 48-1. Reserved. ~~Conflicts between chapter and state law or state and federal rules, regulations, etc.~~

~~If there is a conflict between any of the provisions of this chapter and the Texas Transportation Code, as amended, or any orders, rules, regulations and requirements of the Interstate Commerce Commission or the railroad commission of the state, compliance by the owners or operators of vehicles with such statutes, orders, rules and regulations of the Interstate Commerce Commission and the railroad commission of the state shall be deemed in compliance with this chapter, except that any requirement of this chapter, in addition to, but not in conflict with, such statute of the requirements of the Interstate Commerce Commission or the railroad commission shall be complied with.~~

NOTE* Language to be added appears underlined and language to be deleted is ~~stricken~~.

SECTION 5. All provisions of any ordinance, rule, regulation, or order of the City in conflict with this Ordinance are hereby repealed to the extent they are in conflict.

SECTION 6. Should any one or more sections or clauses of this Ordinance be adjudged unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance, and the remaining provisions of the Ordinance shall be interpreted as if the offending section or clause never existed.

SECTION 7. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

SECTION 8. It is hereby officially found and determined that the meetings at which this Ordinance was adopted were open to the public and that public notice of the time, place and purpose of said meetings was given as required by law.

SECTION 9. This Ordinance is ordered to be codified.

SECTION 10. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and of the United States of America.

PASSED AND APPROVED on first reading at a regular meeting of the City Council on the ____ day of _____, _____, with all members of the Council voting “aye” for the passage of same.

PASSED AND APPROVED on second reading at a regular meeting of the City Council on the ____ day of _____, _____, with all members of the Council voting “aye” for the passage of same.

Robert H. Moore III, Mayor

ATTEST:

Tami L. Davis, City Secretary



Memorandum

Date: February 10, 2026

From: Sandy Smith, Finance Director

To: Mayor and City Council

Re: Budget Amendment – Comanche Trail Lake Dam Engineering Services and Repair

The purpose of this budget is to request Council approval of a budget amendment for \$50,000.000 to fund engineering services and repairs related the Comanche Trail Lake Dam.

TCEQ inspected the dam back in Oct. 20, 2025. As a result of that inspection, the City is required to maintain updated engineering documentation for the dam, including an Emergency Response Plan (ERP) and an Operations and Maintenance (O&M) Manual. The documents are essential to ensure our regulatory compliance with TCEQ. In addition to the operational safety and preparedness for emergency situations.

The dam also has some areas where repairs are necessary to preserve the integrity of the structure and avoid more costly remediation in the future.

It is staff's recommendation that this budget amendment be approved.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AMENDING ORDINANCE NUMBER 024-2025 WHICH ADOPTED THE ANNUAL BUDGET FOR THE CITY OF BIG SPRING, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 AND ENDING SEPTEMBER 30, 2026 BY INCREASING THE GENERAL FUND BUDGET FOR THE PURPOSE OF APPROPRIATION OF FUNDS FOR AN EMERGENCY MANAGEMENT PLAN, AN OPERATIONS AND MAINTENANCE MANUAL AND REPAIRS TO THE COMANCHE TRAIL LAKE DAM; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS the City Council adopted the annual 2025-26 budget for the City of Big Spring, Texas on September 23, 2025 (“Budget”); and

WHEREAS the City Manager and the Finance Director recommend that the City Council increase the General Fund budgeted expenditures and amend the Budget previously approved;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AS FOLLOWS THAT:

SECTION 1. The General Fund Budget of the Annual Budget for the City of Big Spring, Texas for the Fiscal Year beginning October 1, 2025 and ending September 30, 2026 is hereby increased by the amount of \$50,000.00, with \$35,000.00 to account 002-027-370-5521-000, for updated engineering documentation including an Emergency Response Plan and an Operations and Maintenance Manual, and \$15,000.00 to account 002-027-370-6224-000 for the repair of the dam necessary for the preservation of the integrity of the structure. The appropriation will be funded through the Fund Balance.

SECTION 2. The remaining portions of Ordinance Number 024-2025 shall remain in full force and effect.

SECTION 3. Should any section, paragraph, sentence, clause, phrase or word of this ordinance be declared unconstitutional or invalid for any purpose, the reminder of this ordinance shall not be affected thereby.

SECTION 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 5. This ordinance shall be in full force and effective from and after its publication as required by law.

PASSED AND APPROVED on first reading at a regular meeting of the City Council on the _____ day of _____, **2026** with all members of the Council present voting “aye” for the passage of same.

PASSED AND APPROVED on second and final reading at a regular meeting of the City Council on the _____ day of _____, **2026** with all members of the council present voting “aye” for the passage of same.

Robert H. Moore III, Mayor

ATTEST:

Tami L. Davis, City Secretary



MEMORANDUM

To: Mayor Robert H. Moore, III, and Members of the Big Spring City Council
CC: Todd Darden, City Manager
From: Shane Bowles, Public Works Director
Date: Tuesday, February 25, 2025
Subject: Comanche Trail Dam Inspection

Action Requested: Enter into an agreement with Freese & Nichols for assistance with the Comanche Trail Dam and get the City of Big Spring in TCEQ compliance.

Background Information: The City of Big Spring received an inspection by TCEQ regarding the Comanche Trail Park Dam. To fall into compliance, we will need to create and submit an emergency response plan as well as a operational and maintenance manual. Freese and Nichols have experience in this field and have offered assistance.

Financial Considerations:

Expenditure amount requested:	\$35,000
What fund/department account will this amount be drawn from?	Parks General Fund
Revenue generated:	N/A
Would this expenditure be made within the budget for the current fiscal year?	Yes
Does this commit the City to spending funds beyond the current fiscal year? Explain.	N/A

Vendor Bids/Quotations: We received the proposal from Freese and Nichols.

Staff Opinion as to Feasibility and Timeline: TCEQ is requiring the City of Big Spring to submit all documents and resolutions by this summer.

Staff recommendation: It is our recommendation to enter into agreement with Freese & Nichols to assist us with this process.