



CITY COUNCIL REGULAR AGENDA

Tuesday, March 12, 2024

Notice is hereby given that the City Council of the City of Big Spring, Texas will meet in Regular Session on Tuesday, March 12, 2024, at 5:30 PM at the City Council Chambers Located at 307 East 4th Street, Big Spring, Texas. **We welcome the public to attend the meeting via telecommunication. Citizens will be able to view the City Council Meeting on Our Local Channel 17 through Suddenlink or on Our Website <http://mybigspring.com/224/Channel-17-Live>.**

CITY COUNCIL MEETING ETIQUETTE

Gentlemen are requested to remove their hats inside the City Council Chambers. As a courtesy to those in attendance, please place your cell phone on "Silent" or "Vibrate." Please, no talking during the meetings. Take all conversations outside so that others can hear.

Thank you!

Open Session

- | | |
|---|-------|
| 1. Call to Order | Moore |
| 2. Invocation | Moore |
| 3. Pledge of Allegiance to the United States Flag and to the Texas State Flag | Moore |

Public Comment

Public Comment – Members of the public are entitled to speak on any topic. Additionally, members of the public may comment on any action item before or during its consideration. Speakers are Requested to Stand at the Podium and State Their Name and Address. Speakers Should Fill out the Form at the Podium and Turn it into the City Secretary. Please Do Not Exceed Five (5) Minutes.

- | | |
|--------------------------|-------|
| 4. Public Comment | Moore |
|--------------------------|-------|

Announcements, Presentations and Public Hearings

Public Hearings – The Council will take Input on Items Requiring Public Hearing Items Prior to any Action.
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- | | | |
|---|------|--------|
| 5. Presentation Regarding Vector Fleet Management Annual Review | 7-32 | Medina |
|---|------|--------|

City Manager's Report

- | | | |
|---|--|--------|
| 6. City Manager's report on the following items: | | Darden |
| <ul style="list-style-type: none">• Large Item Pickup, District 3 - March 20th• Update on Sanitation Trucks• ESD Presentation with County and City - March 21st | | |

Consent Items

- | | | |
|---|--------|--------|
| 7. Approval of the City Council Minutes of the Regular Meeting of February 27, 2024. | 33-40 | Davis |
| 8. Acknowledge Receipt of the McMahon-Wrinkle Aviation Advisory Board Minutes for the Regular Meeting of January 18, 2024 | 41-42 | Feeley |
| 9. Final Reading of a Resolution Authorizing the Acceptance of the City of Big Spring 2024 Master Parks Plan; and Providing an Effective Date | 43-88 | Lewis |
| 10. Final Reading of a Resolution Declaring the Unopposed Candidate in the May 4, 2024 General Election for City Council Member, District 2 as Elected to Office; Canceling the General Election for City Council Position for City Council Member, District 2; and Providing an Effective Date | 89-92 | Davis |
| 11. Final Reading of an Ordinance Amending Ordinance Number 049-2023 Which Adopted the Annual Budget for the City of Big Spring, Texas for the Fiscal Year Beginning October 1, 2023 and Ending September 30, 2024 by Increasing the General Fund Budget for the Purpose of Adding a Position to the Sports Complex Staff; Providing for Severability; Providing for Publication; and Providing an Effective Date | 93-95 | Medina |
| 12. Final Reading of an Ordinance Amending Chapter 24 of the Big Spring City Code Entitled "Fire Prevention and Protection," Article II, "Fire and Rescue Service Fees," | 96-105 | Holt |

Section 24-21 "Assessment of Fees for Services" and Section 24-22, "Fee Schedule" Adjusting Fees for Rescues, Fire Investigations, Water and Back Country Incidents, and Fires Outside of City Limits; The Repeal of Conflicting Legislation; Providing for Severability; Finding and Determining that the Meetings at Which the Ordinance was Discussed were Open to the Public as Required by Law; and Providing an Effective Date

- | | | | |
|-----|---|---------|----------|
| 13. | Final Reading of an Ordinance Amending Ordinance Number 049-2023 Which Adopted the Annual Budget for the City of Big Spring, Texas, for the Fiscal Year Beginning October 1, 2023 and Ending September 30, 2024 by Increasing the Airpark Fund Budget for the Purpose of Budgeting the Additional Matching Share of the Texas Department of Transportation Grant for Striping and Marking the Airport Runway and Taxiways; Providing for Severability; Providing for Publication; and Providing an Effective Date | 106-107 | S. Smith |
|-----|---|---------|----------|

Vouchers

- | | | | |
|-----|-----------------------|---------------|--------|
| 14. | Vouchers for 02/29/24 | \$ 314,767.07 | Yanez |
| 15. | Vouchers for 03/07/24 | \$ 793,098.90 | Hughes |
| | Drafts | \$ 491,941.12 | |

Bids

- | | | | |
|-----|--|---------|--------|
| 16. | Consideration and Possible Action on Awarding a Bid to Purchase a Manlift for the McMahon-Wrinkle Airpark and Authorizing the City Manager or His Designee to Execute any Necessary Documents | 108 | Medina |
| 17. | Consideration and Possible Action to Award a Bid to Purchase a Zero Turn Mower for the Cemetery Department and Authorizing the City Manager or His Designee to Execute any Necessary Documents | 109 | Medina |
| 18. | Consideration and Possible Action on Awarding a Bid for the Demolition of the Dora Roberts Community Center and Authorizing the City Manager or His Designee to Execute any Necessary Documents | 110 | Medina |
| 19. | Consideration and Possible Action to Award a Bid for Resurfacing the Splash Pad at the Russ McEwen Family Aquatic Center and Authorizing the City Manager or His Designee to Execute any Necessary Documents | 111-113 | Lewis |

- | | | |
|---|---------|------|
| 20. Consideration and Possible Action to Award a Bid to Purchase an Ambulance and Authorizing the City Manager or His Designee to Execute any Necessary Documents | 114-115 | Holt |
|---|---------|------|

New Business

- | | | |
|---|---------|-------------|
| 21. First Reading of an Ordinance Amending Ordinance Number 049-2023 Which Adopted the Annual budget for the City of Big Spring, Texas for the Fiscal Year Beginning October 1, 2023 and Ending September 30, 2024 by Increasing the General Fund Budget for the Purpose of Purchasing SCBA Equipment for the Fire Department; Providing for Severability; Providing for Publication; and Providing an Effective Date. | 116-118 | Holt |
| 22. First Reading of an Ordinance Amending Ordinance Number 049-2023 Which Adopted the Annual Budget for the City of Big Spring, Texas for the Fiscal Year Beginning October 1, 2023 and Ending September 30, 2024 by Increasing the Airpark Fund Budget for the Purpose of the Demolition and/or Asbestos Abatement of Several Structures on the Airpark; Providing for Severability; Providing for Publication; and Providing and Effective Date. | 119-124 | Feeley |
| 23. First Reading of a Resolution Determining that an Area of the City Contains Conditions Which are Detrimental to the Public Health, Safety, and Welfare of the Community and Constitutes a Slum/Blighted Area; and Providing an Effective Date | Handout | Medina |
| 24. First Reading of a Resolution Authorizing the Submission of a Texas Community Development Block Grant Program Application to the Texas Department of Agriculture for the Downtown Revitalization Program Fund; and Authorizing the Mayor to Act as the City's Authorized Representative in all Matters Pertaining to the City's Participation in the Texas Community Development Block Grant Program; and Providing an Effective Date | Handout | Medina |
| 25. Consideration and Possible Action to Approve an Amendment to the Big Spring Economic Development Corporation 2023-2024 Annual Budget for Land Sale, Land Purchase and Infrastructure Development | 125 | Mark Willis |
| 26. Consideration and Possible Action to Approve a Contract with Emergifire and Authorizing the City Manager or His Designee to Negotiate, Conclude, and Execute any | 126-136 | Holt |

Necessary Documents

- | | | |
|---|---------|---------|
| 27. Consideration and Possible Action to Approve an Interlocal Cooperation Contract (Failure to Appear Program) with Texas Department of Public Safety and Authorize the City Manager or His Designee to Execute any Necessary Documents | 137-141 | Haynes |
| 28. Discussion and Possible Action for Demolition and Asbestos Abatement on the Texas Building | 142 | Medina |
| 29. Discussion Regarding the Eligibility for Committee Membership for the Aviation Advisory Board, Planning and Zoning Commission, Convention and Visitors Bureau Board, Board of Adjustments and Appeals, Zoning Board of Adjustment, and Big Spring Economic Development Corporation Board of Directors, and Other Boards and Committees. Discussion only, No Action. | | Yanez |
| 30. Consideration and Possible Action to Form and Appoint the Charter Review Committee with the Intent of Reviewing and Recommending Amendments to the Charter of the City of Big Spring Pursuant to the Article XIII of the Charter | | Ornelas |

Council Input

- | | | |
|-----------|--|-------|
| 31. Input | | Moore |
|-----------|--|-------|

Executive Session

- | | | |
|--|--|-------|
| 32. Adjourn into Executive Session in Accordance with the Purposes Permitted by the Open Meetings Act, Section 551.072 Texas Government Code, "Deliberation Regarding Real Property; Closed Meeting," to Deliberate the Purchase, Exchange, Lease, or Value of Real Property when Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of the Governmental Body in Negotiations with a Third Person. | | Moore |
| 33. Adjourn into Executive Session in Accordance with the Purposes Permitted by the Open Meetings Act, Section 551.071, Texas Government Code, "Consultation with Attorney; Closed Meeting," and the Texas Disciplinary Rules of Professional Conduct, to Provide Legal Advice and Counsel with Respect to Potential Litigation. | | Moore |
| 34. Reconvene into Open Session and Take any Necessary | | Moore |

Action on Executive Session Items

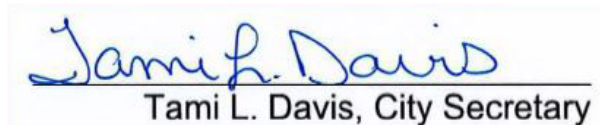
35. **Adjourn**

Moore

The City Council reserves the right to meet in executive session on any agenda item should the need arise pursuant to Chapter 551, Subchapter D of the Texas Government Code, or the Texas Disciplinary Rules of Professional Conduct.

I hereby certify that this agenda was posted on the official bulletin board at the City of Big Spring, City Hall Building, located outside 310 Nolan Street. Given by order of the City Council and **Posted on Friday, March 8, 2024 at 4:45 p.m.** in accordance with Title 5, Texas Government Code and Chapter 551.

In addition, this agenda and supporting documents are posted on the City of Big Spring's Website, www.mybigspring.com, in accordance with legal requirements.



Tami L. Davis, City Secretary

THE MEETING FACILITY IS ACCESSIBLE TO DISABLED PERSONS. ANY DISABLED PERSON NEEDING SPECIAL ACCOMMODATION OR A HEARING IMPAIRED PERSON WISHING TO HAVE AN INTERPRETER SHOULD REQUEST SERVICES AT LEAST 48 HOURS PRIOR TO THE SCHEDULED MEETING BY CONTACTING TAMI DAVIS AT 432-264-2513 OR EMAIL: TDAVIS@MYBIGSPRING.COM.



MEMORANDUM

Date: March 7, 2024
To: Mayor Robert H. Moore and Big Spring City Council
CC: Todd Darden, City Manager
From: John Medina, Assistant City Manager
Subject: Vector Fleet Annual Review Presentation

Vector Fleet Services is a contracted vendor that provides maintenance and repair for the City of Big Spring's vehicles and equipment. The contract was renewed through November 2024 with a 3% increase. Vector will provide city administration with the annual review of their services at the March 12, 2024, City Council meeting. The attached documents were provided by Vector. Please contact me if you have questions.



Vector Fleet Management, LLC
Fleet Maintenance Provider



Big Spring, TX
Annual Review and Shared Savings
December 1, 2022 – November 30, 2023

Please see below for a listing of what will be presented in this executive review of fleet maintenance services in support of the Big Spring fleet for December 1, 2022 – November 30, 2023:

- ✓ **Safety Review**
- ✓ **Staffing Overview**
- ✓ **Quality Assurance and Certifications**
- ✓ **Technical Resources**
- ✓ **Partnership Support**
- ✓ **Contract Year to Date Statistics**
- ✓ **Fleet Dashboard**
- ✓ **Unit Component Cost**
- ✓ **Unit Reason for Repair**
- ✓ **Contract to Date Operating Statement**

Safety Review

**NO safety incidents, OSHA
Injuries or Lost Time Claims**
Attributable to our *stringent* safety programs.

Attributable to our ***stringent*** safety programs.



Collect. Verify. Connect.

Highlights of VFM's Safety Program at Big Spring

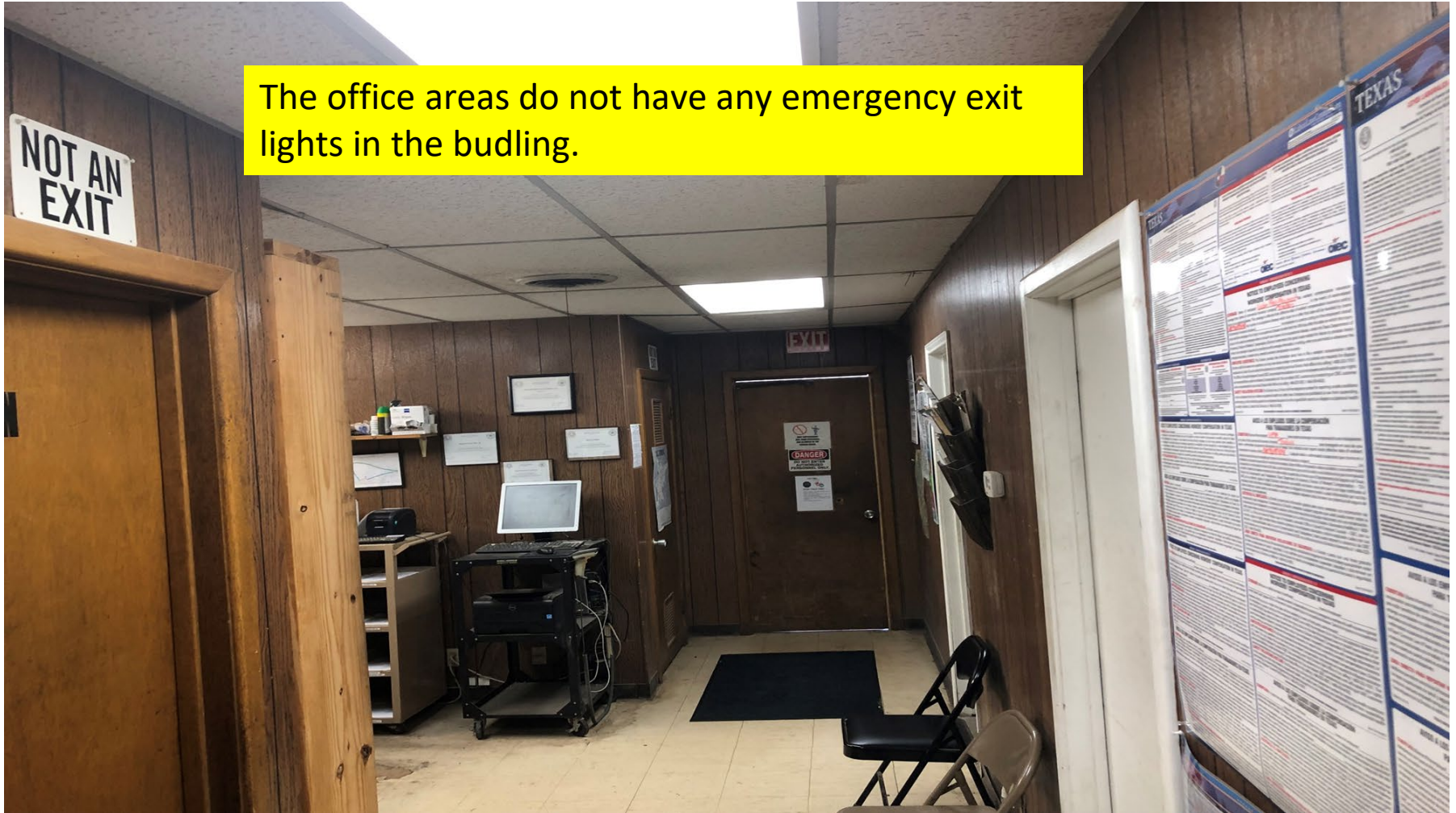
- ✓ Active member of the National Safety Council (NSC)
- ✓ Up to 20 hours per month of Safety Training
- ✓ 52 Weekly Safety Meetings
- ✓ Daily Stand-Up Tool Box Meetings
- ✓ Training and meetings covering hundreds of topics
- ✓ Up to 40 Behavior Based Observations (BBO's) conducted
- ✓ Monthly mandated OSHA training for all employees (1 Hr.)
- ✓ CPR and First Aid Training for Management
- ✓ Comprehensive Annual Safety Audit
- ✓ Managers conduct one company-wide safety meeting each year

Charles Bryson is our **Dedicated Safety Director** accountable for continuous process improvements for all safety policies and initiatives across the Vector Fleet Management Enterprise. Safety audits are conducted at each site a minimum of once per year.

Charles is a **Certified Safety Director** and a **Certified Environmental Manager**.

Safety Audit Example

The office areas do not have any emergency exit lights in the building.



Safety Audit Example

Trip hazard, the cord is laying across the entire bay with no cones or cover to protect you from tripping.



Staffing Overview

<u>SALARIED POSITIONS</u>	PLAN	CURRENT
Site (General) Manager	1	1
<u>HOURLY POSITIONS</u>		
Admins	1	1
Technicians		
Diesel Truck Technicians	4	2
General Service/Lube Technician	1	2
TOTAL	7	6

Quality Assurance/Certifications

Employee	PM Audits	ASE Certifications	Other Certifications
Francisco Rivera	1 per month	0	Vector Certification Track; Texas State Safety Inspector
Alexander Brigham	1 per month	0	Vector Certification Track
Greg Biddison	1 per month	A/C; Engine Repair; Brakes (to be renewed)	Vector Certification Track; Texas State Safety Inspector
Chris Willis	1 per month	0	Vector Certification Track
Ricky Snider	N/A	0	Vector LEAD Certified; Texas State Safety Inspector; Vector Certification Track

Training and Certification Programs



Quality Assurance and Certifications

Vector Fleet Management has expanded our in-house technical training institute (Vector Technical Institute) to include Hybrid and Electric Vehicles – with over 48 hours of certification training.



Hybrid and Battery Electric Certification	Time
Electric Drive Categories OLT-3503	2:50:00
Electric Drive Components OLT-3504	10:25:00
Electric Motors OLT-3505	5:20:00
HV Battery Management OLT-3509	3:15:00
HV Charging System OLT-3507	4:10:00
HV Safety Systems OLT-3506	2:25:00
Introduction to Electric Drives OLT-3501	3:25:00
Mastering Hybrid HVAC Systems LBT-228	1:15:00
Servicing Hybrids LBT-281	3:00:00
Working on Hybrid Vehicles OLT-3502	4:20:00
Electric Drive Categories II OLT-1505	3:00:00
ASE-L3 Hybrid/Electric Vehicle Specialist AVI-ASEL3	4:50:00
TOTAL HOURS/MINUTES	48:15:00

Technical Resources



GENERAL MOTORS FLEET



NAVISTAR



City of Big Spring Partnership Support Items:

- Procurement of a new steam cleaner for cleaning of the refuse trucks
- Procurement of the Diesel Laptops Diagnostics System to reduce diagnostic troubleshooting time and increase turnaround efficiency
- Advised on specs and equipping new equipment for lease
- Revamped PM Schedule for improved PM frequency

Goals for 2023-2024 Contract Year:

- ZERO work place injuries
- Continue our commitment to training and certifications through the Vector Technician Training Program.
- Continue to earn ASE Certifications and develop new talent organically
- Ongoing modifications to PM scheduling with Department input to continue improving efficiency

Customer Facing Portal – Real Time Access for Department Heads

- Component Cost
- Cost by Department
- Repair Order Detail
- Unit Life Cycle Costs
- Reason for Repair
- PM's Due

Reports



Login Screen

User Id:

Password:

Login

====PRODUCTION ENVIRONMENT====
Version: 1.0



9300 Harris Corners Parkway, Suite 350
Charlotte, North Carolina 28269
Phone: 704.521.6148

2015-2019 Vector Fleet Management

Partnership Support

Contract Year	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	TOTALS
2019-2020	\$3,031.49	\$5,890.72	\$5,470.34	\$4,707.11	\$5,101.34	\$4,984.84	\$5,848.77	\$7,019.66	\$4,980.74	\$4,838.67	\$4,778.58	\$4,564.72	\$61,216.98
2020-2021	\$5,463.88	\$4,875.78	\$4,875.78	\$6,531.35	\$5,886.56	\$6,403.09	\$7,651.38	\$8,602.91	\$8,068.51	\$6,723.65	\$9,183.67	\$6,548.06	\$80,814.62
2021-2022	\$6,852.56	\$6,482.22	\$5,735.99	\$7,663.21	\$8,552.07	\$5,933.28	\$7,163.72	\$7,998.91	\$6,749.18	\$7,736.50	\$6,337.49	\$5,613.75	\$82,818.88
2022-2023	\$9,195.83	\$7,542.69	\$7,364.31	\$8,593.29	\$6,781.35	\$7,012.47	\$6,228.74	\$5,982.16	\$8,055.64	\$8,614.78	\$6,321.26	\$5,405.01	\$87,097.53

**\$87,097.53 Total Non-Target Discounts for the Contract Year.
Grand Total of \$311,948.01 Since Inception in 2019.**

Statistics 2022 – 2023



***318 Units Maintained
and Repaired***



***90% County-Wide 24 Hour
Fleet Availability***



***1,743 Work Orders
Completed***



476 PM's/Oil Changes Completed

Statistics 2022 – 2023



***2,682 Individual Repairs
Performed***



***3,984 Maintenance Labor
Hours Completed***



***71 Mobile Service Calls
Completed***



402 Tires Replaced

Statistics 2022 – 2023

REPAIR CLASS TOTALS

	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Contract YTD
Scheduled	43	47	26	42	42	28	28	35	26	27	26	34	404
Nonscheduled	143	104	91	138	90	104	91	92	118	130	100	67	1268
Emergency	10	3	26	0	3	3	4	3	2	7	4	6	71
Total	196	154	143	180	135	135	123	130	146	164	130	107	1743

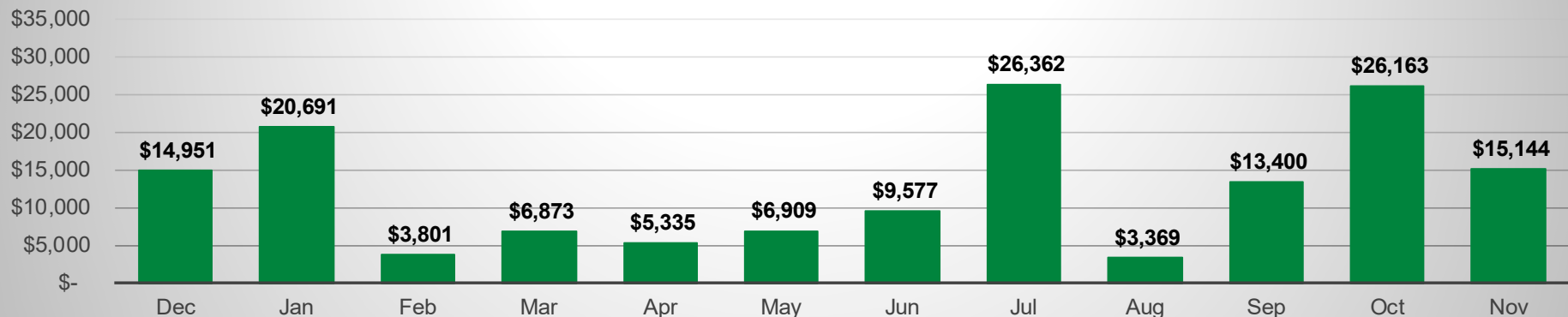
REPAIR CLASS COMPARISON RO%

	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Contract YTD
Scheduled	22%	31%	18%	23%	31%	21%	23%	27%	18%	16%	20%	32%	23%
Nonscheduled	73%	68%	64%	77%	67%	77%	74%	71%	81%	79%	77%	63%	73%
Emergency	5%	2%	18%	0%	2%	2%	3%	2%	1%	4%	3%	6%	4%

AVOIDABLE MAINTENANCE COSTS

	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Contract YTD
Avoidable	\$ 14,951	\$ 20,691	\$ 3,801	\$ 6,873	\$ 5,335	\$ 6,909	\$ 9,577	\$ 26,362	\$ 3,369	\$ 13,400	\$ 26,163	\$ 15,144	\$ 152,575
All Other	\$ 95,366	\$ 53,100	\$ 44,559	\$ 108,639	\$ 60,068	\$ 99,474	\$ 81,131	\$ 86,586	\$ 141,737	\$ 122,111	\$ 98,135	\$ 45,842	\$ 1,036,748

AVOIDABLE MAINTENANCE COSTS



Fleet Dashboard

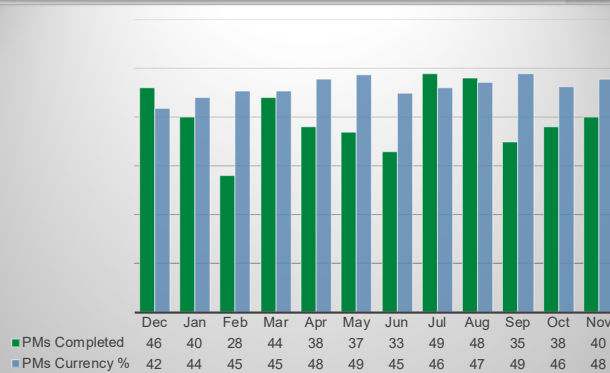
December 2022 - November 2023 Service Performance for Big Spring, TX

FLEET AVAILABILITY

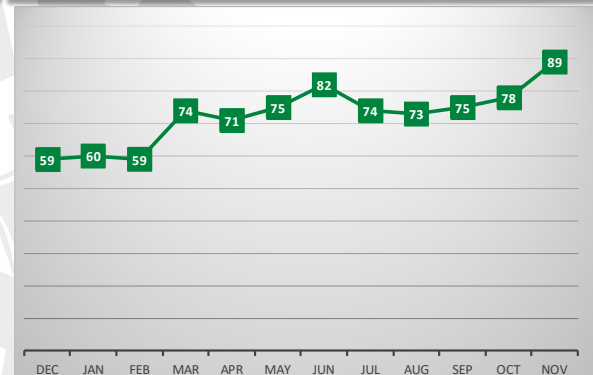
	September	October	November	Contract Year To Date
% Available	93%	92%	91%	90%
% Down	7%	8%	9%	10%
Units	320	315	318	318
Days	30	31	30	30
Fleet Hours	230,400	234,360	228,960	2,781,672
Total Downtime	17,221	18,245	21,441	277,840

Work Orders Completed	164	130	107
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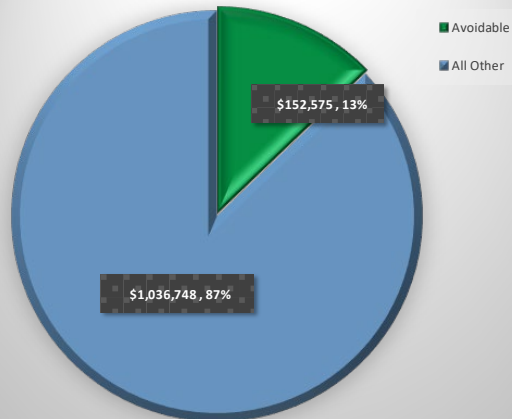
PM PERFORMANCE



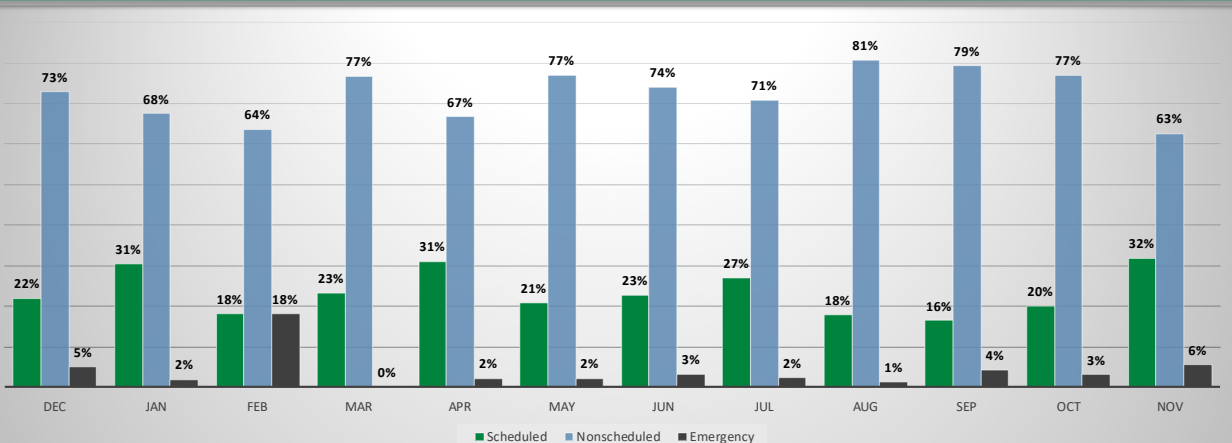
TECHNICIAN PRODUCTIVITY %



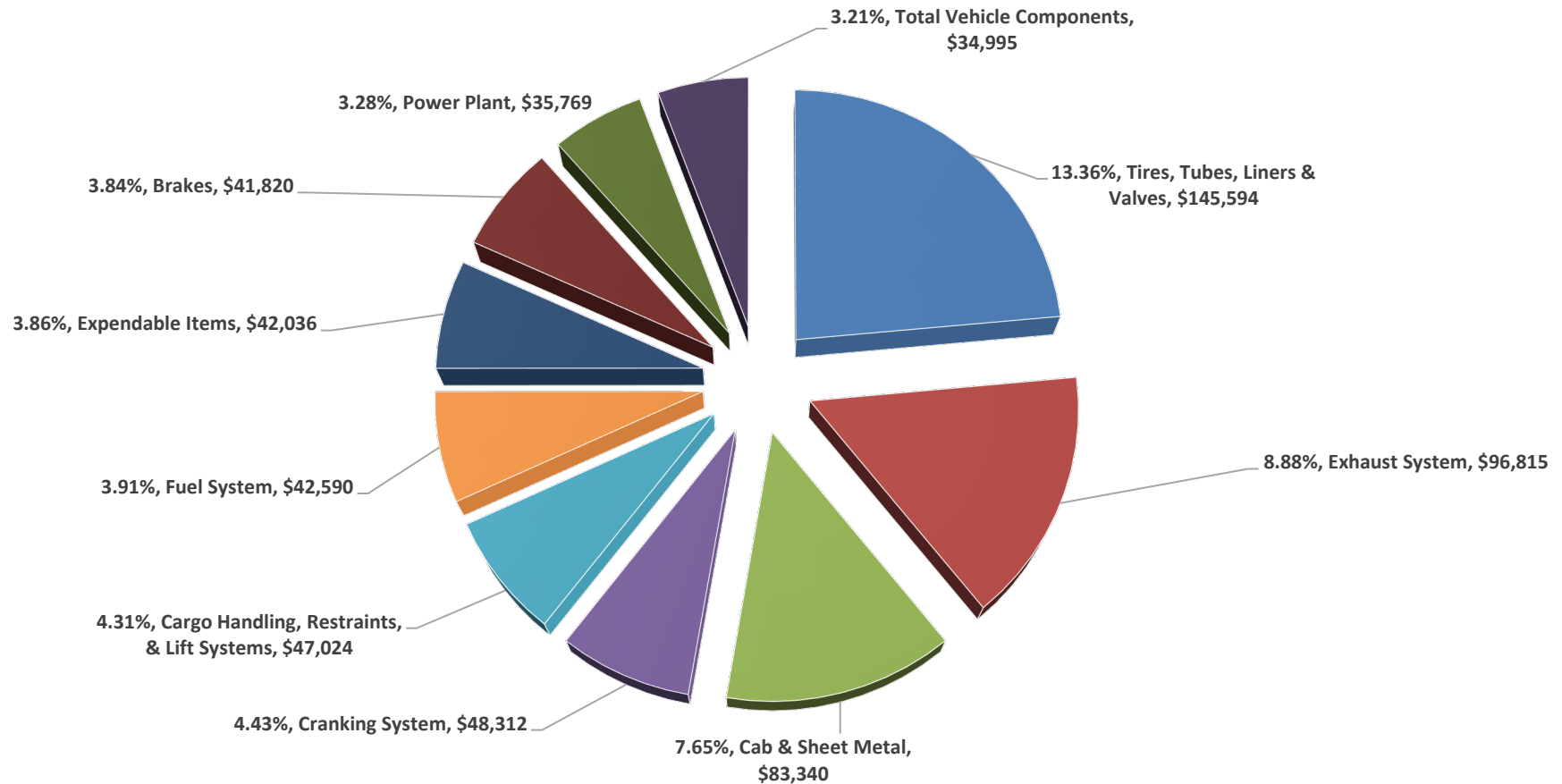
YTD MAINTENANCE COSTS



REPAIR CLASS RO %



Top Ten Components by Cost



56% of Total Maintenance Costs are in these 10 Categories with the Highest Percentage Being in the Tires Category at 13.36%

Unit Reason For Repair Top Ten

Reason	Count	Labor Hours	Total Cost	Cost per RO
DRIVERREPORT	1054	1633	\$643,663	\$611
ABUSE	102	212	\$115,580	\$1,133
PM FOLLOW-UP	493	458	\$115,007	\$233
PM	474	718	\$87,287	\$184
MODIFICATION	84	169	\$36,303	\$432
ACC-REPORT	8	12	\$27,748	\$3,469
SPECREQ	21	119	\$27,206	\$1,296
ADD INSPECT	67	118	\$26,659	\$398
ROADCALL	97	176	\$21,825	\$225
PRE-DELIVERY	47	106	\$21,744	\$463
CUSTDIRECTED	6	17	\$19,763	\$3,294
ROADTEST	19	37	\$18,904	\$995
ACC-NON-REPO	5	3	\$4,119	\$824
STATUTORYINS	126	62	\$3,153	\$25
ROAD HAZARD	13	6	\$2,485	\$191
INBOUND	9	2	\$2,354	\$262
VEHICLE PREP	16	34	\$2,212	\$138
YARDCHECK	11	8	\$1,735	\$158
VANDALISM	5	9	\$1,416	\$283
PROACT	2	6	\$1,247	\$623
DRIVER AVOID	9	7	\$1,227	\$136
REWORK	4	18	\$1,061	\$265
OUTBOUND	2	0	\$382	\$191
QUICKFIX	2	1	\$156	\$78
LUBRICATION	1	2	\$84	\$84
FIREMOD	1	2	\$76	\$76
WARRANTY	1	1	\$48	\$48
TITLE	3	0	\$24	\$8
TOTALS	2,682	3934	\$1,183,469	\$441

Operating Statement

December 1, 2022 - November 30, 2023



Please see below for a breakdown of contract year 2022-2023 expenditures. Vector's costs were less than the yearly proposal. Vector will be issuing a check to the City of Big Spring for \$31,717.65

Vector Fleet Management, LLC
Operating Statement-Big Spring,
TX

	Target / Contract													Monthly Cost Proposal
	YTD	Nov-23	Oct-23	Sep-23	Aug-23	Jul-23	Jun-23	May-23	Apr-23	Mar-23	Feb-23	Jan-23	Dec-22	Dec22-Nov23
Labor, Taxes & Benefits	\$406,423.68	\$35,111.51	\$32,703.10	\$36,108.24	\$35,631.66	\$34,432.77	\$30,295.27	\$32,850.92	\$30,343.97	\$39,211.64	\$30,999.45	\$34,248.12	\$34,487.03	\$37,960.73
Parts & Subcontractor Services	\$165,446.70	\$44,919.39	\$20,513.12	\$10,367.59	\$5,492.01	\$7,733.96	\$13,805.66	\$9,711.69	\$8,312.84	\$2,401.55	\$13,679.00	\$8,509.60	\$20,000.29	\$21,901.05
Overhead	\$180,500.80	(\$882.33)	\$17,712.23	\$14,849.24	\$9,272.38	\$14,903.18	\$8,367.28	\$17,302.56	\$30,286.99	\$22,138.48	\$12,655.86	\$10,887.14	\$23,007.79	\$6,139.74
Administration Fee	\$38,439.36	\$3,203.28	\$3,203.28	\$3,203.28	\$3,203.28	\$3,203.28	\$3,203.28	\$3,203.28	\$3,203.28	\$3,203.28	\$3,203.28	\$3,203.28	\$3,203.28	\$3,203.28
Management Fee	\$50,847.48	\$4,237.29	\$4,237.29	\$4,237.29	\$4,237.29	\$4,237.29	\$4,237.29	\$4,237.29	\$4,237.29	\$4,237.29	\$4,237.29	\$4,237.29	\$4,237.29	\$4,237.29
Total - Contractor Cost	\$841,658.02	\$86,589.14	\$78,369.02	\$68,765.64	\$57,836.62	\$64,510.48	\$59,908.78	\$67,305.74	\$76,384.37	\$71,192.24	\$64,774.88	\$61,085.43	\$84,935.68	\$73,442.09
Contractor cost vs. Target/Contract	(\$39,647.06)	\$13,147.05	\$4,926.93	(\$4,676.45)	(\$15,605.47)	(\$8,931.61)	(\$13,533.31)	(\$6,136.35)	\$2,942.28	(\$2,249.85)	(\$8,667.21)	(\$12,356.66)	\$11,493.59	
Non-Target Invoice														
Labor		\$12,887.15	\$10,818.37	\$14,767.61	\$12,778.26	\$12,123.31	\$10,264.39	\$11,506.08	\$11,392.52	\$14,893.50	\$9,140.91	\$10,393.95	\$10,564.09	
Parts		\$21,399.72	\$40,029.63	\$84,959.99	\$64,379.93	\$50,710.52	\$42,598.58	\$45,027.28	\$38,242.13	\$51,935.72	\$23,219.13	\$26,038.48	\$55,545.23	
Outside Services		\$22,337.50	\$73,971.10	\$36,923.93	\$64,872.12	\$48,812.56	\$35,355.39	\$45,229.17	\$15,084.66	\$47,979.41	\$13,758.04	\$34,659.72	\$39,464.28	
Shop Tools		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Deductible		(\$5,405.01)	(\$6,321.26)	(\$8,614.78)	(\$8,129.94)	(\$5,982.16)	(\$6,228.74)	(\$7,012.47)	(\$6,781.35)	(\$8,593.29)	(\$7,364.31)	(\$7,542.69)	(\$9,195.83)	
Total	\$1,076,892.53	\$51,219.36	\$118,497.84	\$128,036.75	\$133,900.37	\$105,664.23	\$81,989.62	\$94,750.06	\$57,937.96	\$106,215.34	\$38,753.77	\$63,549.46	\$96,377.77	
Client Shared Savings at 80%		\$31,717.65												

Thank You

QUESTIONS



**Proudly Underway in our 11th Year of
Partnership with the City of Big Spring.**



Ricky Snider

Site Manager

432-466-4657

rsnider@vectorfleet.com

Steve Benedict

Director of Operations

980-598-9831

sbenedict@vectorleet.com

Craig Moran

Executive Vice President

704-597-2245

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Target –vs- Non-Target Overview



The information contained herein is confidential and proprietary information of Vector Fleet Management, LLC and, except for disclosure on a confidential basis to recipient's board members, employees, accountants, attorneys and other professional advisors retained by recipient for use in connection with the proposed transaction or as may be required by law, may not be disclosed in whole or in part by the recipient or any such board members, employees, accountants, attorneys or other professional advisors to any other person or entity without Vector Fleet Management's prior written consent. If the information contained herein is being delivered to an advisor or person other than the recipient, by receipt and use by such advisor or other person in connection with the proposed transaction, such advisor or other person agrees to be bound by the confidentiality terms set forth above. In the event the recipient receives a request for disclosure under applicable law to anyone other than the persons listed above of the information contained herein, then the recipient agrees to timely notify Vector Fleet Management of such request and cooperate with any action taken by Vector Fleet Management to contest any such disclosure.

Target

Target Units are those units specifically within the parameters of the life cycles set forth in the respective contract. Target charges are expenses that are accounted for in the costing model and include the following:

- Parts, labor, and outside services required to normally maintain and repair units based on their average lifecycles, OEM required maintenance services, and repairs resulting from age ***under normal use with proper maintenance.***
- Technician labor cost, taxes, and benefits
- Overhead costs – uniforms, subscriptions, networking, shop supplies, safety, training, licensing, etc.
- Administrative/Management costs – Vector corporate support – HR, Accounting, IT, program management, resource management, etc.

Target versus Non-Target : What Does it Mean?

Non-Target

Non - target Units are those units that have fallen out of the parameters of the life cycles set forth in the respective contract, either by meter reading or age. Units that are added to the Fleet and do not replace All repairs to Non-Target Units, with the exception of basic PM charges outlined on the following page, are billable.

Non-Target charges to Target Units are expenses incurred by Vector that are not included in the formulation of the Target pricing. Non-target third party services, parts, & labor are billable items. These are items that are reimbursed monthly to Vector at Vector's actual incurred cost plus the agreed upon markup of 5%. In general, the following scenarios represent Non-Target costs that occur to Target Units:

Accidents — refers to physical damage to vehicles caused by operator error or by another vehicle that results in a completed accident report.

Capital Improvement — refers to any requested modification to a vehicle or piece of equipment already in service that results in a change in the capital cost of the vehicle, including major refurbishment of chassis and/or bodies and attached equipment.

Damage — Operating — refers to any physical damage to a County vehicle during its operation resulting from operator error, misuse, or unreported accidents or mechanical issues.

Damage — Physical — refers to any physical damage to a County vehicle resulting from vandalism, theft, natural disaster, weather, or unreported accidents when a vehicle is parked or unattended.

Excluded Equipment — refers to repairs to equipment not specifically included in the fleet inventory covered by this agreement (e.g. stationary generators, boats, and temporary units).

Modifications/Upfitting — refers to changes to the equipment, configuration, and/or appearance of a vehicles requested specifically by the County, including changes required by statute, that are not capitalized into the cost of the vehicle, such as aftermarket appearance items. This includes fitting equipment to new units received by the municipality.

Other Services — refers to services provided by the Service Provider at the request of the County not specifically defined in the agreement.

NON Target Unit – Basic PM Services are included as a Target charge as follows:

1. Engine Oil
2. Engine Oil Filter
3. Fuel Filter if applicable
4. Fluid top-off's less than ½ quart

All other items and repairs, including air filters, wiper blades, secondary fuel filters, etc. are billed as Non Target

STATE OF TEXAS :
COUNTY OF HOWARD :
CITY OF BIG SPRING :

The City Council of the City of Big Spring, Texas, met in a REGULAR MEETING in the City Council Chambers located at 307 E. 4th St., Big Spring, Texas, at 5:30 PM, February 27, 2024, with the following members present in person:

COUNCIL MEMBER GLORIA MCDONALD
COUNCIL MEMBER MAURY SMITH
COUNCIL MEMBER CODY HUGHES
COUNCIL MEMBER DIANE YANEZ
MAYOR ROBERT MOORE
MAYOR PRO TEM NICK ORNELAS
COUNCIL MEMBER TROY TOMPKINS

Same and constituting a quorum, for which four Councilmembers must be present; and the following staff in person;

TODD DARDEN	City Manager
JOHN MEDINA	Assistant City Manager
ANDREW HAGEN	City Attorney
SHANE BOWLES	Public Works Director
CHAD WILLIAMS	Police Chief
JAY HOLT	Fire Chief
MIKE FEELEY	Airpark Director
SANDY SMITH	Finance Director
HAYLEY LEWIS	Community Services Director
TAMI DAVIS	City Secretary
MANDY HAYNES	Municipal Judge

Open Session

Call to Order

Mayor Moore called the City Council meeting to order at 5:30 p.m.

Invocation

Rick Wilson, Baptist Temple Church, gave the invocation.

Pledge of Allegiance to the United States Flag and to the Texas State Flag

Mayor Moore led the pledge of allegiance to the United States Flag and to the Texas State Flag.

Public Comment

Public Comment

There were no comments at this time.

Announcements, Presentations and Public Hearings

City Manager's Report

City Manager's report on the following items:

- Update - Large Item Pickup, District 2 - 17 Tons
- Update - Job Fairs - Attended One at UTPB and Howard College - Next One on March 13th - Workforce Center
- Update - Fire Department Applicants
- Police Testing - March 7, 2024

Todd Darden, City Manager, reported on the above captioned items as follows: Large item pick up for District 2 picked up 17 tons of items; Human Resources Department attended several job fairs; Fire Department testing had 7 applicants that passed the test; and the Police Department has a testing on March 7th

Consent Items

Approval of the City Council Minutes of the Regular Meeting of February 13, 2024.

Acknowledge Receipt of the Big Spring Economic Development Corporation Board of Directors Minutes for the Regular Meeting of January 16, 2024

Acknowledge Receipt of the McMahon-Wrinkle Aviation Advisory Board Minutes for the Regular Meeting of November 16, 2023

Final Reading of a Resolution of the City of Big Spring, Texas, Amending the Big Spring City Code to Amend Resolutions 005-2023 and 012-2023 and the Underlying Real Estate Purchase Agreement with 3-D Development as Amended to Provide for a Third Inspection Period; Providing for Repeal of Conflicting Resolutions; Finding and Determining that the Meetings at Which the Resolution Were Discussed Were Open to the Public as Required by Law; Providing a Savings and Severability Clause; Establishing an Effective Date

Final Reading of a Resolution Authorizing and Appointing the City Manager to Submit an Application to the Edward Byrne Memorial Justice Grant Program to Secure Funding for a SWAT Transport Van; and Providing an Effective Date

Final Reading of a Resolution Accepting a Grant from the Texas Department of Transportation (TxDOT) for the Funding of Striping and Marking on the Runway and Taxiways at the McMahon-Wrinkle Airport and Industrial Park; and Providing an Effective Date

Final Reading of an Ordinance Authorizing Z-23-01, Amending the Big Spring Zoning Ordinance by Rezoning Approximately 3.450 Acres of Land in Section 32, Block 33, T-1-S, T&P RR. Co. Survey, Big Spring, Howard County, Texas, From General Residential (GR) to Heavy Commercial (HC); Providing a Savings and Severability Clause; Providing for Repeal of Conflicting Ordinances; Providing for Publication; Providing an Effective Date; and Finding and Determining that the Meeting at Which the Ordinance was Discussed was Open to the Public as Required by Law

Final Reading of an Ordinance Amending Ordinance Number 049-2023 Which Adopted the Annual Budget for the City of Big Spring, Texas, for the Fiscal Year Beginning October 1, 2023 and Ending September 30, 2024 by Transferring Capital Funds into Expense Accounts for the Purpose of Leasing Vehicles through the Enterprise Lease Program for Various Departments; Providing for Severability; Providing for Publication; and Providing an Effective Date

Final Reading of an Ordinance Amending Ordinance Number 049-2023 Which Adopted the Annual Budget for the City of Big Spring, Texas, for the Fiscal Year Beginning October 1, 2023 and Ending September 30, 2024 by Increasing the Utility Fund Budget to Provide for the City's Matching Share of the CDBG Grant CDV21-1065; Providing for Severability; Providing for Publication; and Providing an Effective Date

Final Reading of an Ordinance Amending Ordinance Number 049-2023 Which Adopted the Annual Budget for the City of Big Spring, Texas, for the Fiscal Year Beginning October 1, 2023 and Ending September 30, 2024 by Increasing the Landfill Budget for the Purpose of Purchasing a Bulldozer; Providing for Severability; Providing for Publication; and Providing an Effective Date

Final Reading of an Ordinance Amending Ordinance Number 049-2023 Which Adopted the Annual Budget for the City of Big Spring, Texas, for the Fiscal Year Beginning October 1, 2023 and Ending September 30, 2024 by Increasing the General Fund Budget for the Purpose of Conducting a Compensation Market Study; Providing for Severability; Providing for Publication; and Providing an Effective Date

MOTION WAS MADE BY Mayor Pro Tem Ornelas to approve the above captioned minutes, resolutions and ordinances, seconded by Council Member Yanez.

YEAS: Mayor Moore, Mayor Pro Tem Ornelas, Council Member Yanez, 7

**Council Member Hughes, Council Member McDonald, Council Member
Tompkins, Council Member Smith**
NAYS: None

0
MOTION PASSED

Vouchers

Vouchers for 02/01/24	\$	462,389.05
Vouchers for 02/09/24	\$	1,172,676.32
Vouchers for 02/16/24	\$	301,337.38
Vouchers for 02/23/24	\$	307,027.74
Drafts	\$	926,096.75

Council Member Yanez reviewed the above captioned vouchers.

**MOTION WAS MADE BY Council Member Yanez to approve the above captioned
vouchers, seconded by Council Member Hughes.**

YEAS: Mayor Moore, Mayor Pro Tem Ornelas, Council Member Yanez,
Council Member Hughes, Council Member McDonald, Council Member
Tompkins, Council Member Smith
NAYS: None

7
0
MOTION PASSED

Bids

Consideration and Possible Action on Awarding a Bid for Lighting at the Wastewater
Treatment Plant and Authorizing the City Manager or His Designee to Execute any
Necessary Documents

**MOTION WAS MADE BY Council Member Yanez to award the above captioned
bid to Qualite Sports Lighting, LLC in the amount of \$89,080.00, seconded by
Council Member Hughes.**

YEAS: Mayor Moore, Mayor Pro Tem Ornelas, Council Member Yanez,
Council Member Hughes, Council Member McDonald, Council Member
Tompkins, Council Member Smith
NAYS: None

7
0
MOTION PASSED

Consideration and Possible Action on Awarding a Bid for a Zero Turn Mower for the
Cemetery Department and Authorizing the City Manager or His Designee to Execute
any Necessary Documents

The above captioned item was not considered at this time.

New Business

First Reading of a Resolution Authorizing the Acceptance of the City of Big Spring 2024
Master Parks Plan; and Providing an Effective Date

MOTION WAS MADE BY Mayor Pro Tem Ornelas to approve the above captioned resolution, seconded by Council Member Yanez.

**YEAS: Mayor Moore, Mayor Pro Tem Ornelas, Council Member Yanez, 7
Council Member Hughes, Council Member McDonald, Council Member
Tompkins, Council Member Smith**

NAYS: None 0

MOTION PASSED

First Reading of a Resolution Declaring the Unopposed Candidate in the May 4, 2024 General Election for City Council Member, District 2 as Elected to Office; Canceling the General Election for City Council Position for City Council Member, District 2; and Providing an Effective Date

MOTION WAS MADE BY Mayor Moore to approve the above captioned resolution, seconded by Mayor Pro Tem Ornelas.

**YEAS: Mayor Moore, Mayor Pro Tem Ornelas, Council Member Yanez, 7
Council Member Hughes, Council Member McDonald, Council Member
Tompkins, Council Member Smith**

NAYS: None 0

MOTION PASSED

First Reading of an Ordinance Amending Ordinance Number 049-2023 Which Adopted the Annual Budget for the City of Big Spring, Texas for the Fiscal Year Beginning October 1, 2023 and Ending September 30, 2024 by Increasing the General Fund Budget for the Purpose of Adding a Position to the Sports Complex Staff; Providing for Severability; Providing for Publication; and Providing an Effective Date

MOTION WAS MADE BY Mayor Pro Tem Ornelas to approve the above captioned ordinance, seconded by Council Member Yanez.

**YEAS: Mayor Pro Tem Ornelas, Council Member Yanez, Council Member 4
Tompkins, Council Member Smith**

NAYS: Mayor Moore, Council Member Hughes, Council Member McDonald 3

MOTION PASSED

First Reading of an Ordinance Amending Chapter 24 of the Big Spring City Code Entitled "Fire Prevention and Protection," Article II, "Fire and Rescue Service Fees," Section 24-21 "Assessment of Fees for Services" and Section 24-22, "Fee Schedule" Adjusting Fees for Rescues, Fire Investigations, Water and Back Country Incidents, and Fires Outside of City Limits; The Repeal of Conflicting Legislation; Providing for Severability; Finding and Determining that the Meetings at Which the Ordinance was Discussed were Open to the Public as Required by Law; and Providing an Effective Date

MOTION WAS MADE BY Council Member Hughes to approve the above captioned ordinance, seconded by Council Member Smith.

**YEAS: Mayor Moore, Mayor Pro Tem Ornelas, Council Member Yanez, 7
Council Member Hughes, Council Member McDonald, Council Member**

Tompkins, Council Member Smith
NAYS: None

0
MOTION PASSED

Consideration and Possible Action of a Short-Term Contract with Avfuel to Allow for Continued Aircraft Fueling Operations at McMahon-Wrinkle Airport while Awaiting Results of a RFP for Aviation Fuel Suppliers and Authorizing the City Manager or His Designee to Execute any Necessary Documents

The above captioned was not considered at this time.

Consideration and Possible Action on an Interlocal Cooperation Agreement with South Plains Association of Governments (SPAG) for the Downtown Revitalization Program and Authorizing the City Manager or His Designee to Execute any Necessary Documents

MOTION WAS MADE BY Council Member McDonald to approve the above captioned agreement, seconded by Council Member Smith.

YEAS: Mayor Moore, Mayor Pro Tem Ornelas, Council Member Yanez, Council Member Hughes, Council Member McDonald, Council Member Tompkins, Council Member Smith

NAYS: None
0
MOTION PASSED

Consideration and Possible Action to Enter into an Agreement with Jacob & Martin LLC for the 2024 Crack Seal and Seal Coat Projects and Authorizing the City Manager or His Designee to Execute any Necessary Documents

MOTION WAS MADE BY Council Member Hughes to approve the above captioned agreement, seconded by Council Member McDonald.

YEAS: Mayor Moore, Mayor Pro Tem Ornelas, Council Member Yanez, Council Member Hughes, Council Member McDonald, Council Member Tompkins, Council Member Smith

NAYS: None
0
MOTION PASSED

Consideration and Possible Action to Enter into a Seal Coat Interlocal Agreement 2024 with Howard County Junior College District, and other Interested Entities and Authorizing the City Manager or His Designee to Execute any Necessary Documents

MOTION WAS MADE BY Council Member Hughes to approve the above captioned agreement, seconded by Mayor Pro Tem Ornelas.

YEAS: Mayor Moore, Mayor Pro Tem Ornelas, Council Member Yanez, Council Member Hughes, Council Member McDonald, Council Member Tompkins, Council Member Smith

NAYS: None
0
MOTION PASSED

Discussion and Possible Action of Approval of a Mural Painted by Big Spring Little League and Big Spring High School Art Club on the Concession Stand at Roy Anderson Sports Complex.

MOTION WAS MADE BY Mayor Pro Tem Ornelas to approve the above captioned mural painting, seconded by Council Member Yanez.

YEAS: Mayor Moore, Mayor Pro Tem Ornelas, Council Member Yanez, 7
Council Member Hughes, Council Member McDonald, Council Member
Tompkins, Council Member Smith
NAYS: None 0

MOTION PASSED

Council Input

Input

Mayor Pro Tem Ornelas has had some complaints/concerns on illegal dumping at 608 NW 3rd St.

Council Member Yanez thanked staff and supporters in her district

Council Member Hughes would like to review the numbers on overtime at the sports complex

Mayor Moore expressed condolences to the family of John Sparks

Council Member Smith encouraged citizens to vote in the May General Election

Executive Session

Adjourn into Executive Session in Accordance with the Purposes Permitted by the Open Meetings Act: Section 551.072, Texas Government Code, "Deliberation Regarding Real Property; Closed Meeting," to Deliberate the Purchase, Exchange, Lease, or Value of Real Property when Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of the Governmental Body in Negotiations with a Third Person

The above captioned executive session was held in an open session with Mark Willis, Director of the Big Spring Economic Development Corporation, explaining the opportunity to buy 127 acres of land west of town and needs City Council approval and a contract signed allowing Big Spring Economic to purchase the property.

Reconvene into Open Session and Take Any Necessary Action on Executive Session Items

MOTION WAS MADE BY Mayor Moore to approve the contract authorizing the Big Spring Economic Development Corporation to purchase the 127 acres west of town, seconded by Council Member Tompkins.

YEAS: Mayor Moore, Mayor Pro Tem Ornelas, Council Member Yanez, 7
Council Member Hughes, Council Member McDonald, Council Member
Tompkins, Council Member Smith

NAYS: None

**0
MOTION PASSED**

Adjourn

Mayor Moore adjourned the City Council meeting at 6:30 p.m.

Robert H. Moore III, Mayor

ATTEST:

Tami L. Davis, City Secretary



**McMahon-Wrinkle Aviation Advisory Board Meeting Minutes
January 18, 2024**

The McMahon-Wrinkle Aviation Advisory Board met in Regular Session at 5:30 p.m., on Thursday, January 18, 2024 at the Airport Terminal conference room, 3200 Rickabaugh Drive, Big Spring, Texas. Steven Boatenhamer called the meeting to order at 5:30 p.m. with the following members in attendance:

Shane Schaffner Russ Rutledge Robert Miller
Steven Boatenhamer Jonathan Ray

Also in attendance: Mike Feeley Andriana Olvera Mark Willis

Absent: Adriel Saldivar

Item # 1

Call to Order

Steven Boatenhamer called the meeting to order at 5:30 p.m.

Item # 2

Review and approve minutes from November 16, 2023 meeting.

Motion to approve made by Robert Miller seconded by Russ Rutledge with all members voting “aye” for acceptance of the minutes as written.

Item # 3

Public Comment

There were no public comments at this time.

Item # 4

Airport Director’s Report

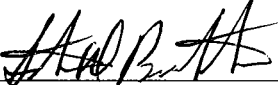
Mike began with updating the board on the several projects taking place in the upcoming fiscal year. One being the striping and marking project that will be completed by this summer. The estimated cost for the project is \$870,000.00 and will go to state commission in March. The next project is the restoration of runway 06/24. The state will fund the project on a 90-10 cost share. The state will pay 90% of the cost and the city will pay the other 10%. The project will go into design in 2025 and construction in 2026. He then mentioned that the airfield will be updated with LED edge lighting. Mike then went on to discuss the FBO situation. They closed their doors in December and the city has now taken over all fueling operations. The city has begun the process of leasing fuel trucks but until then the airport is self-serve only. Both Jet-A and 100 LL are available at be self-serve station located north of the Terminal building. The city will not do

aircraft maintenance. The goal is to bring in a private entity to do maintenance and inspections. They will also handle towing of aircraft when needed. The Vietnam Memorial was another topic discussed. If the Vietnam Memorial is relocated to city property the city can assist with funding, The memorial is currently located on SWID property.

Item # 5

Next Meeting Date is January 18, 2024

Adjournment: 7:00 P.M.



Approved by Steven Boatenhamer, Chairman



Date

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS ADOPTING THE 2024 MASTER PARKS PLAN; PROVIDING FOR THE REPEAL OF CONFLICTING LEGISLATION; PROVIDING FOR SEVERABILITY; AND FINDING AND DETERMINING THAT THE MEETINGS AT WHICH THE RESOLUTION WERE DISCUSSED WERE OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Big Spring passed Resolution No.19-99, on the 23rd day of March, 1999, adopting a Master Parks Plan and authorizing its submittal to the Texas Parks and Wildlife Commission for approval;

WHEREAS, residents of the City of Big Spring were engaged through online-surveys, public hearings and committee participation to identify community priorities, transformative projects, and supporting strategies for the future redevelopment, growth and management of Parks, Recreation and Open Space in the City of Big Spring;

WHEREAS, on the 23rd day of January, 2024, the 2024 Master Parks Plan was brought before the City Council and residents of the City of Big Spring for a first public hearing, and, on the 13th day of February, 2024, was brought before the City Council and residents of the City of Big Spring for a second public hearing;

WHEREAS, the City Council has determined that it is in the bests interest of the City of Big Spring and its residents to adopt a Master Parks Plan;

WHEREAS, the City Council finds it advisable to proceed as follows:

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS:

SECTION 1. The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct.

SECTION 2. The Final Master Parks Plan Report and Appendices, a copy of which is available at the City Secretary's Office, is hereby approved and adopted as the 2024 Master Parks Plan.

SECTION 3. All resolutions or parts of resolutions and minute orders in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 4. Should any one or more sections or clauses of this Resolution be adjudged unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, and the remaining provisions of the Resolution shall be interpreted as if the offending section or clause never existed.

SECTION 5. It is hereby officially found and determined that the meetings at which this Resolution was adopted were open to the public and that public notice of the time, place, and purpose of said meetings were given as required by law.

SECTION 6. This Resolution shall become effective immediately.

SECTION 7. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and of the United States of America.

PASSED AND APPROVED, on first reading at a regular meeting of the City Council on the **27th** day of **February, 2024** with all members of the Council voting “aye” for the passage of the same.

PASSED AND APPROVED, on second reading at a regular meeting of the City Council on the **12th** day of **March, 2024** with all members of the Council voting “aye” for the passage of the same.

Robert Moore, Mayor

ATTEST:

By:

Tami Davis, City Secretary

APPROVED AS TO FORM:

By:

Andrew Hagen, City Attorney

YEAR 2024



CITY OF BIG SPRING MASTER PARKS PLAN

City of Big Spring

MASTER PARKS PLAN

Adopted March 12, 2024

Acknowledgements

We wish to acknowledge the following people who were instrumental in guiding the Master Parks Plan process. Also, thank you to the citizens of Big Spring for their vision and contribution to this plan through enthusiastic participation in the community survey.

Big Spring Mayor

Robert Moore

Big Spring Staff

Todd Darden, City Manager

John Medina, Assistant City Manager

Hayley Lewis, Community Services Director

Big Spring City Council

Nick Ornelas, District 1

Diane Yanez, District 2

Cody Hughes, District 3

Gloria McDonald, District 4

Troy Tompkins, District 5

Maury Smith, District 6

South Plains Association of Governments Team

Kelly Davila, Director of Regional Services

Chelsey Baldivia, Regional Services

Marcia Nascimento, Regional Services

Sydney Norman, Regional Services

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INTRODUCTION

The City of Big Spring recognizes the significance of park facilities and recreational resources in enhancing the community's overall quality of life and promoting future development. In line with Big Spring's 2030 Comprehensive Plan, the allocation for parks in future land use is estimated at 2.5%, equating to more than 1,000 acres designated for parks and recreation within the city limits. This comprehensive plan takes into account the evolving population's needs in terms of housing, food, and industry while acknowledging that parks and recreational areas are essential for fostering economic growth. By establishing a 2024 Master Parks Plan, Big Spring can effectively implement the necessary measures to ensure that its parks align with the preferences of its residents and adapt to the changing economic landscape.

The Big Spring Community

Big Spring's population has been on a slow decline since the late 1960's. The 1960 Census reported 32,230 and the 1990 Census reported 23,093, for a loss of 9,137 persons or approximately 30%. The population shifted upward until 2010 where we see a steady decline. The 2010 and 2020 census reported 27,282 and 26,144 respectively, and an estimated population of 25,318 in 2022. The initial loss in population can be attributed to several major upsets in the local economy including: the closure of Webb Air Force Base, the relocation of a major oil company's headquarters, and the reduction in oil and gas production.

The State of Texas estimates the 2022 population of Big Spring to be 25,318 constituting over 75.17% of the population in Howard County 33,672. Big Spring's population is 72.9% white and 27.1% other in racial origin. A little over seventy-eight (78.4%) percent of the population have had some level of formal education.

Big Spring's population is fairly young with 29% of the population age 19 and under. The largest category is the age group of 20 to 49 year old's who make up 40.5% of the population. Those ages 50 to 64 year old's constitute 16.9% of the population and persons 65 and older make up 13.7% of the population. These figures are important to the Big Spring Master Parks Plan because members of each division represent specific challenges.

The primary challenge associated with a fairly young population is that they are known for mobility. Typically, this group has not developed a strong allegiance to the community and has limited time or financial resources to make commitments outside their young families.

The older ages (50-60) and (65 and older) are typically the sector of the population with more spendable income and with community leadership and influence. This group tends to be well established, very committed to their community and conservative. They often require special consideration in a parks program in terms of accessibility, hours of operation and adequate safety measures to accommodate limited mobility.

The income levels in Big Spring suggest a higher than average poverty rate (19.2% versus the state average of 14.2%). Twenty two percent (22.4%) of the families have an annual income of less than \$35,000. This presents a challenge in providing quality recreational opportunities to the community at little or no cost.

Future population projections estimate Big Spring's population in 2022 to around 25,318 residents. In order to meet the recreational needs of a changing population, the City of Big Spring should plan for slow and steady updates and enhancement in recreation options through the parks department as well.

The City of Big Spring Parks Department

The City's Parks Department, under the direction of the City Manager, is staffed by the Community Service Director, Facilities Supervisor, and Parks Supervisors. The Parks Department operates the city's parks and recreation facilities to provide family-oriented recreational areas in order to contribute to the high quality of life for residents and visitors alike. The Parks Department oversees improvements and upkeep for parks and sports field facilities available for public use. The department strives to present aesthetically pleasing areas through the maintenance of playground and other recreational equipment, grounds maintenance, weed and litter control, and other landscaping activities. These responsibilities stretch the department's human and financial resources. State and Federal inmates are available to supplement the available manpower and have assisted in many improvements at the Comanche Trail Park and in the construction of Dr. Morgan Park. The Parks Supervisor also assists the Chamber of Commerce and other community groups in coordinating festivals, tournaments and other events at the city parks. Comanche Trail Golf Course and Moss Creek Lake are staffed and budgeted separately from the Parks Department.

GOALS AND OBJECTIVES

The following goals and objectives represent Big Spring's commitment to long-term planning for the development of the parks system in coordination with the overall development of the community. This plan will be implemented from FY 2024-25 through FY 2029-30.

Goal 1: Provide citywide park facilities that meet the current and future demands of the Big Spring community.

Objective 1a: Prioritize needs to assist in the allocation of limited resources.

Objective 1b: Upgrade existing park facilities to meet accepted standards and citizen demand.

Objective 1c: Periodic evaluation of the need for new facilities as the community grows.

Goal 2: Protect and Promote the area's natural resources.

Objective 2a: Continue development of facilities in proximity to the historic spring in order to encourage use and visitation in this area.

Objective 2b: Evaluate the impact of new facility development on the natural resources of the surrounding area.

Goal 3: Incorporate parks planning into tourism and economic development strategies.

Objective 3a: Continue to coordinate the development and promotion of facilities with the Convention and Visitor's Bureau.

Objective 3b: Initiate cost effectiveness studies to determine the efficiency of operations and the cost/benefit of upgrades to tourist attractions within the parks system.

Objective 3c: Continue to work with the Convention and Visitors Bureau to attract sports events that will utilize city-owned ballfields.

PLAN DEVELOPMENT PROCESS

As mentioned in the introduction, the Big Spring Comprehensive Plan serves as the foundation for the development of a new master park plan. This Master Parks Plan emphasizes the city's commitment to aligning parks and recreation facilities with the preferences of the community. To ensure that this goal is achieved, a survey was distributed to residents, allowing them to provide valuable input that would shape the updated plan. The survey was available through numerous online platforms, including the city website and social media posts, from March 21st through April 25, 2022. For a detailed copy of the survey, please refer to the Appendix.

Using the input received, the city devised a rough outline of what they would like to include in the Master Parks Plan, and held public hearings on November 17, 2021, January 23, 2024, and February 13, 2024. Feedback received from the public hearing and further review was utilized to draft the completed Master Parks Plan.



Comanche Trail Park entrance

STANDARDS FOR PARKS DEVELOPMENT

The National Park and Recreation Association (NPRA) has been a leader in the development of park standards for the past several decades. Their publication, Park, Recreation, Open Space, and Greenway Guidelines, is used as a national standard. The standards and guidelines have been the foundation of implementing the necessary priorities and development for the new 2024 Master Parks Plan.

Classification

NPRA identifies approximately 16 classifications of parks ranging from mini-parks to national parks. Not all classifications are found in all communities. Detailed information regarding Big Spring's parks facilities can be found in the Inventory of Areas and Facilities.

The park classifications and standards that are found in the Big Spring area are:

Neighborhood/Mini Park: The neighborhood/mini park is the basic unit of the park system and serves as the recreational focus of a neighborhood. It is an area for active recreation such as field games, court games, playgrounds, picnicking, etc. Although normally at least one to fifteen acres, the neighborhood park can be smaller in smaller communities serving smaller neighborhoods. This park should serve an area of 2 to 3 mile radius if uninterrupted by a major road or barrier. NPRA standards for these parks are 1.25-2.5 acres per 1,000 population. The Big Spring Park System includes seven (7) neighborhood parks totaling approximately 56 acres and are open to the public from 6:00am to 10:00pm.

Community Parks: The community park serves a broader purpose than the neighborhood park by meeting community-based recreational needs, as well as preserving unique landscapes and open spaces. These parks usually range from 16 to 50 acres and serve neighborhoods that are one to two miles in radius. The community park may include areas for intense recreation activity such as competitive sports, swimming, tennis, playgrounds, volleyball, etc. There may also be passive recreation opportunities such as walking, viewing, sitting and picnicking. NPRA standards for these parks are 5-8 acres per 1,000 population. There are two (2) community parks in Big Spring totaling approximately 206 acres. Both parks are open to the public from 6:00 am to 10:00 pm.

Special Use Parks: Special use parks target one specialized or single purpose recreation activity. Examples are golf courses, nature centers, marinas, zoos, conservations, arboretums, arenas, amphitheaters, plazas or community squares. Currently, the City of Big Spring has one (2) Special Use Parks, with approximately 184 acres.

Regional Parks: Regional parks are very large multi-use parks that serve several communities within a particular region. They range in size from 500 acres and above and serve those areas with a one hour driving distance. The regional park provides both active and passive recreation, with a wide selection of facilities for all age groups. They may also include areas of nature preservation for activities such as sight-seeing, nature study, wildlife habitat, and conservation areas. NRPA standards for regional parks vary due to the specific site and natural resources. Big Spring currently has two (2) regional parks, including the State park, totaling approximately 1,022 acres.



Old Settlers Pavillion located inside of Comanche T

Old Settlers Pavillion located inside of Comanche Trail Park

Total Parkland Standard

It is generally accepted that a total parkland standard must be maintained for the community. NRPA recommends that the local park system contain 11.25 to 20.5 acres of developed open space per 1000 population. The following chart shows recommended distribution as well as Big Spring's distribution of park land.

Park Type	NRPA Standard	Big Spring's Current System
Neighborhood/Mini	1.25 to 2.5 ac/1,000	1.1 ac/1,000
Community	5.0 to 8.0 ac/1,000	8.2 ac/1,000
Regional	Unspecified	1,022 acres
Special Use Areas	Unspecified	184 acres
Total	11.25 to 20.5 ac/1,000	57 ac/1,000*

*Includes all available facilities (City of Big Spring Park System and Big Spring State Park)

Classification of Parks			
Neighborhood/Mini	Community	Regional	Special Use Areas
ABC Park	Roy Anderson Park	Moss Creek Lake	Comanche Golf Course
Bert Andries Park	Comanche Trail Park	Big Spring State Park	Amphitheater (located in Comanche Trail Park)
Birdwell Park	Roy Anderson Sports Complex		
Dr. Morgan Park	Russ McEwen Family Aquatic Center		
Jefferson Park			
Elgin Park			

Facility Standards

NRPA and other sources provide standards for the number of facilities a parks and recreation system should provide. The facilities applicable to the Big Spring Master Parks Plan are included in the table below:

Activity / Facility	Recommended Facility Per Population	Recommended Facilities for 2022 Population of 25,318	Current Counts of Facilities (not including school or other facilities)
Baseball Fields	1 per 5,000	5.1	6
Basketball Court	1 per 5,000	5.1	3
Football Fields	1 per 20,000	1.3	2
Picnic Tables	1 per 300	84.3	83
Playgrounds	1 per 1,000	25.3	13
Recreation Center	1 per 20-30,000	1	1
Softball Fields	1 per 5,000	5.1	6
Soccer Fields	1 per 10,000	2.5	5
Tennis Center	1 court per 2,000	12.7	9
Trails	.5 to 1 mile per 10,000	1.3 - 2.5 miles	1.95 miles*
Volleyball Areas	1 court per 5,000	5.1	2
Disc Golf Courses	1 per 30,000	1	2

*includes Big Spring State Park

Location Standards

Parks are to be located in proximity to the park users, based upon the type of park facility. Map #2 in the Appendix shows the 2 mile service area for each of Big Spring's developed parks. From this map, one can identify several pockets of residential areas which are not within the service area of a city park.

Close review of this map shows three developed areas that are not within standard acceptable distances of either a park or playground.



Playground in Comanche Trail Park

INVENTORY FOR AREAS AND FACILITIES

The City of Big Spring's park system includes 1,469 acres of developed park land that provide over 170 recreational and sports facilities. The distribution of park land by category is as follows:

Park Type	Acres
Neighborhood/Mini	56.46
Community	206.67
Regional	1,022.00
Special Use Areas	184.20
Total	1,469.33

However, the recreational opportunities available to the community can not be fully assessed without taking school and other facilities into account. These are essential to providing the community with a full range of facilities since the city-owned system is deficient in some areas. Foremost of these facilities is the Big Spring State Park. With 382 acres and several amenities, the State Park is heavily used by Big Spring State Park. Though the use of some facilities is restricted, most are open to the public during park hours. Inclusion of these facilities provides the Big Spring community with a total of 1,691 acres of park and recreation facilities. Additionally, regular park facilities open and close to the public during the designated park times. For instance, several of the larger parks such as Comanche Trail Park have restrooms available to the public, however, those bathrooms are open to the public only during park designated park hours: 8:00am to 10:00pm.

The table on page 11 provides a listing of all park and recreational facilities available to the community.

Community Park and Recreational Facilities

	Acres	Baseball Fields/Backstops	Basketball Courts	Benches	Football Fields	Amphitheater	Gazebo/Pavilion	Picnic Tables/ Shelters	Playgrounds	Restrooms	Softball Fields	Soccer Fields	Swimming Pool/Water Rec. Center	Tennis Courts	Trails/Walking (mi.)	Frisbee Golf	Golf Course	Volleyball Area	Camping	Lake or Pond	Disc Golf
City Park Facilities																					
ABC Park	3.15	1	1					2	1												
Birdwell Park	15.04							2	1							1					1
Comanche Golf Course	184.20									YES							1				
Comanche Trail Park	136.00			17		1	7	40	5	3	1		1	9	0.75			1	YES	1	1
Dr. Morgan Park	7.50		1				2	10	2						0.2			1			
Elgin Park	1.30								1												
Jefferson Park	0.50								1												
Moss Creek Lake	640.00						2	28	1	YES									YES	1	
Bert Andries Park	1.20		1				2	1	1												
Roy Anderson Ballfields	70.67	5		6	2		2			3	5	5									
TOTAL CITY PARK FACILITIES	1,059.56	6	3	23	2	1	15	83	13	6	6	5	1	9	0.95	1	1	2		2	2
School Facilities																					
Anderson Kindergarten	8.42								1		2										
Bauer Elementary	6.73		2						1		4										
Big Spring High School	22.67	1			2						1			5	0.25						
College Heights Elementary	7.11		2						1		4										
Goliad Middle School	15.00				2				1		6										
Howard College	57.66	2			2									4							
Kentwood Elementary	10.07		2								4										
Lakeview Headstart	11.17								1		2										
Marcy Elementary	8.38		2						1		6										
Moss Elementary	7.05		4						1		2										
Runnels Junior High	3.36								1		4										
South Collegiate Institute for the Deaf	46.66	4									1	5									
Washington Elementary	9.68		4						1		4										
Other Facilities																					
Big Spring State Park	382.00						1	12	1	1					1				YES	1	
Nat'l Little League	4.60	1								1											
Internat'l Little League	3.44	1								1											
YMCA	-		1										1								
TOTAL ALL FACILITIES	2,723.12	21	23	46	10	2	31	178	36	15	52	15	3	27	3.15	2	2	4	3	5	4

NEEDS ASSESSMENT AND IDENTIFICATION

Since 1995, the City of Big Spring has made great progress in correcting some of the more visible deficiencies in the parks system. One of the most recent additions was the Russ McEwen Family Aquatic Center. Additionally, the construction of Dr. Morgan Park and the addition of the Kids Zone playground in Comanche Trail Park have added needed facilities. However, there are still many areas of the parks system that must be addressed in order to adequately meet the needs of the community.

In determining the needs of the Big Spring parks system, the following approaches for assessment and identification were utilized:

- **Demand-Based:** Relies on public input to determine satisfaction with current facilities and demand for additional facilities.
- **Standard-Based:** Determines both the number and quality of the facilities needed to meet accepted standards.

In the public opinion survey conducted, only 18.24% of the 898 respondents rated the overall parks system as excellent or good. Numerous individual comments accompanying surveys completed indicate that maintenance and lack of improvements to existing facilities as major contributing factor to this attitude.

Also, noted in the surveys was a deficiency in the number and quality of restroom facilities, drinking fountains, and picnic facilities. Though the overall number of picnic facilities is sufficient according to NPRA standards, it may be that these facilities are not distributed evenly throughout all parks in the system and this presents a shortage for users of certain parks. When asked to indicate whether or not there was a need for more specific items in the Big Spring Parks System, survey respondents showed a strong interest in an increased number of recreation programs, playground equipment, lighting for evening play, recreation centers, neighborhood parks, hike/bike/walking trails and handicapped accessibility throughout the Big Spring parks system. When asked to identify three areas that are most important to park improvement, the survey respondents showed a strong preference for (1) additional neighborhood parks or recreational fields (2) new or updated playground equipment (3) additional lighting for evening play.

In addition to the needs cited above, citizens were given the opportunity for open comments about the park. From this, the most common results were the need for more public restrooms in parks facilities, increased routine maintenance, addition of a dog park, and more recreational programs.

While overall the City of Big Spring's current parks systems meet or exceed almost all NRPA facility standards per population, the system does fall short in four areas. One of the most obvious deficiencies is the insufficient number of playgrounds according to established standards. But, perhaps more important, much of playground equipment in the City's parks does not meet current standards for safety and durability. The surveys also reveal a demand for more playground equipment. Additionally, another deficiency that may be noted is the number of volley ball courts according to established standards. Current standards recommend a minimum standard of 5.1 volleyball courts for the city's current population. Currently, two volley ball courts exist in the city's parks system. Another deficiency noted includes number of tennis courts. Current standards recommend a minimum standard of 12.7 tennis courts for the city's current population. Currently 9 tennis courts exist in the city's parks system. Additionally, it is important to note that the tennis courts identified at Comanche Trail are managed by Big Spring Independent School District and are subject to their rules and regulation. The public can utilize these tennis courts at times but at the discretion of the BSISD. Finally, one minor deficiency that may be noted is the number of picnic tables available throughout the parks system. Currently 83 picnic tables exist in the city's parks system while the current standards recommend a minimum standard of 84.3 picnic tables for the city's current population.

While the City of Big Spring meets NPRA standards for community parks, the city falls short on standards for neighborhood and mini parks. Current standards recommend a minimum standard of 1.25 to 2.5 acres of parks land per 1,000 citizens. The City of Big Spring's current parks system includes approximately 1.1 acres per 1,000 citizens. Additionally, survey results indicate a community desire for additional neighborhood parks (as demonstrated in the survey). This need may be due in part to the pockets of residential areas not within the service area of a park as identified in Map #2 in the Appendix. Overall, Big Spring is not lacking in total park acreage due to the presence of the Big Spring State Park and Moss Creek Lake. Still, it is recognized that additional park construction should be evaluated as the community continues to grow.



Field inside of Comanche Trail Park

Plan Prioritization and Implementation

This section identifies elements of implementation to address the needs cited in the previous section. It also prioritizes these elements to assist City staff in the management and allocation of personnel and budgetary resources. The prioritization schedule is based upon facilities not meeting acceptable standards, public demand, staff recommendations, current budget allocations, and current project schedules.

Priorities for the City of Big Spring Parks System

- Priority 1: Provide increased hiking and biking trails.
- Priority 2: Make improvements to existing parks, repair & update existing facilities
- Priority 3: Acquire new parkland and increase mini/neighborhood parks in most underserved area
- Priority 4: Consider new park signage to provide continuity between sites
- Priority 5: Provided new facilities based on identified deficiencies: trails, volleyball, play areas
- Priority 6: Increase Park funding and annual budget and continue to provide exceptional park maintenance.
- Priority 7: Continue to explore alternative funding opportunities

Livability/Social Interaction Requests:

- Downtown Farmers Market
- Additional Activities for Youth
- Downtown Park & Revitalization
- Additional Neighborhood Parks

Identified Challenges:

- Limited Staff
- Budgetary
- Obtain additional acreage for neighborhood parks
- Obtain additional funding from outside sources

Project Implementation

The implementation schedule of this plan will be based on a number of factors, the foremost being financial. The schedule presented below represents the City staff's best estimate regarding the feasibility of each project implementation based on current and anticipated resources.

FY 2024-2025

- Construction of Restrooms (Local Funding)
- Rehabilitation of Hike & Bike Trail at Comanche Trail Park (50% TP&W/ 50% Local Funding)
- Develop Master Plan for the Comanche Trail Golf Course
- Install Irrigation at the Old Settlers Pavilion in Comanche Trail Park
- Construct pavilion at Kids Zone Playground

FY 2025-2026

- Replacement of Playground Equipment in Comanche Trail Park (Local Funding)
- Evaluate feasibility of Lighting for Evening Play in Comanche Trail Park and provide if determined feasible (Local Funding)
- Provide potable water to the RV Park at Moss Creek Lake (Local Funding)
- Develop Facilities Maintenance Plan

FY 2026-2027

- Replace Playground Equipment as needed in Neighborhood Parks (Local Funding)
- Evaluate feasibility of Lighting for Evening Play in Neighborhood Parks (Local Funding)
- Address Handicapped Accessibility Needs in Comanche Trail Park and provide if determined feasible (Local Funding)

FY 2027-2028

- Improvements to ABC Park (Local Funding)

FY 2028-2029

- Replace Playground Equipment as needed in Neighborhood Parks (Local Funding)
- Address any Handicapped Accessibility Needs in Neighborhood Parks (Local Funding)
- Install Irrigation at Comanche Trail Park (Local Funding)

FY 2029-2030

- Review and Update Master Parks Plan
- Enhance Parking at Kids Zone Playground

Appendix

Maps

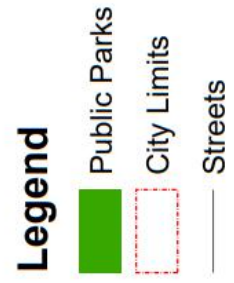
Public Survey

Survey Results

Proof of Adoption

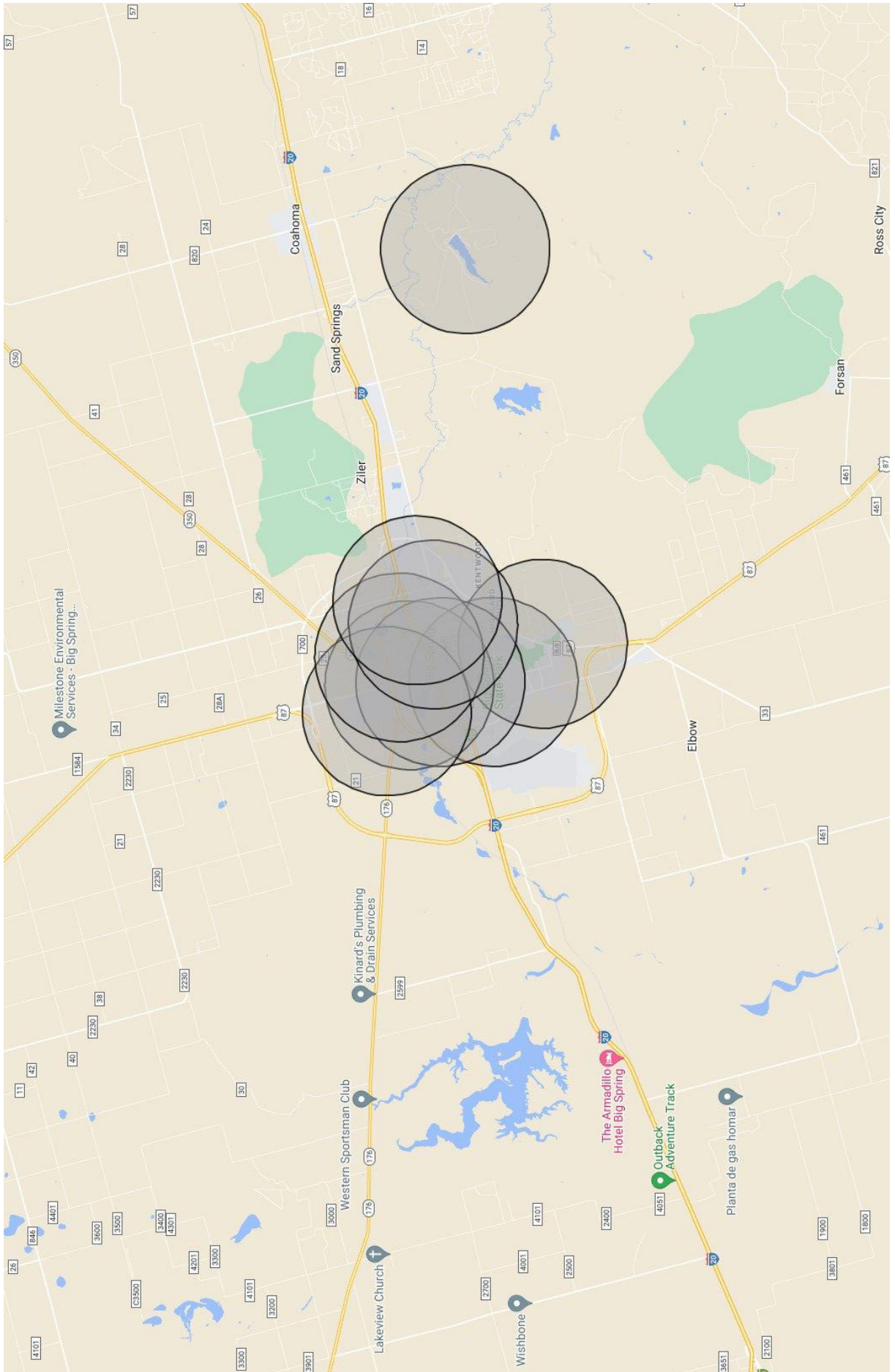
Agendas/Minutes

Map #1



Two Mile Radius per Each Public Park

Map #2



We Want Your Opinion

The City of Big Spring is currently working to produce a Master Parks Plan. The Master Parks Plan will inventory out current park facilities, determine how Big Spring is meeting National Parks and Recreation Association standards, and establish goals and programs for the parks department over the next 10 years. Your input will help to determine user satisfaction and community needs. Please answer the following questions and return the survey to the following address by April 25, 2023.

City of Big Spring Parks Survey

* 1. Are you a resident of the City of Big Spring/Howard County?

☐ Yes

☐ No

2. Based on your knowledge and opinion, how would you rate Big Spring's park facilities?

3. Please check the park or type of park that your family frequents most often in Big Spring:

☐ Dr. Morgan Park

☐ Jefferson Park

☐ Birdwell Park

☐ Roy Anderson Ballpark

☐ ABC Park

☐ Elgin Park

☐ Bert Andries Park

☐ Moss Creek Lake

☐ Big Spring State Park

☐ Comanche Trail Park- Golf Course

☐ Comanche Trail Park- Kids Zone

☐ Comanche Trail Park- Russ McEwen Family Aquatic Center

☐ Comanche Trail Park-Comanche Trail Lake

4. How would you rate the parks that you frequent most often in each area listed below:

	Excellent	Good	Fair	Poor	Not Available	Not Familiar
Size of Park	☐	☐	☐	☐	☐	☐
Softball Fields	☐	☐	☐	☐	☐	☐
Soccer Fields	☐	☐	☐	☐	☐	☐
Tennis Courts	☐	☐	☐	☐	☐	☐
Swimming Pool	☐	☐	☐	☐	☐	☐
Restrooms	☐	☐	☐	☐	☐	☐
Drinking Fountains	☐	☐	☐	☐	☐	☐
Benches/Seating Area	☐	☐	☐	☐	☐	☐
Picnic Area	☐	☐	☐	☐	☐	☐
Lighting	☐	☐	☐	☐	☐	☐
Playground Equipment	☐	☐	☐	☐	☐	☐
Hike/Bike/Walk Trails	☐	☐	☐	☐	☐	☐
Maintenance of Park	☐	☐	☐	☐	☐	☐

5. Do you feel there is a need for more of the following items in the Big Spring Parks System?

	Definitely	Somewhat	No Need	No Opinion
Recreation Center	☐	☐	☐	☐
Hike/Bike/ Walk Trails	☐	☐	☐	☐
More Neighborhood Parks	☐	☐	☐	☐
Handicapped Accessibility	☐	☐	☐	☐
Renovate Outdoor Pool	☐	☐	☐	☐
More Tennis Courts	☐	☐	☐	☐
More Volleyball Courts	☐	☐	☐	☐
More Basketball Courts	☐	☐	☐	☐
More Softball Fields	☐	☐	☐	☐
More Baseball Fields	☐	☐	☐	☐
More Soccer Fields	☐	☐	☐	☐
Lighting for Evening Play	☐	☐	☐	☐
Playground Equipment	☐	☐	☐	☐
Picnic Facilities	☐	☐	☐	☐
Recreation Programs	☐	☐	☐	☐

6. Of the items checked in Question 4 as "Definitely" please rank your top three priorities:

1.	
2.	
3.	

7. How else could the Big Spring Parks System improve?

Prev

Done

Survey Responses

Public Opinion Survey Master Parks Plan 2023

Overall Rating of Big Spring's Park Facilities:

Rating	Percentage
Excellent	1.4%
Good	16.9%
Fair	48.8%
Poor	32.6%
No opinion	0.3%

Park Usage by Survey Respondents:

Park	Percentage
Big Spring State Park	50.2%
Moss Creek Lake	21.5%
Roy Anderson	13.6%
Dr. Morgan Park	2.6%
Bert Andries Park	8.4%
Jefferson Park	2.2%
Birdwell Park	9.8%
ABC Park	10.1%
Elgin Park	1.1%

Facility Usage in Comanche Trail Park:

Facility	Percentage
Kids Zone	63.5%
Picnic/ Playground	56.8%
Comanche Trail Lake	57.6%
Swimming Pool	40.3%
Golf Course	29.3%

Survey Responses

Public Opinion Survey Master Parks Plan 2023

Rating of Park Characteristic (based on facilities most often frequented):

Characteristic	Excellent	Good	Fair	Poor	Not familiar	Not available
Size of Park	8.8%	36.0%	41.5%	13.4%	0.2%	0.2%
Softball Fields	2.7%	21.9%	25.6%	19.1%	27.3%	2.7%
Soccer Fields	1.6%	14.5%	19.8%	13.0%	40.0%	11.4%
Tennis Courts	3.6%	21.2%	21.6%	14.9%	34.0%	4.5%
Swimming Pool	8.8%	32.2%	28.1%	4.2%	15.5%	4.2%
Restrooms	0.5%	3.4%	19.7%	65.3%	9.0%	2.2%
Drinking Fountains	0.2%	6.8%	6.8%	49.1%	26.7%	16.5%
Benches/ Seating	1.9%	12.4%	44.0%	35.8%	5.0%	0.9%
Picnic Area	2.5%	20.0%	45.9%	27.5%	3.8%	0.3%
Lighting	1.7%	14.3%	30.0%	36.8%	14.8%	2.4%
Playground Equipment	1.9%	19.2%	29.4%	40.4%	6.2%	0.3%
Hike/Bike/ Walk Trails	4.4%	31.6%	38.3%	13.3%	11.3%	1.3%
Maintenance	4.0%	20.2%	37.2%	37.4%	1.1%	0.2%

Public Meetings

Agenda From 1/26/2022



PARKS AND RECREATION BOARD REGULAR AGENDA

Wednesday, January 26, 2022

Notice is hereby given that the Parks and Recreation Board of the City of Big Spring, Texas will meet in Regular Session on Wednesday, January 26, 2022, at 5:15 pm in the City Council Chambers located at 307 East 4th Street, Big Spring, Texas.

Open Session

1. Call to Order DeLeon

Public Comment

Public Comment – Speakers are Requested to Stand at the Podium and State Their Name and Address. Speakers Should Fill out the Form at the Podium and Turn it into the Admin Assistant. Please Do Not Exceed Five (5) Minutes.

2. DeLeon

Disposition of Minutes

3. Approval of the Minutes of the Regular Meeting of November 17, 2021 DeLeon

New Business

4. Discussion and Possible Action- Stewart Pavilion Telchik/
Herrera
5. Discussion and Possible Action- Parks Master Plan Telchik/
Herrera

Member Input

6. Input
7. Adjourn DeLeon

I hereby certify that this agenda was posted on the official bulletin board at the City of Big Spring, City Hall Building, located outside 310 Nolan Street. Given by order of the Parks and Recreation Board and Posted on Friday, January 21, 2022, at 10:00am in accordance with Title 5, Texas Government Code and Chapter 551. In addition, this agenda and supporting documents are posted on the City of Big Spring's Website, www.mybigspring.com, in accordance with legal requirements.


Hayley Herrera, Community Services Director

THIS MEETING FACILITY IS ACCESSIBLE TO DISABLED PERSONS. ANY DISABLED PERSON NEEDING SPECIAL ACCOMMODATIONS OR HEARING-IMPAIRED PERSONS WISHING TO HAVE AN INTERPRETER SHOULD CONTACT TAMI DAVIS AT 264-2513. REQUESTS FOR AN INTERPRETER SHOULD BE MADE AT LEAST 48 HOURS IN ADVANCE OF THE MEETING TIME.

Agenda Removal Notice - This public notice was removed from the official posting board at the Big Spring City Hall Building, 310 Nolan Street, Big Spring, Texas on _____, 2022 at _____ a.m./p.m. By: _____

Public Meetings

Minutes From 1/26/2022

Parks and Recreation Board
Minutes from Wednesday, January 26, 2022
City Council Chambers

Present: Juanita Alexander-Porras, Patsy Garza, Johnny DeLeon, Danny Flenniken, Nolan Dominguez, Ryan Williams
Staff: Hayley Herrera, Terri Telchik, Joann Olvera, Gregory Canales

Johnny DeLeon called the meeting to order at 5:15 p.m.

Public Comment

No Public Comments.

Approval of minutes

The minutes from November 17, 2021, meeting were reviewed. Motion was made by Ryan Williams to approve the minutes as written. Motion was seconded by Nolan Dominguez and passed unanimously.

New Business

1. Terri Telchik provided the board with a draft of the ordinance to be taken to city council to rename the 2nd Pavilion to the Stewart Pavilion in memory of Howard and Vicky Stewart. A motion was made by Danny Flenniken to send approval for the ordinance to city council. Motion was seconded by Patsy Ryan and passed unanimously. Ordinance will be taken to city council for approval.

2. Terri Telchik provided the board with a list of items up for discussion to update the Parks Master Plan. Discussion was made amongst the board members, currently no action being taken.

Meeting was adjourned at 5:55 p.m.

Johnny DeLeon, Chair

Date

Public Meetings

Agenda From 11/17/2021



PARKS AND RECREATION BOARD REGULAR AGENDA

Wednesday, November 17, 2021

Notice is hereby given that the Parks and Recreation Board of the City of Big Spring, Texas will meet in Regular Session on Wednesday, November 17, 2021, at 5:15 pm in the City Council Chambers located at 307 East 4th Street, Big Spring, Texas.

Open Session

1. Call to Order Herrera

Public Comment

Public Comment – Speakers are Requested to Stand at the Podium and State Their Name and Address. Speakers Should Fill out the Form at the Podium and Turn it into the Admin Assistant. Please Do Not Exceed Five (5) Minutes.

2. Herrera
3. Welcome New Members Herrera
4. Election of Chair and Vice Chair Herrera

Disposition of Minutes

5. Approval of the Minutes of the Regular Meeting of May 19, 2021 Chair

New Business

6. Discussion and Possible Action - Parks Master Plan Herrera/
Chelsey
Baldivia

Member Input

8. Input
9. Adjourn Chair

I hereby certify that this agenda was posted on the official bulletin board at the City of Big Spring, City Hall Building, located outside 310 Nolan Street. Given by order of the Parks and Recreation Board and Posted on Friday, November 12, 2021 at 11:40am in accordance with Title 5, Texas Government Code and Chapter 551. In addition, this agenda and is posted on the City of Big Spring's Website, www.mybigspring.com, in accordance with legal requirements.

Hayley Herrera, Community Services Director

THIS MEETING FACILITY IS ACCESSIBLE TO DISABLED PERSONS. ANY DISABLED PERSON NEEDING SPECIAL ACCOMMODATIONS OR HEARING-IMPAIRED PERSONS WISHING TO HAVE AN INTERPRETER SHOULD CONTACT TAMI DAVIS AT 264-2513. REQUESTS FOR AN INTERPRETER SHOULD BE MADE AT LEAST 48 HOURS IN ADVANCE OF THE MEETING TIME.

Agenda Removal Notice - This public notice was removed from the official posting board at the Big Spring City Hall Building, 310 Nolan Street, Big Spring, Texas on _____, 2021 at _____ a.m./p.m. By: _____

Public Meetings

Minutes From 11/17/2021

Parks and Recreation Board
Minutes from Wednesday, November 17, 2021
City Council Chambers

Present: Juanita Alexander-Porras, Patsy Garza, Johnny DeLeon, Danny Flenniken, Nolan Dominguez
Staff: Hayley Herrera, Terri Telchik, Joann Olvera, Gregory Canales
Guests: Brandi Pelletier, Nick Ornales, Joe Alexander, Diane Yanez, Maury Smith

Hayley Herrera called the meeting to order at 5:15 p.m.

Public Comment

No Public Comments.

New Members

Hayley Herrera welcomed Juanita Alexander-Porras, Patsy Garza, and Nolan Dominguez to the board. Danny Flenniken made a motion for Johnny DeLeon to be the new Chair, no other motions were made. The vote was seconded by Patsy Garza and passed unanimously. Johnny DeLeon then made a motion for Danny Flenniken to be the new Vice Chair, no other motions were made. Vote was seconded by Patsy Garza and passed unanimously.

Approval of minutes

The minutes from May 19, 2021, meeting were reviewed. Motion was made by Danny Flenniken to approve the minutes as written. Motion was seconded by Nolan Dominguez and passed unanimously.

New Business

Hayley Herrera provided the board with a copy of the current Parks Master plan and brought into discussion the need for it to be updated. Chelsey Baldivia with SPAG was introduced via zoom at which time she informed the committee of the steps needed to update the Parks Master Plan. Hayley Herrera asked the board to review the current Parks Master Plan over the holidays and at the next meeting further discussion and updates will be presented to replace the current plan.

Member Comments

Juanita Alexander-Porras, Patsy Garza, and Nolan Dominguez introduced themselves to the board and staff. Danny Flenniken asked about the renaming of the 2nd Pavilion to the Howard and Vicki Stewart Pavilion. Terri Telchik updated him on the status. Patsy Garza asked about the status of the bbq pits being installed at ABC Park. Hayley Herrera informed her that she will ask David Fort about the status and cost.

Meeting was adjourned at 5:37 p.m.

Johnny DeLeon, Chair

Date

Public Meetings

Agenda From 1/23/2024



CITY COUNCIL REGULAR AGENDA

Tuesday, January 23, 2024

Notice is hereby given that the City Council of the City of Big Spring, Texas will meet in Regular Session on Tuesday, January 23, 2024, at 5:30 PM at the City Council Chambers Located at 307 East 4th Street, Big Spring, Texas. **We welcome the public to attend the meeting via telecommunication. Citizens will be able to view the City Council Meeting on Our Local Channel 17 through Suddenlink or on Our Website <http://mybigspring.com/224/Channel-17-Live>.**

CITY COUNCIL MEETING ETIQUETTE

Gentlemen are requested to remove their hats inside the City Council Chambers. As a courtesy to those in attendance, please place your cell phone on "Silent" or "Vibrate." Please, no talking during the meetings. Take all conversations outside so that others can hear.

Thank you!

Open Session

- | | |
|---|-------|
| 1. Call to Order | Moore |
| 2. Invocation | Moore |
| 3. Pledge of Allegiance to the United States Flag and to the Texas State Flag | Moore |

Public Comment

Public Comment – Members of the public are entitled to speak on any topic. Additionally, members of the public may comment on any action item before or during its consideration. Speakers are Requested to Stand at the Podium and State Their Name and Address. Speakers Should Fill out the Form at the Podium and Turn it into the City Secretary. Please Do Not Exceed Five (5) Minutes.

- | | |
|--------------------------|-------|
| 4. Public Comment | Moore |
|--------------------------|-------|

Public Meetings

Agenda From 1/23/2024

Announcements, Presentations and Public Hearings

Public Hearings – The Council will take Input on Items Requiring Public Hearing Items **Prior** to any Action.

- | | | |
|---|--------|-------|
| 5. PUBLIC HEARING - Regarding a Proposed 2024 Master Parks Plan | | Lewis |
| 6. PUBLIC HEARING - Consideration and Possible Action Concerning Abatement of Public Nuisance, at 1319 UTAH, BIG SPRING, TEXAS 79720 – LEGAL DESCRIPTION: LT 10 BK 3 WRIGHTS AIRPORT ANNEX (50X130) 550 0.149 ACRES – OWNER: MARGARET EASTER | 6-36 | Hagen |
| 7. PUBLIC HEARING - Consideration and Possible Action Concerning Abatement of Public Nuisance, at 506 NE 8TH, BIG SPRING, TEXAS 79720 – LEGAL DESCRIPTION: SC 42 BK 32 1N TR 29 WILLIAM B CURRIE 44X140 613 0.141 ACRES ACQ 05272015 – OWNER: RAMON RODRIGUEZ | 37-82 | Hagen |
| 8. PUBLIC HEARING - Consideration and Possible Action Concerning Abatement of Public Nuisance, at 801 PINE, BIG SPRING, TEXAS 79720 – LEGAL DESCRIPTION: SC 26 BK 33 1N 51X280 109.04 ACQ 03292017 BLK/TRACT 33 1N 0.33 ACRES – OWNER: MARIA BURCIAGA | 83-143 | Hagen |

City Manager's Report

- | | | |
|---|---------|--------|
| 9. City Manager's report on the following items: | | Darden |
| <ul style="list-style-type: none"> • Update - Large Item Pickup, District 1 • Update - E-Waste • Update - Water Line Breaks • Chamber Banquet - February 1, 2024 • Summit Meeting - February 7, 2024 | | |
| 10. Report on the Administrative Hearings Held on January 17th, 2024, Concerning Abatement of Premises Nuisance Violations | 144-157 | Hagen |

Consent Items

- | | | |
|---|---------|-------|
| 11. Approval of the City Council Minutes of the Regular Meeting of January 9, 2024. | 158-164 | Davis |
|---|---------|-------|

Public Meetings

Minutes From 1/23/2024

Public Meetings

Agenda From 2/13/2024



CITY COUNCIL REGULAR MEETING

Tuesday, February 13, 2024

Notice is hereby given that the City Council of the City of Big Spring, Texas will meet in Regular Session on Tuesday, February 13, 2024, at 5:30 PM at the City Council Chambers Located at 307 East 4th Street, Big Spring, Texas. **We welcome the public to attend the meeting via telecommunication. Citizens will be able to view the City Council Meeting on Our Local Channel 17 through Suddenlink or on Our Website <http://mybigspring.com/224/Channel-17-Live>.**

CITY COUNCIL MEETING ETIQUETTE

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Thank you!

Open Session

- | | |
|---|-------|
| 1. Call to Order | Moore |
| 2. Invocation | Moore |
| 3. Pledge of Allegiance to the United States Flag and to the Texas State Flag | Moore |

Public Comment

Public Comment – Members of the public are entitled to speak on any topic. Additionally, members of the public may comment on any action item before or during its consideration. Speakers are Requested to Stand at the Podium and State Their Name and Address. Speakers Should Fill out the Form at the Podium and Turn it into the City Secretary. Please Do Not Exceed Five (5) Minutes.

- | | |
|--------------------------|-------|
| 4. Public Comment | Moore |
|--------------------------|-------|

Public Meetings

Agenda From 2/13/2024

Announcements, Presentations and Public Hearings

Public Hearings – The Council will take Input on Items Requiring Public Hearing Items **Prior** to any Action.

- | | | |
|---|-------|--------|
| 5. PUBLIC HEARING - Regarding a Proposed 2024 Master Parks Plan | | Lewis |
| 6. PUBLIC HEARING - Regarding a Zone Change (Z23-01) From General Residential (GR) to Heavy Commercial (HC) Zoning for 3.450 Acres of Land in Section 32, Block 33, T-1-N, T&P RR. Co. Survey, Big Spring, Howard County, Texas. Generally Located on W. Business 20 East of Old State Highway 80. | 8-10 | Bowles |
| 7. PUBLIC HEARING - Consideration and Possible Action Concerning Abatement of Public Nuisance, at 1008 E 12TH, BIG SPRING, TEXAS 79720 – LEGAL DESCRIPTION: LT 5 BK 29 COLE & STRAYHORN 50X140 251 ACQ 032206 BLK/TRACT 29 0.161 ACRES – OWNER: TYRA LENDERMON | 11-48 | Hagen |
| 8. PUBLIC HEARING - Consideration and Possible Action Concerning Abatement of Public Nuisance, at 1400 STATE PARK, BIG SPRING, TEXAS 79720 – LEGAL DESCRIPTION: LTS 5-6 BK 2 MOUNTAIN VIEW 100X140 216 0.321 ACRES – OWNER: EARL D. KOLDEN | 49-91 | Hagen |

City Manager's Report

- | | | |
|--|--------|--------|
| 9. City Manager's report on the following items: | | Darden |
| <ul style="list-style-type: none"> • Large Item Pickup, District 2 - February 21 • City Holiday - President's Day - February 19 • Update - Atmos Lane Closure for Maintenance • Update - Road Maintenance - Birdwell Lane from 25th to FM700 • Update - Opening of the Auditorium • Installation of the Cardboard Recycling Bailer | | |
| 10. Presentation Regarding Staff Recommendations for Police/Fire Retention and Recruitment | | Darden |
| 11. Report on the Administrative Hearings Held on February 7th, 2024, Concerning Abatement of Premises Nuisance Violations. | 92-106 | Hagen |

Public Meetings

Minutes From 2/13/2024

Proof of Adoption

Agenda From 2/29/2024

Proof of Adoption

Agenda From 2/27/2024



CITY COUNCIL REGULAR MEETING

Tuesday, February 27, 2024

Notice is hereby given that the City Council of the City of Big Spring, Texas will meet in Regular Session on Tuesday, February 27, 2024, at 5:30 PM at the City Council Chambers Located at 307 East 4th Street, Big Spring, Texas. **We welcome the public to attend the meeting via telecommunication. Citizens will be able to view the City Council Meeting on Our Local Channel 17 through Suddenlink or on Our Website <http://mybigspring.com/224/Channel-17-Live>.**

CITY COUNCIL MEETING ETIQUETTE

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Thank you!

Open Session

- | | |
|---|-------|
| 1. Call to Order | Moore |
| 2. Invocation | Moore |
| 3. Pledge of Allegiance to the United States Flag and to the Texas State Flag | Moore |

Public Comment

Public Comment – Members of the public are entitled to speak on any topic. Additionally, members of the public may comment on any action item before or during its consideration. Speakers are Requested to Stand at the Podium and State Their Name and Address. Speakers Should Fill out the Form at the Podium and Turn it into the City Secretary. Please Do Not Exceed Five (5) Minutes.

- | | |
|-------------------|-------|
| 4. Public Comment | Moore |
|-------------------|-------|

Proof of Adoption

Agenda From 2/27/2024

Announcements, Presentations and Public Hearings

Public Hearings – The Council will take Input on Items Requiring Public Hearing Items **Prior** to any Action.

City Manager's Report

5. City Manager's report on the following items: Darden
- Update - Large Item Pickup, District 2 - 17 Tons
 - Update - Job Fairs - Attended One at UTPB and Howard College - Next One on March 13th - Workforce Center
 - Update - Fire Department Applicants
 - Police Testing - March 7, 2024

Consent Items

- | | | |
|---|-------|-------------|
| 6. Approval of the City Council Minutes of the Regular Meeting of February 13, 2024. | 7-17 | Davis |
| 7. Acknowledge Receipt of the Big Spring Economic Development Corporation Board of Directors Minutes for the Regular Meeting of January 16, 2024 | 18-19 | Mark Willis |
| 8. Acknowledge Receipt of the McMahon-Wrinkle Aviation Advisory Board Minutes for the Regular Meeting of November 16, 2023 | 20-21 | Feeley |
| 9. Final Reading of a Resolution of the City of Big Spring, Texas, Amending the Big Spring City Code to Amend Resolutions 005-2023 and 012-2023 and the Underlying Real Estate Purchase Agreement with 3-D Development as Amended to Provide for a Third Inspection Period; Providing for Repeal of Conflicting Resolutions; Finding and Determining that the Meetings at Which the Resolution Were Discussed Were Open to the Public as Required by Law; Providing a Savings and Severability Clause; Establishing an Effective Date | 22-29 | Medina |
| 10. Final Reading of a Resolution Authorizing and Appointing the City Manager to Submit an Application to the Edward Byrne Memorial Justice Grant Program to Secure Funding for a SWAT Transport Van; and Providing an Effective Date | 30-32 | Williams |
| 11. Final Reading of a Resolution Accepting a Grant from the | 33-35 | Feeley |

Proof of Adoption

Minutes From 2/27/2024

Proof of Adoption

Agenda From 3/12/2024

Proof of Adoption

Minutes From 3/12/2024

Proof of Adoption

Resolution From 3/12/2024

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, DECLARING THE UNOPPOSED CANDIDATE IN THE MAY 4, 2024 GENERAL ELECTION FOR CITY COUNCIL MEMBER, DISTRICT 2 AS ELECTED TO OFFICE; CANCELING THE GENERAL ELECTION FOR CITY COUNCIL POSITION FOR CITY COUNCIL MEMBER, DISTRICT 2; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the general election was called for May 4, 2024, for the purpose of electing City Council Members for Districts 2, 4 and 6; and

WHEREAS, the City Secretary has provided certification (Exhibit A) to the Mayor and City Council Members that City Council Position for District 2 is unopposed for election to office;

WHEREAS, no candidate's name has been placed on the list of write-in candidates for these offices under applicable law; and

WHEREAS, pursuant to the provisions of Section 2.051 of the Texas Election Code, the governing body of the City of Big Spring, Texas, may by resolution declare an unopposed candidate elected to office;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AS FOLLOWS, THAT:

SECTION 1. City Council accepts the Certification of an Unopposed Candidate in Exhibit A.

SECTION 2. City Council authorizes the Mayor to sign the order of cancellation in Exhibit B.

SECTION 3. The following candidate, who is unopposed in the May 4, 2024 general election, is declared elected to office, and shall be issued certificate of election in the same manner as provided for a candidate elected at an election.

City Council District 2 Diane Yanez

SECTION 4. A copy of the signed order from Exhibit B will be posted on Election Day at each polling place that would have been used in the election.

SECTION 5 This resolution shall take effect upon its final passage.

PASSED AND APPROVED on first reading at a regular meeting of the City Council of the City of Big Spring on the 27th day of February, 2024, with all members present voting "aye" for passage of same.

PASSED AND APPROVED on second and final reading at a regular meeting of the City Council of the City of Big Spring on the 12th day of March, 2024, with all members present voting “aye” for passage of same.

Robert H. Moore III, Mayor

ATTEST:

Tami L. Davis, City Secretary

Exhibit A
Anexo A

CERTIFICATION OF UNOPPOSED CANDIDATES
CERTIFICACIÓN DE CANDIDATOS ÚNICOS

To: Mayor
Al: Alcalde

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 4, 2024

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el 4 de mayo de 2024

List offices and names of candidates:
Lista de cargos y nombres de los candidatos:

Office(s) Cargo(s)	Candidate(s) Candidato(s)
City Council Member, District 2	Diane Yanez

Signature (Firma)

Printed name (Nombre en letra de molde)

City Secretary (Secretario de la ciudad)

Date of signing (Fecha de firma)

(Seal) (sello)

Exhibit B
Anexo B

ORDER OF CANCELLATION
EJEMPLO DE ORDEN DE CANCELACIÓN

The City Council of Big Spring hereby cancels the election scheduled to be held on May 4, 2024, in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

El Consejo Municipal de Big Spring por la presente cancela la elección que, de lo contrario, se hubiera celebrado el 4 de mayo de 2024 de conformidad, con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:

Candidate (<i>Candidato</i>)	Office Sought (<i>Cargo al que presenta candidatura</i>)
City Council Member, District 2	Diane Yanez

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.

Mayor (*Alcalde*)

City Secretary (*Secretario de la ciudad*)

(seal) (*sello*)

Date of adoption (*Fecha de adopción*)



INTEROFFICE MEMORANDUM

Date: February 27, 2024
To: Mayor Robert H. Moore and Big Spring City Council
CC: Todd Darden, City Manager
From: John Medina, Assistant City Manager
Subject: Additional Staff Position – Sports Complex

During our previous council meeting the City Council directed staff to present a budget amendment for an additional FTE at the Sports Complex. The estimated cost for FY 23-24 is \$24,830 (pro-rated for seven months); the cost for a full year is estimated at \$43,000.00.

This will be an expense to the General Fund and will come out of the fund balance.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AMENDING ORDINANCE NUMBER 049-2023 WHICH ADOPTED THE ANNUAL BUDGET FOR THE CITY OF BIG SPRING, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024 BY INCREASING THE GENERAL FUND BUDGET FOR THE PURPOSE OF ADDING A POSITION TO THE SPORTS COMPLEX STAFF; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS the City Council adopted the annual 2023-24 budget for the City of Big Spring, Texas on September 26, 2023 (“Budget”); and

WHEREAS the City Manager and the Finance Director recommend that the City Council increase the General Fund budget and amend the Budget previously approved;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AS FOLLOWS THAT:

SECTION 1. The General Fund Budget of the Annual Budget for the City of Big Spring, Texas for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024 is hereby increased by the amount of \$24,830.00 to the Sports Complex salaries budget for adding a staff position for the remaining seven months of the fiscal year. The net increase will be funded through unrestricted fund balance.

SECTION 2. The remaining portions of Ordinance Number 049-2023 shall remain in full force and effect.

SECTION 3. Should any section, paragraph, sentence, clause, phrase or word of this ordinance be declared unconstitutional or invalid for any purpose, the reminder of this ordinance shall not be affected thereby.

SECTION 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 5. The City Secretary is hereby authorized and directed to cause the publication of this ordinance in accordance with law.

SECTION 6. This ordinance shall be in full force and effective from and after its publication as required by law.

PASSED AND APPROVED on first reading at a regular meeting of the City Council on the 27th day of February, 2024 with all members of the Council present voting “aye” for the passage of same.

PASSED AND APPROVED on second and final reading at a regular meeting of the City Council on the 12th day of March, 2024 with all members of the Council present voting “aye” for the passage of same.

Robert H. Moore III, Mayor

ATTEST:

Tami L. Davis, City Secretary

Big Spring Fire Department

Memorandum

To: Todd Darden, John Medina, Tami Davis

From: Fire Chief Jay Holt

Date: January 18, 2024

I'm respectfully requesting Council to review and approve the amended Fire Billing Ordinance so that we may pursue this additional revenue stream. The updated ordinance addresses fees and services we feel will best benefit the City of Big Spring by billing for services that we already perform. The company I'm requesting we contract with is Emergifire, which is a subsidiary of the current company we use to do our EMS billing. Because we already use their services this will be an easy transition as well as a discount in cost for the service.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS AMENDING CHAPTER 24 OF THE BIG SPRING CITY CODE ENTITLED "FIRE PREVENTION AND PROTECTION," ARTICLE II, "FIRE AND RESCUE SERVICE FEES," SECTION 24-21 "ASSESSMENT OF FEES FOR SERVICES" AND SECTION 24-22, "FEE SCHEDULE" ADJUSTING FEES FOR RESCUES, FIRE INVESTIGATIONS, WATER AND BACK COUNTRY INCIDENTS, AND FIRES OUTSIDE OF CITY LIMITS; THE REPEAL OF CONFLICTING LEGISLATION; PROVIDING FOR SEVERABILITY; FINDING AND DETERMINING THAT THE MEETINGS AT WHICH THE ORDINANCE WAS DISCUSSED WERE OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS:

SECTION 1. The Big Spring City Code, Chapter 24 entitled "Fire Prevention and Protection," Article II entitled "Fire and Rescue Service Fees," Section 24-21" entitled "Assessment of fees for services," is hereby amended in part as follows:

Sec 24-21. – Assessment of fees for services.

~~The city shall assess and collect fees for certain services rendered by the fire department. The fees for use of equipment and supplies equipment, supplies and fire services set out in section 24-22 shall be assessed and collected when such equipment and/or supplies are used in connection with the following events or incidents:~~

- ~~(1) Vehicle fires;~~
- ~~(2) Vehicle accidents;~~
- ~~(3) Hazardous material spills or releases; and~~
- ~~(4) Rescues or rescue attempts at low water crossings or other rescues performed by the fire department.~~

(1) The Fire Department shall initiate mitigation rates for the delivery of all emergency and non-emergency services by the fire department for personnel, supplies, equipment and fire services to the scene of certain emergency and non-emergency incidents as stated in subsection (b). The mitigation rates shall be as listed in Section 24-22 of this article. The mitigation rates shall be based on actual costs of the services and that which is usual, customary and reasonable.

(2) Mitigation rates apply to the following incidents:

- (a) Vehicle fires;

- (b) Vehicle accidents;
- (c) Hazardous material spills or releases;
- (d) Rescues or rescue attempts at low water crossings or other rescues performed by the fire department; and
- (e) Fire investigation;
- (f) Fire services for illegal fires;
- (g) Water incidents;
- (h) Back country or special rescue;
- (i) Gas leaks
- (e) Fire services provided to persons outside of the city limits.

(3) A claim shall be filed to the responsible party(ies) through their insurance carrier. In some circumstances, the responsible party(ies) will be billed directly.

(4) The City Manager, or the Fire Chief with the City Manager's approval, may make rules or regulations and from time to time may amend, revoke, or add rules and regulations, not inconsistent with this article, as they may deem necessary or expedient in respect to billing for these mitigation rates or the collection thereof.

SECTION 2. The Big Spring City Code, Chapter 24 entitled "Fire Prevention and Protection," Article II entitled "Fire and Rescue Service Fees," Section 24-22, entitled "Fee Schedule," is hereby amended in part as follows:

Sec. 24-22. Fee schedule.

The following fees shall be assessed and collected for the use of ~~equipment and supplies~~ equipment, supplies and fire services as specified in section 24-21. Fees listed are charged per incident unless otherwise noted.

(1) ~~Vehicles.~~ Reserved.

Vehicle Type	Apparatus	Fee Per Hour
1	Battalion Chief (Unit 11)	\$200.00
1	Rescue (Heavy)	\$600.00
1	Brush truck (Unit 10)	\$400.00
4	Command car/truck	\$200.00
1	Engines 1—5 (E-1—E5)	\$500.00

(2) Hand tools.

Tool	Fee
Flathead axe	\$17.00
Pickhead axe	\$17.00
Long pike pole	\$17.00
Sheetrock pike pole	\$17.00
Short pike pole	\$17.00
Pry axe	\$17.00

Haligan tool	\$17.00
Bolt cutters	\$17.00
Pry bar	\$17.00
Fire rake	\$17.00
Shovel	\$17.00
Scoop	\$17.00
Broom	\$12.00
Misc. hand tool	\$12.00

(3) Fire equipment.

Tool	Fee
Foam nozzle	\$55.00
Foam eductor	\$50.00
AFFF foam	\$40.00 per/gal.
Class A foam	\$25.00 per/gal.
Piercing nozzle	\$40.00
M/S fog nozzle	\$55.00
M/S straight bore nozzle	\$30.00
Salvage cover	\$28.00
SCBA pack	\$85.00 ea.
Hall runner	\$18.00
SAWZALL	\$55.00
PPV fan—per hour	\$55.00 per hr.
Generator, portable	\$55.00 per hr.
Heat detection gun	\$75.00
Chain saw	\$45.00 per hr.
Water extinguisher	\$22.00
Dry chemical extinguisher	\$45.00
Scene lights	\$22.00
Water vests	\$30.00
Thermal imaging camera	\$75.00

(4) Hazardous material equipment.

Supplies/Service	Fee
Absorbent	\$17.00 per bag
Gas multi meter	\$65.00
CO2 meter	\$65.00
Disposable coveralls	\$30.00
Barricade tape	\$22.00
Latex gloves	\$6.00
Disposable goggles	\$15.00
Gas plug kit	\$50.00

(5) Rescue equipment.

Tool	Fee
Spreaders	\$250.00
Cutters	\$250.00
Rams	\$250.00
Air bag	\$250.00
K-12 saw	\$55.00
Rope	\$25.00
Ajax tool	\$25.00
K-tool	\$25.00
Windshield tool	\$15.00
Rescue blanket	\$32.00

MOTOR VEHICLE INCIDENTS

Level 1 - \$506.00

Provide hazardous materials assessment and scene stabilization.

Level 2 - \$576.00

Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal.

Level 3 – CAR FIRE - \$704.00

Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, TIC use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

ADD-ON SERVICES:

Extrication - \$1,520.00

Includes heavy rescue tools, ropes, airbags, cribbing etc.

Creating a Landing Zone - \$465.00

Includes Air Care (multi-engine company response, mutual aid, helicopter).

ADDITIONAL TIME ON-SCENE

Engine billed at \$466 per hour.

Truck billed at \$582 per hour.

Miscellaneous equipment billed at \$341.

HAZMAT

Level 1 - \$816.00

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.

ADDITIONAL TIME ON-SCENE (for all levels of service)

Engine billed at \$466 per hour.

Truck billed at \$582 per hour.

Miscellaneous equipment billed at \$341.

FIRE INVESTIGATION

Fire Investigation Team - \$321.00 per hour.

Includes:

- Scene Safety
- Investigation
- Source Identification
- K-9/Arson Dog Unit
- Identification Equipment
- Mobile Detection Unit
- Fire Report

The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.

FIRES

Assignment - \$466.00 per hour, per engine / \$582.00 per hour, per truck

ILLEGAL FIRES

Assignment - \$466.00 per hour, per engine / \$582.00 per hour, per truck

When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.

WATER INCIDENTS

Level 1

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control).

Billed at \$466 plus \$58 per hour, per rescue person.

Level 2

Intermediate Response: Includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal.

Billed at \$932 plus \$58 per hour, per rescue person.

Level 3

Advanced Response: Includes Level 1 and Level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.

Billed at \$2,334 plus \$58 per hour per rescue person, plus \$117 per hour per HAZMAT team member.

BACK COUNTRY OR SPECIAL RESCUE

Itemized Response: Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

Minimum billed \$466 for the first response vehicle plus \$58 per rescue person. Additional rates of \$466 per hour per response vehicle and \$58 per hour per rescue person.

Billed at \$290 per hour.

MISCELLANEOUS / ADDITIONAL TIME ON-SCENE

Engine billed at \$466 per hour.

Truck billed at \$582 per hour.

Miscellaneous equipment billed at \$341.

MISCELLANEOUS / ADDITIONAL TIME ON-SCENE

Engine billed at \$466 per hour.

Truck billed at \$582 per hour.

Miscellaneous equipment billed at \$341.

GAS LEAKS (Natural)

LEVEL 1

(Natural Gas Leak Outside Without Fire)

Description: Minimal danger to life, property, and the environment, leak typically for mechanical damage to a meter or pipe.

Actions: Evacuate immediate area, notify gas company, evaluate hazards including exposures, environment, vehicular traffic etc. Conduct fence line monitoring to determine control zones. Remove ignition sources from the area, consider non-intervention strategy, if offensive tactics selected, ensure proper PPE, respiratory protection, thermal protection, and tactics are utilized.

Assignment - \$466.00 per hour, per engine / \$582.00 per hour, per truck

LEVEL 2

(Natural Gas Leak Outside with Fire)

Description: Moderate danger to life, property, and the environment, leak typically caused from mechanical damage with nearby operating equipment (car, backhoe, etc) causing a fire.

Actions: Evacuate immediate area, notify gas company, protect hazards from fire damage, do not extinguish the fire unless directed to do so by the gas company, consider water supply options.

Assignment- \$748 per hour, per engine / \$58 per hour, per rescue person.

LEVEL 3

(Natural Gas Leak inside Structure)

Description: Significant danger to life, property, and the environment, leak is typically difficult to identify and locate.

Actions: Evacuate building and nearby structures, notify gas company, position apparatus away from the structure, attempt to control gas where it enters the building, ventilate the building (using intrinsically safe methods), remove ignition sources from inside but shutting off power on the outside of the structure.

Assignment- \$932 per hour, per engine / \$58 per hour, per rescue person.

All fees are cumulative.

NOTE* Language to be added appears underlined and language to be deleted is ~~stricken~~.

SECTION 3. All provisions of any ordinance, rule, regulation, or order of the City in conflict with this Ordinance are hereby repealed to the extent they are in conflict.

SECTION 4. Should any one or more sections or clauses of this Ordinance be adjudged unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance, and the remaining provisions of the Ordinance shall be interpreted as if the offending section or clause never existed.

SECTION 5. It is hereby officially found and determined that the meetings at which this Ordinance was adopted were open to the public and that public notice of the time, place and purpose of said meetings was given as required by law.

SECTION 6. This Ordinance is ordered to be codified.

SECTION 7. This Ordinance shall become effective upon its second publication according to law.

SECTION 8. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and of the United States of America.

PASSED AND APPROVED on first reading at a regular meeting of the City Council on the **27th** day of **February, 2024** with all members of the Council voting “aye” for the passage of same.

PASSED AND APPROVED on second reading at a regular meeting of the City Council on the **12th** day of **March, 2024** with all members of the Council voting “aye” for the passage of same.

Robert H. Moore III, Mayor

ATTEST:

Tami L. Davis, City Secretary

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AMENDING ORDINANCE NUMBER 049-2023 WHICH ADOPTED THE ANNUAL BUDGET FOR THE CITY OF BIG SPRING, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024 BY INCREASING THE AIRPARK FUND BUDGET FOR THE PURPOSE OF BUDGETING THE ADDITIONAL MATCHING SHARE OF THE RAMP GRANT FOR STRIPING AND MARKING THE AIRPORT RUNWAY AND TAXIWAYS; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS the City Council adopted the annual 2023-24 budget for the City of Big Spring, Texas on September 26, 2023 (“Budget”); and

WHEREAS the City Manager and the Finance Director recommend that the City Council increase the Airpark Fund budgeted expenditures and amend the Budget previously approved;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AS FOLLOWS THAT:

SECTION 1. The Airpark Fund Budget of the Annual Budget for the City of Big Spring, Texas for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024 is hereby increased by the amount of \$45,400.00 to account 410-021-610-6229-000 Runways and Airfield Lighting for the purpose of striping and marking the airport runway and taxiways. The net increase will be funded through the airpark fund balance.

SECTION 2. The remaining portions of Ordinance Number 049-2023 shall remain in full force and effect.

SECTION 3. Should any section, paragraph, sentence, clause, phrase or word of this ordinance be declared unconstitutional or invalid for any purpose, the reminder of this ordinance shall not be affected thereby.

SECTION 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 5. The City Secretary is hereby authorized and directed to cause the publication of this ordinance in accordance with law.

SECTION 6. This ordinance shall be in full force and effective from and after its publication as required by law.

PASSED AND APPROVED on first reading at a regular meeting of the City Council on the 13th day of **February, 2024** with all members of the Council present voting “aye” for the passage of same.

PASSED AND APPROVED on second and final reading at a regular meeting of the City Council on the 27th day of **February, 2024** with all members of the Council present voting “aye” for the passage of same.

Robert H. Moore III, Mayor

ATTEST:

Tami L. Davis, City Secretary



INTEROFFICE MEMORANDUM

Date: March 5, 2024
To: Mayor Robert H. Moore and Big Spring City Council
Cc: Todd Darden, City Manager
From: Albert Belez, Purchasing Agent
Subject: Request for Approval – Manlift

At the request of the McMahon-Wrinkle Airpark, the Purchasing Department sought pricing and availability for one 25-foot manlift. We received three quotes, the lowest of which was \$15,300.00 from V-Bar Equipment of Abilene, Texas. The submitted quote is a BuyBoard Cooperative quote.

Funding

The Airpark Enterprise fund has an approved budget of \$16,000.00 for this item. The purchase is \$699.50 under budget.

Justification

Currently, the staff at the airpark do not have a lift. This unit is new and would be used by staff working on the interior of several buildings at the airpark.

Staff Recommendation

Staff are requesting that the City Council accept the formal quote from V-Bar Equipment and proceed with this purchase. The estimated time of delivery is approximately one week after the request is submitted.

A bid tabulation is provided below for your review and consideration.

Vendor	Estimated Cost
Finley Equipment	\$16,172.50
V-Bar Equipment	\$15,300.50
Warren Cat	\$16,000.00



INTEROFFICE MEMORANDUM

Date: February 21, 2024
To: Mayor Robert H. Moore and Big Spring City Council
CC: Todd Darden, City Manager
From: Albert Belez, Purchasing Agent
Subject: Request for Approval – Zero Turn Mower

At the request of the City's Cemetery Department, the Purchasing Department sought out pricing and availability for 1 (one) 72" John Deere Z950m Zero Turn Mower. We received three quotes, the lowest quote of \$12,507.88 was from South Plains Implement of Tornillo, Texas. The submitted quote is a Sourcewell Cooperative quote.

Funding

The funds are budgeted in the Cemetery Fund which is an "Enterprise Fund". This item has an approved budget of \$18,000 the purchase is \$5,492.12 underbudget.

Justification

Mount Olive Cemetery currently employs two employees and there are two mowers assigned to the cemetery. Unit 9451, a 2012 Grasshopper mower, had an engine failure last year and is not repairable. The unit was retired, and staff budgeted for a replacement this budget year.

Staff Recommendation

At this time, city staff would respectfully request that the Council accept the formal quote from South Plains Implement and proceed with the purchase. The estimated time of delivery would be April 15th, 2024.

A bid tabulation is provided below for your review and consideration.

Vendor	Estimated Cost
South Plains Equipment/John Deere	\$12,507.88
Professional Turf Products/Toro	\$13,990.75
Moridge Manufacturing/Grasshopper	\$19,507.50



INTEROFFICE MEMORANDUM

Date: March 6, 2024
To: Mayor Robert H. Moore and Big Spring City Council
CC: Todd Darden, City Manager
From: Albert Belez, Purchasing Agent
Subject: Request for Approval - Demolition of Dora Roberts

At the request of the Convention and Visitors Bureau, the Purchasing Department sought contractors for demolition services. RFB#24-016 was posted for the demolition of the Dora Roberts Community Center. The City received 2 formal bids and 2 “NO BIDS.”

Funding

The General Fund has an approved budget of \$280,000.00 for this two-phase project. The first phase, the asbestos abatement, was completed at a cost of \$42,300.00. If the demolition bid of \$73,840.00 is accepted, this project will be \$163,860.00 under budget.

Justification

The DRCC was a complete loss after a fire in July 2023. Asbestos abatement is complete, and demolition of the building is the next step.

Staff Recommendation

After reviewing the submitted bids, we contacted the references provided by Midwest Wrecking Company of Texas. There were no complaints or concerns reported from any of the references. Staff requests that the City Council accept the formal bid from Midwest Wrecking Company of Texas. They estimate 21 days to complete the project. They have also provided the bid bond required.

A bid tabulation is provided below for your review and consideration.

Vendor	Estimated Cost
D&W Pump	NO BID
Precision Demolition, LLC	NO BID
Midwest Wrecking Company of Texas	\$73,840.00
1 Priority Environmental Services, LLC	\$123,900.00



COMMUNITY SERVICES MEMO

Date: 03/12/2024
To: Mayor and City Council
City Manager
From: Hayley Lewis, Community Services Director
Subject: Resurfacing Bid- Russ McEwen Family Aquatic Center

Staff is recommending accepting the bid from Splash Pads USA for \$51,000 for resurfacing the splash pad at Russ McEwen Family Aquatic Center.

The Russ McEwen Family Aquatic Center budget is under the general fund. But since this project was not budgeted but is being 100% funded by a grant from the Broughton Foundation for maintenance upkeep and updates at the Aquatic Center it makes no changes to the general fund budget.

PROJECT NAME: BIG SPRING SPLASH PAD RESURFACE
LOCATION: 911 GOLF COURSE ROAD BIG SPRING TX 79720

OWNER CLIENT CONTACT: CITY OF BIG SPRING

SITE: COMMERCIAL/PUBLIC



February 23rd 2024

REMODEL OF EXISTING SPLASH PAD SURFACE AS FOLLOWS:

SCOPE: 6-7 days duration

- Stage area for construction
- Wrap and protect lower 4 - 6 feet of all features to protect from grinding concrete, splatter from and surface coating application and sealant application.
- Tape off nozzles and features for grinding
- Grind off existing surface coating wet and dry zones, approximately 3000 square feet
- Remove, transport, and dispose existing concrete grindings
- Acid wash concrete (entire splash pad surface wet and dry)
- Power wash and then retape all nozzles and features in preparation for new coating
- Test Feature and drains for proper operation.
- Inspect existing concrete for possible leaks, grind and prep for surface coating adherence. Score as needed.
- Tape off existing dry and wet zones and apply 1st skim coats, and then 2nd application splatter coat, then final Sealant applied 2 times.

BID PROPOSAL

This proposal and all documents moving forward in any form are confidential and intended solely for the use of the individual or entity to whom they are addressed. These documents contain confidential information and are intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy any or all information pertaining to SplashPadsUSA. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited and punishable by law. Any third-party viewer must be authorized via signature from SplashPadsUSA. Sole Property of SplashPadsUSA.

ALL MATERIAL COSTS - \$27,000.00

- SureCrete Commercial Non-Slip surface with color
- Staging, equipment rentals, fuel, misc. drill bits, saws all blades etc.

All Labor costs - \$24,000.00

- Scope performance, execution of compliance to Owner
- Taxes, mobilization, margin for Company

Complete Turn-Key Total: \$51,000.00

OWNER CONTRACTOR RESPONSIBILITIES

- All permits, permit fees, and inspections *if needed. We will coordinate on inspections as required.
- Provide access to splash pad area and Equipment room.
- Provide available staging area, street side
- This project will be loud and a construction area. Not responsible for any dust or noises caused by construction. Please make the necessary arrangements as needed with public.

This proposal and all documents moving forward in any form are confidential and intended solely for the use of the individual or entity to whom they are addressed. These documents contain confidential information and are intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy any or all information pertaining to SplashPadsUSA. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited and punishable by law. Any third-party viewer must be authorized via signature from SplashPadsUSA. Sole Property of SplashPadsUSA.

support@splashpadsusa.com 855-433-PADS (7237)

Big Spring Fire Department

Memorandum

To: Todd Darden

CC: John Medina

From: Fire Chief Jay Holt

Date: February 26, 2024

In the budget for 2023-2024 the council approved the purchase of an Ambulance. We have gone out for quotes and have found a company we bought the last ambulance from. They have been good to work with in the past and have held up to promises they have made. The current bid they submitted is below budget, meets all the specs and includes aprox \$115,000 worth of equipment that is required to operate the ambulance that other companies bidding don't include. The BuyBoard price is \$451,892.51. This ambulance comes well equipped, and they are saying we should have a June or July delivery on this unit. When it is delivered, we can put it into immediate service because of the way it is already upfitted.

I recommend we go with SERV'S (Southern Emergency & Rescue Vehicle Sales) for the purchase of an Ambulance. This bid meets all the specs we asked for and comes with equipment needed for the operation of the truck.

The price for the recommended bid is \$451,892.51. We have \$525,000 in the budget for this vehicle. This budgeted item will be funded through the EMS Fund in account 430-012-260-6401.



Quotation Summary Worksheet

Big Spring Fire Department

Memorandum

Date: 3/7/2024

To: Mayor Robert H. Moore and Big Spring City Council

CC: Todd Darden, City Manager

From: Jay Holt Fire Chief

Subject: Request for Budget Amendment

Mayor and Council, This budget amendment request in the amount of \$18,030.00 is for the purchase of 2 SCBA's. We received a donation a few months ago from OXY for this purpose and this is just a budget amendment to spend that money.

Staff Recommendation: Approve budget amendment in order to spend the donation money received for the purpose of purchasing SCBA's.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AMENDING ORDINANCE NUMBER 049-2023 WHICH ADOPTED THE ANNUAL BUDGET FOR THE CITY OF BIG SPRING, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024 BY INCREASING THE GENERAL FUND BUDGET FOR THE PURPOSE OF PURCHASING SCBA EQUIPMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS the City Council adopted the annual 2023-24 budget for the City of Big Spring, Texas on September 26, 2023 (“Budget”); and

WHEREAS the City Manager and the Finance Director recommend that the City Council increase the General Fund budgeted expenditures and amend the Budget previously approved;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AS FOLLOWS THAT:

SECTION 1. The General Fund Budget of the Annual Budget for the City of Big Spring, Texas for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024 is hereby increased by the amount of \$18,030.00 to account 002-012-210-5117-000 for the purpose of purchasing SCBA equipment. The purchase will be funded through a donation received from Oxy in the amount of \$25,000.00.

SECTION 2. The remaining portions of Ordinance Number 049-2023 shall remain in full force and effect.

SECTION 3. Should any section, paragraph, sentence, clause, phrase or word of this ordinance be declared unconstitutional or invalid for any purpose, the reminder of this ordinance shall not be affected thereby.

SECTION 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 5. The City Secretary is hereby authorized and directed to cause the publication of this ordinance in accordance with law.

SECTION 6. This ordinance shall be in full force and effective from and after its publication as required by law.

PASSED AND APPROVED on first reading at a regular meeting of the City Council on the **12th** day of **March, 2024** with all members of the Council present voting “aye” for the passage of same.

PASSED AND APPROVED on second and final reading at a regular meeting of the City Council on the **26th** day of **March, 2024** with all members of the Council present voting “aye” for the passage of same.

Robert H. Moore III, Mayor

ATTEST:

Tami L. Davis, City Secretary



CITY OF
Big Spring

MEMORANDUM

Date: March 7, 2024

To: Mayor Moore, Big Spring City Council Members and Todd Darden, City Manager

From: Mike Feeley A.A.E., Airport Director

Re: Request for the appropriation of funds from available fund balance for the abatement and subsequent demolition of certain facilities at the Airpark

Background: Staff is requesting consideration for the appropriation of airpark funds from the available fund balance for the abatement of environmental concerns and subsequent demolition or renovation of certain properties on the airpark. The facilities and eventual disposition of those facilities are as follows:

1. **Air Traffic Control (ATC) Tower.** The facility was built in 1957 and is identified as Building #4 on the airpark. It served the USAF as their ATC Facility until Webb AFB was closed in 1978. The facility, although a landmark for many, is an obsolete facility and a potential risk for the city should citizens attempt to climb/access the structure. The facility will need to be first abated for lead paint and pigeon feces and then subsequently demolished. The estimated cost for the abatement and demolition is \$80,000 dollars. The ATC Tower is depicted on Exhibit 1 and attached to this communication.
2. **USAF Fire Station.** The facility was built in 1952 and is identified as Building #42 on the airpark. It served the USAF as their Fire Station until Webb AFB was closed in 1978. The facility is an obsolete facility without a potential for reutilization and as such has been identified for demolition. The facility will need to be first abated for asbestos and then subsequently demolished. The estimated cost for the abatement and demolition is \$155,000 dollars. The Fire Station is depicted in Exhibit 2 and attached to this communication.
3. **Flight Academy Building.** The facility was built in 1960 and is identified as Building #1106 on the airpark. It served the USAF as an administrative support building until Webb AFB was closed in 1978. The facility has served in a variety of different roles since then including housing foreign flight students who were receiving flight training from the private sector at the airport. That usage included dorm rooms on the second floor where there are 8 dorm size rooms and men's and women's restrooms, with showers. The facility has been significantly underutilized since the foreign student flight training ended in the early 2000's. Staff is proposing to renovate the facility to where it is a revenue generating facility with a focus on the highest and best needs for the City of Big Spring. Staff have been promoting the idea of repurposing the facility for use as a Police, Fire and Human Resources Training Facility on the first floor

with the second floor being used as temporary housing for police and fire recruits to enhance recruitment. Before repurposing the facility, it will need to be first abated for asbestos. The estimated cost for the abatement is \$75,000 dollars. If the facility is repurposed there will be additional cost associated with the renovations and staff will come forward for City Council consideration of that effort when appropriate.

4. **Training Center (Old Golf Course Pro Shop).** The facility was built in 1958 and is identified as Building #4141 on the airpark, it is located on perimeter road. It served the USAF as a Golf Course Pro Shop until Webb AFB was closed in 1978. The facility has served in a variety of different roles since then including a Training Facility for Cornell Corrections. The facility has been significantly underutilized since Cornell Corrections left the Airpark. Staff are proposing to renovate the facility to where it is a revenue generating facility with a focus on the highest and best needs for the City of Big Spring. Staff have been promoting the idea of repurposing the facility for use as a Police and Fire Fitness Center. The facility has an associated 6 acres on the rear of the building that can be used for outdoor recreation as well. Before repurposing the facility, it will need to be first abated for asbestos. The estimated cost for the abatement is \$75,000 dollars. If the facility is repurposed there will be additional cost associated with the renovations and staff will come forward for City Council consideration of that effort when appropriate.

Staff received cost estimates from AEC Environmental and Corral Environmental for this effort and then with the help of purchasing and the city manager's Office developed cost estimates based on the responses from AEC and Corral. A cumulative look at the costs associated with this effort is as follows:

Building and Action		Estimated Cost
Flight Academy Asbestos Abatement		\$ 75,000
Training Center Asbestos Abatement		\$ 75,000
Fire Station Asbestos Abatement		\$ 100,000
Fire Station Demolition		\$ 55,000
ATC Tower Abatement and Demolition		\$ 80,000
Total Estimated Costs:		\$ 385,000

If approved the funds associated with this appropriation will be transferred from the Existing Airpark Fund balance and transferred into Maintenance of Buildings and Structures Account 410-021-610-5311.



Exhibit 1



Exhibit 2

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AMENDING ORDINANCE NUMBER 049-2023 WHICH ADOPTED THE ANNUAL BUDGET FOR THE CITY OF BIG SPRING, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024 BY INCREASING THE AIRPARK FUND BUDGET FOR THE PURPOSE OF THE DEMOLITION AND/OR ASBESTOS ABATEMENT OF SEVERAL STRUCTURES ON THE AIRPARK; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS the City Council adopted the annual 2023-24 budget for the City of Big Spring, Texas on September 26, 2023 (“Budget”); and

WHEREAS the City Manager and the Finance Director recommend that the City Council increase the Airpark Fund budgeted expenditures and amend the Budget previously approved;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AS FOLLOWS THAT:

SECTION 1. The Airpark Fund Budget of the Annual Budget for the City of Big Spring, Texas for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024 is hereby increased by the amount of \$385,000.00 to account 410-021-610-5311-000, for the purpose of the demolition of the Air Traffic Control Tower and USAF Fire Station and the asbestos abatement of the Flight Academy Building and the Training Center (Webb Pro Shop). The net increase will be funded through the fund balance.

SECTION 2. The remaining portions of Ordinance Number 049-2023 shall remain in full force and effect.

SECTION 3. Should any section, paragraph, sentence, clause, phrase or word of this ordinance be declared unconstitutional or invalid for any purpose, the reminder of this ordinance shall not be affected thereby.

SECTION 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 5. The City Secretary is hereby authorized and directed to cause the publication of this ordinance in accordance with law.

SECTION 6. This ordinance shall be in full force and effective from and after its publication as required by law.

PASSED AND APPROVED on first reading at a regular meeting of the City Council on the **12th** day of **March, 2024** with all members of the Council present voting “aye” for the passage of same.

PASSED AND APPROVED on second and final reading at a regular meeting of the City Council on the **26th** day of **March, 2024** with all members of the Council present voting “aye” for the passage of same.

Robert H. Moore III, Mayor

ATTEST:

Tami L. Davis, City Secretary



March 4, 2024

To the Big Spring City Council:

The Big Spring Economic Development Corporation Board of Directors has approved a budget amendment at the March 4, 2024, Special Meeting and is requesting approval by the City Council of the budget amendment in the amount of \$1.5 million. The details associated with this amendment include:

- The earlier approval of the sale of 300 acres of property the EDC owned for approximately \$900,000. Approved by the EDC Board November 21, 2023, and approved by Council November 28, 2023.
- The purchase of 127 acres of property by the EDC in a more advantageous location for approximately \$1,270,000. The contract for this purchase was approved by the EDC Board and the City Council earlier this year. Contract approved by the EDC Board February 20, 2024, and approved by Council February 27, 2024.
- The amendment also includes approximately \$230,000 for infrastructure developments associated with the new property, to enhance its marketability.
- The approximate total investment required from EDC reserves will be \$600,000.

I will be at the Council meeting to address any questions you may have.

Mark S Willis, CEcD, MBA
Executive Director
Big Spring Economic Development Corporation



EMERGIFIRE
emergency response billing

Presented to:

Big Spring Fire Department



Proposal for fire response billing



EMERGIFIRE
emergency response billing

About EMERGIFIRE

With a team boasting over 12 years of experience working in emergency services claims recovery, EMERGIFIRE provides the guidance and expertise you need take advantage of this readily available revenue stream.

The best part about partnering with EMERGIFIRE for fire cost recovery is that it is completely customizable. Unlike EMS billing, your department can choose which services to bill for. We can help you make all the necessary decisions based on industry knowledge and experience.



EMERGIFIRE
emergency response billing

WHAT COSTS CAN BE RECOVERED.

Billable fire incident costs include personnel, equipment, and debris removal related to the following:



Motor Vehicle
Incidents



Structure
Fires



Vehicle
Fires



Equipment
Fires



Hazardous Material
Incidents



Industrial/Commercial
Incidents

INSPECTIONS & PERMIT BILLING.

You inspect; we take
care of everything
else.



EMERGIFIRE
emergency response billing

Getting Started

After obtaining your signed contract, resolution and fee schedule EMERGIFIRE will seamlessly integrate with your existing reporting system to identify and pursue insurance billing opportunities.

A call will be held for team introductions.





EMERGIFIRE
emergency response billing

Claims and Collections

Our fire incident and first response billing team handles all paperwork and filing claims with the insurance company of each incident's responsible party on your behalf.

Revenue collected from successful claims is forwarded to your department on the 15th of the month following payment. Our fee is deducted from all reimbursements received.



EMERGIFIRE
emergency response billing

End of Month and Continued Partnership

You will receive monthly financial reports to review activity and collections. EMERGIFIRE will provide annual feedback and analysis.

We are always available to address questions from board members, commissioners, or other leadership.

This is a partnership, we are here to support you 100%.





EMERGIFIRE
emergency response billing

EMERGIFIRE Commission

15% of cash collections for our
EMERGICON clients.

No other fees.





EMERGIFIRE
emergency response billing

References

- Bellaire Fire Department – Deacon Tittel
(dtittel@bellairetx.gov)
- Everman Fire Department – Craig Spencer
(cspencer@evermantx.net)
- Krum Fire Department – Ken Swindle
(kswindle@krumfire.com)



EMERGIFIRE
emergency response billing

Nikki Mattick
Southwest Account Manager
nmattick@emergicon.com
210.287.1405

Questions?



ADDENDUM C – FIRE/EMERGENCY RESPONSE BILLING

This Addendum C (this “**Addendum**”) is entered into by and between Emergifire, LLC, a Texas limited liability company (“**Emergifire**”) and City of Big Spring (“**Client**”), dated _____ and is subject to the terms and conditions of that certain Agreement for Specialized Professional Ambulance Billing Services by and between Emergicon, LLC and Client, dated February 25th, 2020 (the “**Services Agreement**”).

RECITALS

WHEREAS, Emergicon, LLC is engaged in the business of providing fire response and cost recovery services as detailed below through a contractor relationship with Emergifire;

WHEREAS, Emergifire is engaged in the business of providing third-party billing and accounts receivable management specialized professional services related to motor vehicle accidents and other emergency responses for emergency service organizations;

WHEREAS, CLIENT desires to utilize Emergifire for billing and claims management services for its organization; and

WHEREAS, Emergifire is willing to provide such specialized professional services upon the terms and conditions provided in this Addendum;

Specialized Professional Services. Emergifire agrees to perform the following duties (collectively referred to as the “Services”) on behalf of CLIENT as a normal course of business:

- a. Promptly prepare and submit claims to the responsible party deemed complete and eligible for submission by Emergifire in conformance with this Agreement.
- b. Provide instructions for the submission of Required Documentation to Emergifire.
- c. Promptly post payments made on CLIENT’s behalf.
- d. Provide monthly reports to CLIENT, which include, at a minimum, cash received and balance summary.
- e. Will not begin litigation against a person, entity, or insurance carrier without prior written approval by the CLIENT.

Specifically Excluded Duties of Emergifire. Notwithstanding any provisions of this Agreement to the contrary, Emergifire shall *not* be responsible to:

- a. Initiate or pursue litigation for the collection of past due accounts.
- b. Provide legal advice or legal services to CLIENT or anyone acting on CLIENT's behalf.

Term and Termination.

This Addendum runs in concurrence to the Specialized Professional Ambulance Billing Services Agreement.

Compensation.

a. In exchange for the Specialized Professional Services described in this Agreement, CLIENT shall pay Emergifire a fee equivalent to fifteen percent (15%) of all revenues collected by Emergifire on behalf of CLIENT. Credit card payments accepted by Emergifire will be charged an additional two percent (2.0%).

b. Emergifire shall submit invoices to CLIENT on a periodic basis established by Emergifire. Invoices are to be paid by CLIENT within thirty (30) days of the invoice date. Emergifire reserves the right to add simple interest at an annual rate of 18%, compounded daily, on all where Emergifire has not received payment within thirty (30) days of the date of its invoice.

CLIENT agrees to reimburse Emergifire for any and all sales tax liabilities that may arise as a result of this Agreement.

IN WITNESS WHEREOF, the undersigned have executed this Addendum as of the date written below.

EMERGIFIRE, LLC.

City of Big Spring

By:

By:

Signature

Signature

Christopher Turner, MHA

Print Name

Print Name

Founder & CEO

Title

Title

Date

Date

**Interlocal Cooperation Contract
Failure to Appear Program**

State of Texas

County of _____

I. PARTIES AND AUTHORITY

This Interlocal Cooperation Contract (Contract) is entered into between the Department of Public Safety of the State of Texas (DPS), an agency of the State of Texas and the _____ Court of the [City or County] of _____ (Court), a political subdivision of the State of Texas, referred to collectively in this Contract as the Parties, under the authority granted in Tex. Transp. Code Chapter 706 and Tex. Gov't Code Chapter 791 (the Interlocal Cooperation Act).

II. BACKGROUND

A peace officer authorized to issue citations within the jurisdiction of the Court must issue a written warning to each person to whom the officer issues a citation for a traffic law violation. This warning must be provided in addition to any other warnings required by law. The warning must state in substance that if the person fails to appear in court for the prosecution of the offense or if the person fails to pay or satisfy a judgment ordering the payment of a fine and cost in the manner ordered by the Court, the person may be denied renewal of the person's driver license.

As permitted under Tex. Transp. Code § 706.008, DPS contracts with a private vendor (Vendor) to provide and establish an automated Failure to Appear (FTA) system that accurately stores information regarding violators subject to the provisions of Tex. Transp. Code Chapter 706. DPS uses the FTA system to properly deny renewal of a driver license to a person who is the subject of an FTA system entry generated from an FTA Report.

An FTA Report is a notice sent by Court requesting a person be denied renewal of a driver's license in accordance with this Contract. The Court may submit an FTA Report to DPS's Vendor if a person fails to appear or fails to pay or satisfy a judgment as required by law. There is no requirement that a criminal warrant be issued in response to the person's failure to appear.

III. PURPOSE

This Contract applies to each FTA Report submitted by the Court to DPS or its Vendor and accepted by DPS or its Vendor.

IV. PERIOD OF PERFORMANCE

This Contract will be effective on the date of execution and terminate five years from that execution date unless terminated earlier in accordance with Section VII.C, *General Terms and Conditions, Termination*.

V. COURT RESPONSIBILITIES

A. FTA Report

For a matter involving any offense which a Court has jurisdiction of under Tex. Code Crim. Proc. Chapter 4, where a person fails to appear for a complaint or citation or fails to pay or

satisfy a judgment ordering payment of a fine and cost in the manner ordered by the Court, the Court will supply DPS, through its Vendor, an FTA report including the information that is necessary to deny renewal of the driver license of that person. The Court must make reasonable efforts to ensure that all FTA Reports are accurate, complete, and non-duplicative. The FTA Report must include the following information:

1. the jurisdiction in which the alleged offense occurred;
2. the name of the court submitting the report;
3. the name, date of birth, and Texas driver license number of the person who failed to appear or failed to pay or satisfy a judgment;
4. the date of the alleged violation;
5. a brief description of the alleged violation;
6. a statement that the person failed to appear or failed to pay or satisfy a judgment as required by law;
7. the date that the person failed to appear or failed to pay or satisfy a judgment; and
8. any other information required by DPS.

B. Clearance Reports

The Court that files the FTA Report has a continuing obligation to review the FTA Report and promptly submit appropriate additional information or reports to the Vendor. The clearance report must identify the person, state whether or not a fee was required, and advise DPS to lift the denial of renewal and state the grounds for the action. All clearance reports must be submitted immediately, but no later than two business days from the time and date that the Court receives appropriate payment or other information that satisfies the person's obligation to that Court.

To the extent that a Court uses the FTA system by submitting an FTA Report, the Court must collect the statutorily required \$10.00 reimbursement fee from the person who failed to appear, pay or satisfy a judgment ordering payment of a fine and cost in the manner ordered by the Court. If the person is acquitted of the underlying offense for which the original FTA Report was filed or found indigent by the court, the Court will not require payment of the reimbursement fee.

Court must submit a clearance report for the following circumstances:

1. the perfection of an appeal of the case for which the warrant of arrest was issued or judgment arose;
2. the dismissal of the charge for which the warrant of arrest was issued or judgment arose;
3. the posting of a bond or the giving of other security to reinstate the charge for which the warrant was issued;
4. the payment or discharge of the fine and cost owed on an outstanding judgment of the Court; or
5. other suitable arrangement to satisfy the fine and cost within the Court's discretion.

After termination of the Contract, the Court has a continuing obligation to report dispositions and collect fees for all violators in the FTA system at the time of termination. Failure to comply with the continuing obligation to report will result in the removal of all outstanding entries of the Court in the FTA Report, resulting in the lifting of any denied driver license renewal status from DPS.

C. Quarterly Reports and Audits

Court must submit quarterly reports to DPS in a format established by DPS.

Court is subject to audit and inspection at any time during normal business hours and at a mutually agreed upon location by the state auditor, DPS, and any other department or agency, responsible for determining that the Parties have complied with the applicable laws. Court must provide all reasonable facilities and assistance for the safe and convenient performance of any audit or inspection.

Court must correct any non-conforming transactions performed by the Court, at its own cost, until acceptable to DPS.

Court must keep all records and documents regarding this Contract for the term of this Contract and for seven years after the termination of this Contract, or until DPS or the State Auditor's Office (SAO) is satisfied that all audit and litigation matters are resolved, whichever period is longer.

D. Accounting Procedures

Court must keep separate, accurate, and complete records of the funds collected and disbursed and must deposit the funds in the appropriate municipal or county treasury. Court may deposit such fees in an interest-bearing account and retain the interest earned on such accounts for the Court.

Court will allocate \$6.00 of each \$10.00 reimbursement fee received for payment to the Vendor and \$4.00 for credit to the general fund of the municipal or county treasury.

E. Non-Waiver of Fees

Court will not waive the \$10.00 reimbursement fee for any person that has been submitted on an FTA Report, unless any of the requirements in Tex. Trans. Code § 706.006(a) or §706.006(d) are met.

Failure to comply with this section will result in: (i) termination of this Contract for cause; and (ii) the removal of all outstanding entries of the Court in the FTA Report, resulting in the lifting of any denied driver license renewal status from DPS.

F. Litigation Notice

The Court must make a good-faith attempt to immediately notify DPS in the event that the Court becomes aware of litigation in which this Contract or Tex. Transp. Code Chapter 706 is subject to constitutional, statutory, or common-law challenge, or is struck down by judicial decision.

VI. DPS's RESPONSIBILITIES

DPS will not continue to deny renewal of the person's driver license after receiving notice from the Court that the FTA Report was submitted in error or has been destroyed in accordance with the Court's record retention policy.

VII. PAYMENTS TO VENDOR

Court must pay the Vendor a fee of \$6.00 per person for each violation that has been reported to the Vendor and for which the Court has subsequently collected the statutorily required \$10.00 reimbursement fee. In the event that the fee has been waived by Tex. Trans. Code § 706.006(a) or §706.006(d), no payment will be made to the Vendor.

Court agrees that payment will be made to the Vendor no later than the last day of the month following the close of the calendar quarter in which the payment was received by the Court.

DPS will not pay Vendor for any fees that should have been submitted by a Court.

VIII. GENERAL TERMS AND CONDITIONS

- A. Compliance with Law.** This Contract is governed by and construed under and in accordance with the laws of the State of Texas. The Court understands and agrees that it will comply with all local, state, and federal laws in the performance of this Contract, including administrative rules adopted by DPS.
- B. Notice.** The respective party will send the other party notice as noted in this section. Either party may change its information by giving the other party written notice and the effective date of the change.

Court	Department of Public Safety
Attn.:	Enforcement & Compliance Service
Address:	5805 North Lamar Blvd., Bldg A
Address:	Austin, Texas 78752-0001
Fax:	(512) 424-5311 [fax]
Email:	Driver.Improvement@dps.texas.gov
Phone:	(512) 424-7172

C. Termination.

Either party may terminate this Contract with 30 days' written notice.

DPS may also terminate this Contract for cause if Court doesn't comply with Section V.C., *Quarterly Reports and Audits* and V.E., *Non- Waiver of Fees*.

If either Party is subject to a lack of appropriations that are necessary for that Party's performance of its obligations under this Contract, the Contract is subject to immediate cancellation or termination, without penalty to either Party.

D. Amendments.

This contract may only be amended by mutual written agreement of the Parties.

E. Miscellaneous.

- The parties shall use the dispute resolution process provided for in Chapter 2260 of the Texas Government Code to resolve any disputes under this Contract; provided

however nothing in this paragraph shall preclude either Party from pursuing any remedies available under Texas law.

2. This Contract shall not constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies, or immunities available to either Party or the State of Texas.
3. Any alterations, additions, or deletions to the terms of the contract that are required by changes in federal or state law or regulations are automatically incorporated into the contract without written amendment hereto, and shall become effective on the date designated by such law or by regulation.

CERTIFICATIONS

The Parties certify that (1) the Contract is authorized by the governing body of each party; (2) the purpose, terms, rights, and duties of the Parties are stated within the Contract; and (3) each party will make payments for the performance of governmental functions or services from current revenues available to the paying party.

The undersigned signatories have full authority to enter into this Contract on behalf of the respective Parties.

Court*

Department of Public Safety

Authorized Signatory

Driver License Division Chief or Designee

Title

Date

Date

*An additional page may be attached if more than one signature is required to execute this Contract on behalf of the Court. Each signature block must contain the person's title and date.

Big Spring Fire Department

Memorandum

To: Todd Darden

CC: John Medina

From: Fire Chief Jay Holt

Date: February 26, 2024

In the budget for 2023-2024 the council approved the purchase of an Ambulance. We have gone out for quotes and have found a company we bought the last ambulance from. They have been good to work with in the past and have held up to promises they have made. The current bid they submitted is below budget, meets all the specs and includes aprox \$115,000 worth of equipment that is required to operate the ambulance that other companies bidding don't include. The BuyBoard price is \$451,892.51. This ambulance comes well equipped, and they are saying we should have a June or July delivery on this unit. When it is delivered, we can put it into immediate service because of the way it is already upfitted.

I recommend we go with SERV'S (Southern Emergency & Rescue Vehicle Sales) for the purchase of an Ambulance. This bid meets all the specs we asked for and comes with equipment needed for the operation of the truck.

The price for the recommended bid is \$451,892.51. We have \$525,000 in the budget for this vehicle. This budgeted item will be funded through the EMS Fund in account 430-012-260-6401.